

# East Woodhay Charities Grants

Secretary: Mrs S Wren, 83 Harwood Rise, Woolton Hill, Newbury, Berks RG20 9XZ  
Tel: 01635 254875 Email: ew.charities@gmail.com

The charities exist to provide assistance to residents of the civil parish of East Woodhay, either in need or in sickness. All requests for assistance will be treated sensitively and confidentially.

There are three types of grant available:

- **General hardship grants up to £500, or £1000 in exceptional circumstances**
- **Book/technology grants for first year students up to £100**
- **Winter fuel grants up to £200**

Grant applications can be made at any time, but book grants will be allocated annually at our autumn meeting.

## How to apply:

Please complete the **GRANT APPLICATION FORM** so that your application can be assessed. Please supply as much information as possible to help with this process. If you have difficulties completing the form please contact us as our trustees will help you; alternatively, your grant application can be completed by a third party professional (for example a health visitor, social worker, home school link worker or housing support officer) who knows your circumstances.

We may contact you, or your appointed professional, to discuss your application.

## **The trustees' decision will be final.**

### **Data Protection**

By submitting an application you consent to the information you provide being processed by the charity. You also consent to us contacting any third party representative who has completed the form on your behalf or provided supporting information. The information that you give us together with any supplementary information that you and your representative give us by email, letter or telephone will be presented to the awarding committee of trustees. We will keep your personal information securely in electronic form for up to seven years and in paper form for up to three years from your last contact with us. Other than our contact with your third party professional, we do not allow information identifiable to you to go outside the charity.

**East Woodhay Charities**  
**GRANT APPLICATION FORM**

Name.....

Address .....

E-mail address ..... Telephone number .....

Date of birth .....

Type of grant you are applying for - please delete as appropriate and then complete the relevant sections:

**Book/technology for first year students/ Winter fuel grant/ Hardship grant**

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**Book/technology grant applications:**

Please tell us which college/university you have a confirmed place for, what course you are studying and your start date.

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**There is no need to complete the financial information section.  
Please sign and date the declaration at the end of the form.**

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**Hardship grants and winter fuel grants:**

Please provide the following information to help us assess your application:

Please delete as appropriate

Are you: Married or with partner ♦ Single ♦ Widowed ♦ Divorced ♦ Separated

Are you: Employed ♦ Retired ♦ Unemployed ♦ Student ♦ Carer ♦ Unable to work due to illness/disability

How many people live in your home? .....

Dates of birth of dependent children .....

**Financial Information**

Total savings or investments, not including pensions .....

**Monthly income:**

*show MONTHLY amounts even if you receive them weekly or fortnightly. If not applicable put £0:*

Wages (after tax, for variable amounts put an average figure) .....

Income Support / Job Seeker's Allowance .....

Employment Support Allowance / Incapacity Benefit .....

Tax Credits (Working / Child) .....

Universal Credit .....

Disability Living / Attendance / Carers Allowance or Personal Independence Payment .....

Child Benefit .....

Pension payments .....

Other income e.g. other benefit, child maintenance, dividends .....

Contribution from other adults in household .....

**Total monthly income** .....

**Any other relevant information you would like taken into consideration**

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## Hardship grants

If you are applying for a hardship grant please supply details below. Please include details of what the grant is for and the estimated cost.

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Have you applied to any other charities? **Yes/No**

If yes please give the names of any other charities applied to:

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## Declaration

I confirm that the information I have given is accurate and true to the best of my knowledge.

Signed by applicant ..... Date .....

Signed by third party applicant ..... Date .....

### For third party professionals completing forms:

Name .....

Job title .....

Telephone number ..... E-mail address.....

Please return the completed form by e-mail to [ew.charities@gmail.com](mailto:ew.charities@gmail.com)

Or by post to: East Woodhay Charities, 83 Harwood Rise, Woolton Hill, Newbury RG20 9XZ