

MINUTES of a Meeting held at Dunton Green Pavilion on Tuesday 9th July 2024 at 7.30pm

00. PUBLIC SESSION

None.

01. PRESENT / APOLOGIES

Present: Cllrs. England (Chair), Copeland, Carrol, Parker, Lockey, Hersey, Norton, Lapham

Apologies: Cllrs. Forster-Pearce, Bayley (SDC)

Absent: Cllr. Gomes-Chodynieski

In attendance: Tracy Godden (Clerk), Wendy Jackson (Bookings & Facilities Assistant), four Members of the Public

02. MINUTES OF THE COUNCIL

It was Resolved to approve and sign the minutes of the meeting held on Tuesday 11th June 2024 as a true and accurate record.

03. REQUESTS FOR DISPENSATIONS

None.

04. DECLARATIONS OF INTEREST IN AGENDA ITEMS

Cllr. Lockey – Item 11.1a [Planning].

05. GENERAL ADMINISTRATION

5.1 To receive updates from Kent County and Sevenoaks District Councillors

No councillors in attendance or reports received.

5.2 Policies: Review of existing policies

5.2a Sickness (Absence Management) Policy

5.2b Child & Vulnerable Adult (Safeguarding) Policy

5.2c Child Protection Procedure

There were no proposals for amendments to any of the above policies. It was Resolved that the policies be approved in their current format (review date information to be updated accordingly).

ACTION: CLERK

5.3 Learning Opportunities (Cllr & Staff): to consider what has been undertaken, booked and is available

No training undertaken in the last month.

5.4 UK Shared Prosperity Fund: to note successful application (via SDC) for £4000 towards capital projects in Dunton Green

SDC had confirmed that the application submitted by the Clerk on behalf of DGPC had been successful and that the full £4000 available had been awarded (due for payment to DGPC by the end of July). [See further details under duplicate item 12.1].

06. DGPC REPRESENTATIVES – EXTERNAL BODIES

6.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

Cllrs. England and Hersey had attended a meeting of the KALC Sevenoaks Area Committee in June. There had been an interesting presentation by Kent Fire & Rescue Service about the services they offer older people in their homes (details will be shared via the next edition of Dunton Green News).

ACTION: FE/CLERK

It was noted that Cllr. England continues to be a representative of the KALC Sevenoaks Area Committee on the Joint Transportation Board (JTB).

07. CLERK'S REPORT

Tennis Court Cabling

Thanks were extended to Cllrs. Copeland and Forster-Pearce for re-attaching cabling in the tennis court to the fencing, out of harm's way.

KALC Bulletins

The Clerk informed members that in addition to a weekly bulletin (a round up of news) from KALC, there is now a weekly training bulletin. It was agreed that rather than forwarding all of the information every week, the Clerk should forward information once a month, ahead of the meeting. As a starting point, the Clerk would forward a training bulletin that covers a programme of training opportunities for the next six months.

ACTION: CLERK

Sevenoaks Wildlife Reserve (SWR) Arson Attack

An arson attack in June decimated the Forest School at the SWR. This latest blow to the Reserve comes after the theft of a significant amount of equipment earlier this year.

After some discussion it was Resolved that a donation of £1000 specifically to SWR to assist with replacing equipment and to help reinstate the Forest School. The Clerk was asked to establish whether a donation would be time sensitive or whether it could wait until the October review of donations.

ACTION: CLERK

Bullfinch Lane Road Closure

Kent Highways have advised that the road will be closed along its entire length from 22nd July for 42 days. This is to facilitate Southern Gas Networks gas pipe replacements.

SAGE (Payroll) Subscription Increase

The monthly subscription will increase from £8 plus VAT to £10 plus VAT from August.

Resident Complaint About Badly Parked Cars in Dunton Green

A resident has submitted a complaint and concerns about inconsiderate parking around the Pounsley Road/London Road junction. The Clerk will advise the resident that this is not something that DGPC can assist with and will provide them with information as to how Kent Highways can be contacted.

Recreation Ground Car Park

The Clerk had sent a letter as per the Council's instructions reminding local residents of the rules for the use of the car park. There was a caveat at the end that should the recipient not be using the car park, that they should disregard the letter. One resident had replied indicating that they do not use the car park and instructing that they should not be sent such communications again.

SDC Leader attendance at a DGPC meeting

It was noted that Cllr. Roddy Hogarth wishes to attend parish council meetings and is expecting to attend the DGPC September meeting. An indication of topics that he might be able to assist with were requested. Members indicated that they would like information about SDC's waste management and the Local Plan.

ACTION: CLERK

08. COMMUNITY DEVELOPMENT & SAFETY

8.1 Anti-Social Behaviour – to note or consider any issues brought to the attention of the Parish Council and to note the latest Police newsletter

Social media posts over the last month had indicated a lot of ASB. However, this was not reflected in reports to the Police. It was alleged that there had been a stabbing incident – not reported to the Police. Criminal damage (possibly catapult damage) to a vehicle in London Road – Police have no reports about this. Alleged drug dealing at the station – Police attended and arrests were made. No additional information is available from the Police about this at this time. Once again, the Police are repeating the message that reports need to be made directly to them either via 101 or online, or they can be reported anonymously to Crimestoppers.

It was noted that dog bins may be being used as drop off and collection points for nefarious activity (contractors having witnessed on separate occasions some unusual activity).

The Police newsletter was noted (as was the fact that there was nothing relevant to Dunton Green in it).

8.2 DGPC funded Community Activities: to note any updates regarding youth and senior activities

The Age UK Pop Up sessions have seen a reduction in numbers. The Clerk has suggested an update to the posters for this (as they are not very impactful and are at least 5 years old). The Lunch Club posters are also to be updated. This should be in time for the newsletter.

The multi sports sessions for younger residents are due to start from July 19th on Fridays. Details are in Dunton Green News and will be available on social media.

ACTION: CLERK

09. FINANCE

9.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified.

The Clerk presented a bank reconciliation (to 30th June), and it was Resolved that it be accepted. Two Parish Councillors have verified all the bank balances stated on the reconciliations against the bank / investment statements.

BANK RECONCILIATION TO END 30/06/2024

Description	Value £	Value £
Cash in hand 01/04/2024		£212,640.96
ADD Receipts 01/04/2024 – 30/06/2024		£84,250.15
TOTAL		£296,891.11
SUBTRACT		
Payments 01/04/2024 – 30/06/2024		£53,134.73
A: Cash in hand 30/06/2024		£243,756.38
Cash in hand per Bank Statements		
NatWest Reserve 30/06/2024	£111,573.53	
NatWest Current 30/06/2024	£8,292.61	
CCLA Public Sector Deposit 31/05/2024	£83,890.24	
CCLA Local Authorities Property Fund 01/04/2024	£40,000.00	
TOTAL CASH IN HAND per Bank Statements		£243,756.38
Less unrepresented cheques		£0.00
TOTAL		£243,756.38
Plus unrepresented receipts		£0.00
B: Adjusted Bank Balance		£243,756.38

10. ACCOUNTS FOR PAYMENT

10.1 It was Resolved to note expenditure for June and to approve items for payment in July. A list of cheques, Bank transfers and direct debits (with supporting documentation) were verified & signed by two councillors.

Payment Type	Description	Net £	VAT £	Gross £
June Payments (reported at June meeting in <i>italics</i>)				
BANK TFR	Mr K Wilson <i>Multi sports session Summer 24</i>	630.00	0.00	630.00
DEBIT CARD	Adobe Systems Software <i>Adobe Acrobat monthly subscription</i>	16.64	0.00	16.64
DD	Hiscox <i>Annual Insurance Premium Monthly Payment</i>	483.60	0.00	483.60
BANK TFR	KCC (KCS) <i>Photocopier leasing</i>	82.52	10.50	99.02
DEBIT CARD	Land Registry <i>Information re a Lennard Road property & alley</i>	6.00	0.00	6.00
DEBIT CARD	Amazon <i>Stock of strong magnets for noticeboards</i>	24.98	4.99	29.97
DEBIT CARD	Net World Sports <i>Tensioning wire for tennis net</i>	22.99	4.60	27.59
BANK TFRS	Staff Salaries & Expenses <i>June 2024</i>	3201.41	0.00	3201.41
BANK TFR	HMRC Shipley <i>Qtr 1 2024/25 PAYE Tax & NI</i>	3181.00	0.00	3181.00
DEBIT CARD	Amazon <i>Pavilion & office supplies (black sacks/staples)</i>	19.14	3.84	22.98
DD	People's Partnership <i>Pension payment June 24</i>	308.54	0.00	308.54
DD	SAGE UK Ltd <i>Payroll software</i>	8.00	1.60	9.60
DEBIT CARD	Post Office Ltd <i>Postage stamps</i>	42.50	0.00	42.50
DD	Smartest Energy <i>Pavilion Gas Supply June 24</i>	266.69	13.33	280.02
DD	Castle Water <i>Pavilion Water June 24</i>	37.30	0.00	37.30
DD	EE <i>Mobile phone contract</i>	11.12	2.22	13.34
DD	Npower (was E.ON) <i>Unmetered Electricity Supply</i>	74.34	3.72	78.06
DD	Lebara <i>Mobile phone contract</i>	4.12	0.83	4.95
DD	Smartest Energy <i>Pavilion Electricity Supply (Budget Plan)</i>	1013.33	202.67	1216.00
BANK TFR	Bishops Services Ltd (Bibby Factors Northwest Ltd) <i>Pavilion cleaning, jet washing June 2024</i>	923.39	184.68	1108.07
BANK TFR	Able Electrical Ltd <i>Repairs to lit bollards</i>	291.67	58.33	350.00
BANK TFR	Safeplay Playground Services Ltd <i>Repairs/maintenance of play equipment</i>	590.65	118.13	708.78
BANK TFR	Mrs F England <i>Expenses – additional solar light wands</i>	34.98	6.99	41.97
BANK TFR	KCC <i>Application Fee (for Christmas Light motifs on KCC streetlight columns)</i>	134.00	0.00	134.00
DD	Onecom Ltd <i>Broadband and Telephone at Pavilion</i>	95.23	19.05	114.28

DD	Hugofox Ltd Website (duntongreenpc.org.uk)	19.99	4.00	23.99
July Payments to date				
BANK TFR	SDC Cleaning Recreation Ground and Mill Rd and Dog Bin emptying (Apr-Jun 2024)	425.10	85.02	510.12
BANK TFR	SDC Saturday Freighter Hire (March)	220.50	44.10	264.60
BANK TFR	Gardens of Kent Grounds Maintenance June 2024	4077.50	815.50	4893.00
DEBIT CARD	Adobe Systems Software Adobe Acrobat monthly subscription	16.64	0.00	16.64
DEBIT CARD	Amazon Pavilion supplies / Solar light wands	77.90	14.71	92.61
DEBIT CARD	Amazon Solar light wands	21.57	4.31	25.88
DD	Heliocentrix Ltd IT Support	77.00	15.40	92.40
DD	Hiscox Annual Insurance Premium Monthly Payment	483.60	0.00	483.60
BANK TFRS	Staff Salaries & Expenses July 2024	3155.92	0.00	3155.92
July Payments (expected but unconfirmed/not yet paid as at 09/07/24)				
DD	People's Partnership Pension payment July 24	302.43	0.00	302.43
DD	SAGE UK Ltd Payroll software	8.00	1.60	9.60
DD	Npower (was E.ON) Unmetered Electricity Supply June 2024	68.05	3.40	71.45

ACTION: CLERK

11. PLANNING

11.1 CURRENT PLANNING Applications were considered, and it was resolved to agree recommendations as listed below.

11.1a Planning Application 24/00849/FUL

Location: 2 Barretts Road

Development: Change of use of dwelling to a mixed use as a dwelling (Use Class C3) and childcare on a domestic premises (Use Class E)

Recommendation: Comments Only

This premises has been operating as a childcare facility for many years already. A change of use application is overdue. There are some factual inaccuracies within the Planning Statement that must be corrected. These are in relation to point 5.36 within that document. There is no 'public' car park to the west of the property. There is a car park belonging to the Social Club and a car park belonging to Donnington Hall. Neither are 'public' in so far as they are not available to everyone (they are for users of their facilities). There is no agreement in place with Dunton Green Parish Council in relation to car parking arrangements. Any agreement that there might be, would be with Donnington Hall Management Committee (this is NOT the Parish Council). For avoidance of any future doubt, this should be corrected.

ACTION: CLERK

11.1b Planning Application 24/01544/WTP0

Location: Fort Halstead Crow Drive Halstead

Development: Various works to trees

[No statutory requirement to publicise the application; information purposes only].

Noted.

11.1c Planning Application 24/01653/WTPO

Location: Land South of Westmoor London Road

Development: G1 Limes x4 – Remove suckers up to approximately 6 feet. T1 Lime – Fungus at base, suspect Kretzschmaria. Pollard at approximately 20 feet.

[No statutory requirement to publicise the application; information purposes only].

Noted

11.2 PLANNING NOTIFICATIONS Decisions from SDC or the Planning Inspectorate were noted.**11.2a Planning Application 24/01191/HOUSE**

Location: 69 London Road

Development: Proposed demolition of existing conservatory and side extension. Proposed rear and side extension at ground floor with rooflight.

PLANNING PERMISSION GRANTED

11.2b Planning Application 24/01221/PAC

Location: Unit E Ryedale Court Riverhead

Development: Prior notification for a change of use from Offices Class R to Dwellinghouses Class C3. His application is made under Class MA of The Town and Country Planning (General Permitted Development) (England) Order 2015.

PLANNING PERMISSION GRANTED

11.2c Planning Application 24/00997/ADV

Location: Roundabout At Junction With Polhill Morants Court Road

Development: Display of 4 x free standing, non-illuminated fascia advertising boards.

REFUSAL OF PLANNING PERMISSION

11.1a2d Planning Application 24/01231/HOUSE

Location: 1 Darenth Lane

Development: Two storey side extension with rooflight

PLANNING PERMISSION GRANTED

11.3 To consider information regarding the Local Plan Regulation 19 consultation timings (if available), to note any Dunton Green sites included in the Submission version of the Local Plan (if available) and to make plans for the Planning & Development Committee meeting scheduled for 13th August (to discuss a response to the Regulation 19 consultation)

The Clerk informed members that whilst this was yet to formally confirmed, papers for an SDC Development & Conservation Committee meeting indicated that Planning Officers are recommending that the Regulation 19 consultation be postponed from Summer 2024 to Winter 2024 as they are not ready. It had been expected that the Committee would be reviewing the Submission version of the Local Plan, but this is no longer the case. There is no further information about the Local Plan in terms of sites to be included in the Submission version.

This being the case, it was agreed that the scheduled DGPC Planning & Development Committee meeting in August be cancelled.

ACTION: CLERK

11.4 Housing Needs Survey: to note plans (RACE (Rural and Community Housing Enabling) and SDC) to undertake an HNS and to confirm dates proposed are acceptable

The timings for the HNS are proposed as 23/09/24 to 06/11/24. The survey will take place online with paper options for those unable to engage online. DGPC has offered space in the Autumn newsletter to promote this and to help emphasise its importance.

Members confirmed that the timings are acceptable, particularly with the anticipated delay in the next stage of the Local Plan consultation process.

ACTION: CLERK

11.5 Planning Enforcement [site west of Morants Court Road] – to note that an Enforcement Notice has been served following reports of development to the Parish Council by a member of the public

This was noted. It is alleged that a hardcore base has been laid making an entrance alongside the field. The concern is that without early intervention this could develop into an issue like the land to the east of Morants Court Road where material has been brought to site without permission and the situation has still not been rectified even after years of monitoring by the Environment Agency (EA) and SDC Planning Enforcement. Indeed, there seems to have been more activity on that site of late, activity which does not match what the EA has been advised.

12. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

12.1 UK Shared Prosperity Fund - to note successful application for £4000 funding as a contribution towards DGPC asset signage and new hanging basket poles (village green and Longford Meadow)

Repeat of Item 5.4. The money allocated has been awarded as part funding towards the signage installed around the village in 2023/24 and the new shepherds crook poles.

12.2 New shepherds crook poles – to consider quotation and to note part funding from UKSPF

A quotation had been received for 13 shepherds crook poles (same specification as DGPC's existing inventory) – seven to be 'spacers' between the village green poles (predominantly to assist with Christmas lighting) and six for Longford Meadow totalling £2275 plus VAT for manufacture and delivery and a separate quote of £390 plus VAT for installation. It was Resolved that the quotations be accepted.

ACTION: CLERK

12.2a Longford Meadow - to consider a quotation for six new hanging baskets

A quotation to supply and maintain six additional hanging baskets had been received totalling £900 plus VAT per twelve months. It was Resolved that the quote be accepted.

ACTION: CLERK

12.3 Christmas Lighting project – to receive an update regarding an application payment to KCC, KCC streetlights concerns and load testing, additional shepherds crook poles

An application has been submitted to KCC and the fee has been paid. The Streetlighting Engineer has raised concerns about three columns identified for motifs. One had ivy growing up which has been removed by DGPC contractors. The other two are affected by overgrown trees on private property. The Clerk will chase again to ensure that KCC have contacted the property owners and will also write to them to explain the reasons for the requests. Having reviewed the pictures of the overgrown trees, they have been allowed to get out of control and KCC really should have dealt with this sooner. All columns proposed for the Christmas motifs will need to be load tested (which is a chargeable activity). The Clerk will follow up with the KCC application contact to ask about progress.

ACTION: CLERK

12.4 Village Green flower beds – to receive an update regarding the status of the project and the schedule of works

Two new beds are being created on the southern section of the village green, turf has been removed to mark out the spaces and the ground dug over. The next phase will be soil improver and additional top soil to build up the beds before planting. This process is likely to take several weeks to complete.

12.5 Longford Meadow - to receive an update in relation to the missing trees and plans to attempt to utilise existing shrubs from the village green

It was noted that when carrying out maintenance works to cut back brambles by the fence boundary at the top end of Longford Meadow, contractors discovered four of DGPC's trees, complete with posts. It is clear that the trees were not stolen to be replanted elsewhere, but rather were wantonly grubbed from the ground and discarded. DGPC's contractors will try to re-plant established shrubs from the existing village green beds when revamping those. The likelihood of the successfully transplanting is about 50%.

12.6 Recreation Ground pitch/facilities hire – to note that a contract has been signed with Ide Hill Football Club for the 2024-25 season (games to be played on Sundays)

Noted.

12.7 Recreation ground – to note a request re pitch improvements (goalmouth repairs) and to consider the purchase of barriers to assist with works

The Football Club had asked that the goalmouth at the Pavilion end of the pitch be repaired. The area had been re-turfed and taped off that day. However, it was then stated that a group of youths had discarded the barrier and had been seen playing on the area only an hour earlier. After discussions it was agreed that the area would be barriered off again.

ACTION: CLERK/BFA/PL

There was a discussion about barriers as DGPC has three large plastic barriers. The Clerk explained that expandable barriers can be purchased that require relatively little storage space and have the potential for making a more effective and barrier. The existing barriers are currently stored on top of a high set of shelves and are not easy to access, particularly with the outside store room having items that could be discarded. It was agreed that the store room should be sorted and that the Clerk would contact Members with some proposed dates/times for completing this. Once this is completed, other barrier options should be investigated.

ACTION: CLERK

A councillor advised that they thought that the pitch surface is uneven and might need attending to. The Clerk advised that the Football Club had not raised this as a concern.

12.8 Recreation Ground tree inspection– to consider recommendations for works to be undertaken in relation to the bleeding horse chestnut and any bough/crown lifting generally

Following a site visit a quotation totalling £877 plus VAT (plus £250 for stump grinding) had been received. Works include removal of major deadwood in an Oak, felling of a common horse chestnut that has a significant bleeding canker and removal of major deadwood throughout the whole crown of a common beech. Other trees have been identified for monitoring. It was Resolved to accept the quote.

It was agreed that a new tree should be identified to replace the one that unfortunately has to be felled.

ACTION: CLERK

12.9 Village green trees – to note that a request has been made to SDC to complete maintenance on the trees generally and to address issues with a tree outside 79 London Road

The Clerk confirmed that she had contacted SDC with regard to their obligations to maintain the trees on the village green and that a resident had been advised to contact SDC as well with regard to an overgrown tree outside their property. The Clerk has not yet had a response and will chase this as a matter of urgency.

ACTION: CLERK

12.10 Recreation Ground playground equipment – to note that works have now been completed following the last inspection. Next inspection due in August

Noted.

12.11 Recreation Ground kissing gate – to note expected timings for repair of railings and installation of the gate

It was noted that works have been pencilled in for 15th/16th July.

12.12 Extension Land project - update following informal ONH Planning for Good discussions and to consider a proposal and quotation for works

The Clerk had informally spoken with ONH Planning for Good and following those discussions a proposal had been set out for the Parish Council's consideration. The proposal is for a Scope of Works including a Visioning exercise (comprising preparation, workshop for DGPC members, Community and Stakeholder engagement, and a Visioning Report). The quotation totals £7315 plus VAT for the bulk of the work plus any charges for attendance at meetings in person. It was Resolved to accept the quote and to appoint ONH Planning for Good for this important project.

ACTION: CLERK

12.13 Extension Land project – to consider the Farm Business Tenancy agreement draft letter of termination and to determine whether action is to be taken

A draft letter is being prepared by the solicitor and will be available for issuing when the Parish Council requires. After discussion around timings, it was agreed that it is not necessary to serve notice before 31st July 2024 and that it may prove advantageous to delay. It was agreed that the situation will be reviewed as work with ONH Planning for Good progresses. Submission of a letter of termination before 31st July 2025 would allow a project to physically start from August 2026 (which will allow time for completion of the ONH Planning for Good work and for funding applications to be submitted).

ACTION: CLERK

13. HIGHWAYS & TRANSPORTATION (INFRASTRUCTURE)

13.1 Highways Improvement Plan (HIP) – revised version for approval prior to submission to KCC

A streamlined version of the HIP had been prepared by the Clerk. The rationale is that by reducing the number of items to only those that have a realistic chance of being progressed this may start to build momentum and the more complicated items can be added back in at a later date (the HIP supposedly being a working document). It was Resolved that the new version be submitted to KCC.

ACTION: CLERK

13.2 Sevenoaks 20mph zone and costs – to note concerns about KCC's blanket requirement for all illuminated road signs within the zone to be disconnected by UKPN and the cost implications

It was noted that KCC had required that Sevenoaks Town Council (STC) pay for the disconnection of illuminated signs within the 20mph zone at a cost of £45,000. This had been contested by STC as disconnection is not mandatory and at no point in the process had this been mentioned. This issue has been resolved to STC's satisfaction (the disconnections will not be happening).

14. EVENTS

14.1 DGPC Events: to note/consider feedback/updates/requirements:

14.1a Annual Fireworks Event Saturday 28th September 2024: to receive any updates and agree plans for any outstanding actions over the summer

A number of members will now not be available on the day. In order to establish what additional support might be needed the Clerk will clarify councillor availability and volunteers will be contacted.

ACTION: CLERK

14.2 Non-DGPC Events: to note

14.2a SDC Family Fun Day: Wednesday 31st July (10.30am to 1.30pm)

Noted.

15. CORRESPONDENCE & COMMUNICATIONS

15.1 Members considered or noted correspondence received since the June 2024 meeting

15.1a Resident [Email] – Request for a running track in the recreation ground

15.1b Hubs Mobility Coordinator [Letter] – information about the South East Mobility Centre and accessible travel support

15.1c Resident [Email] – positive feedback about Dunton Green News

15.1d SDC [Email] – Silver Sunday 2024

15.1e Sevenoaks District Kent Police IAG – Reminder of meeting 18/01/24 18.30-20.00 Swanley
NOTE CHANGE OF VENUE TO SDC OFFICES SEVENOAKS

15.1f CPRE [Email] – Campaigns Update July 2024

15.1g Ron Bailey, Parliamentary Adviser to Lord Foster [Email] – Campaign regarding Safety of Lithium-ion batteries and e-bikes and scooters safety bill (request for support)

15.1h KCC [Email] – National Highways & Transport Survey 2024-25 (six surveys in total)

15.1i Clerks & Council Direct – July 2024 edition

15.1j KALC [Email] – Newsletter (forwarded to members by email)

15.2 Dunton Green News (newsletter): to note copy deadline for Autumn edition (1st August) and to discuss potential articles for the Autumn and Winter 2024 editions

The Clerk advised that Ide Hill FC will be asked for an article for the Winter edition once they have started playing in Dunton Green and that the school are being approached again. All members were asked to submit articles as soon as possible.

ACTION: CLERK/ALL

15.3 DGPC Website: to receive an update regarding the duntongreen-pc.gov.uk website

The Clerk advised that the new website is technically live and that a forwarder needs to be put on the current website. Eventually the current website will be deleted.

15.4 DGPC Email addresses and IT Support: to receive an update regarding progress towards moving to duntongreen-pc.gov.uk email addresses

The new website going live allows Heliocentrix to start setting up the email accounts. All existing emails will be available via the new email addresses and members will be able to access SharePoint (which will be much better than having to access documents via email). The Clerk will send out instructions in the next few weeks.

ACTION: CLERK/ALL

16. CO-OPTION

No applications for consideration.

17. DATE OF NEXT MEETING

17.1 Planning & Development Committee Scheduled: August 13th, 2024 (7.30pm) CANCELLED

17.2 Scheduled: September 10th, 2024 (7.30pm)

18. PUBLIC SESSION

There was one question seeking further clarification on information about the Local Plan. It was confirmed that at this stage there is still no information with regard to whether either of the Dunton Green sites in the previous consultation are included in the Submission version.

The meeting closed at 8.55pm.

Chairman_____

Date_____