**LUNEDALE PARISH COUNCIL**

**MINUTES OF MEETING 17TH NOVEMBER 2015 HELD AT THE CARLBECK CENTRE LUNEDALE**

**Present:** Ian Raine (Chairman), Malcolm Dent, John White, Mary Wilson, Roger Sunderland (Clerk).

**Agenda Items:**

1. Apologies. Andy Page.
2. The minutes from the meeting held on 28TH August 2015 were approved. Proposed – Councillor Dent. Seconded – Councillor Wilson.
3. Matters Arising.
   1. Item 3a.Defibrillator Fund. A further cheque for £2100.00 was received from the Cannon estate after a charity shoot. The clerk has written to thank them and will write to the Mitchell Fund as well. The defibrillator and case will cost £1381.75 and have been ordered with expected delivery in December. The clerk will organize installation and a commemorative plaque to show the donors. Training for volunteers is to be arranged with the ambulance service. It has been agreed with the Carlbeck Centre Committee that after purchase they will hold the remaining donations for ongoing maintenance. (Erratum: The received cheque from the Cannon Estate was for £1400.00 and the defibrillator and case will cost £1718.10 inc VAT)
   2. Item 3b. It was agreed the Chairman would upgrade the council website with further pages to allow for future growth.
   3. Item 6. The clerk has been in discussion with the Durham police regarding the potential installation of an ANPR camera in the dale and was awaiting further information from them.
4. Financial Review.
   1. Annual Return. The Annual Return was approved and the issues arising as raised by BDO were noted. Procedures have been set in place to prevent reoccurrence.
   2. The bank account was reconciled; showing a balance of £486.68 plus £2100.00 for the defibrillator fund.
   3. A cheque was signed for the Carlbeck Centre annual rent for meetings.
   4. 2016/2017 Budget. Discussion took place with future potential costs including ANPR set up, clerk SLCC membership, hall rental and NALC/CDALC membership. Better costings should be available at the next meeting to set the precept request.
5. Risk Review. The only identified risk regarded the final cost for installation of the defibrillator. It is understood all Councillors have updated their registers of interest.
6. AOB.
   1. Councillor Wilson announced she had retired as Carlbeck Centre Chairman.

The meeting concluded at 2130 hrs.

The next meeting will be on Thursday 21st January 2016 at 1930 hrs in the Carlbeck Centre.