

Little Milton Parish Council
Minutes of Council Meeting held on Wednesday 11th February 2026

Present: Cllrs Howard Harrison, Adam Sheppard, Francois van der Merwe, David Wakeling

Mrs Andrea Oughton (Parish Clerk)

Members of the public: None

Parish Forum

No items raised.

01/02/26 Apologies for Absence

Apologies for absence received from Cllrs Denby and Horwell.

02/02/26 Declaration of any pecuniary interests of members

There were no Declarations of any pecuniary interests.

03/02/26 Approval of Minutes

Resolved to approve the minutes of council meeting held on 14th January 2026.

04/02/26 Report by District / County Councillor

County Councillor Edwards submitted her apologies.

District Councillor Heritage submitted her apologies and circulated her monthly report.

05/02/26 Planning

P26/S0059/S73 – St James View (former Milton House), Gold Street, Little Milton, OX44 7FJ - Variation of conditions 2 (Approved plans) and 19 (Preclusion of fencing) on Planning Application ref P24/S1147/S73 - to change the wording of condition 19 to allow for the fencing shown on submitted drawing 7766_fencing. (Variation of conditions 2 (Approved plans), 3 (Construction Traffic Management), 4 (Archaeology), 6 (Tree Protection), 7 (Surface water drainage works), 8 (District Licence certificate), 12 (Vision splay protection) and 13 (Parking & Manoeuvring Areas Retained) on application P22/S1241/FUL (Demolition of existing dwelling. Redevelopment of existing site to provide 4 dwellings with associated development including access works to Gold Street access)).

Resolved to express No Strong Views, with the comment that the parish council regrets the loss of mixed native and ornamental hedging on site and suggests that whips are planted along the fencelines following installation of the fencing.

It was noted that the following planning application has been withdrawn by the applicant:

P25/S1511/HH - Old Belchers Cottage, Church Hill, Little Milton, OX44 7PU

Erection of cottage to be used as residential annex following removal of existing bin store/enclosure & dovecot. Replacement doors to existing cottage and replacement of brick wall to existing dwelling to stone. (As amplified by additional information received 05 August 2025.)

06/02/26 Community Infrastructure Levy (CIL)

It was noted that the District Council are in the process of identifying anticipated Parish CIL monies that have been paid or are due to be paid between 1st October 2025 and 31st March 2026 that can be transferred to the parish by April 2026.

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It was further noted that the Parish Council expects to receive £29,016.00 in CIL monies in April related to development at Milton House. **Resolved** that CIL monies due are transferred to the Parish Council.

A list of potential projects raised at the Annual Parish Meeting in 2024 which could potentially be funded by CIL monies was reviewed. It was agreed to add village traffic surveys, village entrance gates, goal posts for the recreation ground and Multi Use Game Area to the list. It was further agreed to add CIL to the next parish council meeting agenda and to the agenda for the Annual Parish Meeting in May.

07/02/26 Emergency Plan

Cllr Denby to review the Emergency Plan for approval at the next meeting.

08/02/26 Finance

Approval of Council Expenditure

Clerk (A Oughton): Month 11 2025/26	£263.71
Editor (R Fergusson): Month 11 2025/26	£89.00
M P Printers (February newsletter) - Estimate	£278.00
Oxfordshire County Council (traffic surveys)	£456.00
Anchor Pumps Co Ltd (flood equipment)	£1108.00
Ebay (storage bag – flood equipment)	£13.49

Direct Debit

Intuit: Accounting software February 9 th - March 9th 2026	£19.20
Microsoft 365 Bus. Basic & Standard Accounts 1 st -28 th February 2026	£18.24

Bank reconciliations circulated.

The Effectiveness of Internal Control and Risk Management was approved with minor changes to Finance related to back up copies of electronic information, Liability related to the removal of the Recreation Ground Advisory Committee and Legal Liability related to storage of leases.

The Business Case and costs for transferring to Scribe Accounting Software was circulated. **Resolved** to migrate accounting information from Quickbooks to Scribe Accounting software ready to commence use in the new financial year 2026-27 on 1st April 2026.

09/02/26 Traffic Survey

It was noted that Oxfordshire County Council (OCC) has confirmed traffic surveys are scheduled to take place over one week commencing on 25th February 2026. Surveys to take place in three agreed locations. The data from the surveys will be communicated to the village and an overview shared at the Annual Parish Meeting.

Resolved to fund two of the three traffic survey locations (OCC to fund the third) at a cost of £380.00 excluding VAT from Community Infrastructure Levy monies held by the Parish Council.

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10/02/26 Reports from Councillor Representatives

Recreation Ground /Open Green Space

District Councillor Heritage has indicated that due to a large number of applications to the District Councillor Community Grant fund, the Parish Council may not receive the full amount of funding applied for towards the purchase new goalposts. It was **resolved** to fund the difference in funding from Community Infrastructure Levy funds held by the Parish Council.

Playground

A volunteer has agreed to put together a planting proposal for the play area for consideration by the Parish Council at a future meeting.

The backboard, hoop and net for the MUGA have been received and will be installed when the weather improves.

Communication

Resolved that the Parish Council register for a new .gov.uk domain through Hugo Fox Ltd. New .gov.uk email addresses for each Councillor, the Chairman and Clerk to be purchased through Microsoft.

Utilities / Highways

Information, including confirmation of the location of the poles for the Speed Indicator Devices has been received from OCC. Cllr Sheppard to chase OCC for an installation date.

Thames Water Contractors have carried out work to stop the drain outside the village school from overflowing.

11/02/26 Correspondence

The Clerk will respond to an email from Tiddington Parish Council related to traffic calming measures.

12/02/26 Exchange of Information

Nothing to report.

13/02/26 Date of Next Meeting

The next Parish Council Meeting will be held on Wednesday 11th March 2026, commencing at 7.30pm at Pine Lodge.

The meeting finished at 8.30pm

Signed by:

Chairman.....



Date.....

11 Mar '26

