

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Monday 1 April 2019 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Lee Burgess (Vice Chairman), Cllr Mavis Hibben, Cllr David Nutting and Cllr Roger Sills; and Mrs W Licence (Clerk).

Also present were Ward Members Monique Bonney and Derek Conway, and five members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr Cook welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

Apologies had been received from Cllr Wendy Harwood (personal); apology accepted
Apologies had also been received from Andrew Bowles (at another meeting; County Councillor John Wright (unwell) and Ward Member George Samuel: apologies noted.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 MARCH 2019

Cllr Sills **PROPOSED** to accept the minutes of the meeting held on 4 March as a true record of the meeting; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes as a true record.

4. MATTERS ARISING FROM THE MINUTES

Tikspac dispenser- Cllr Cook informed Members that the Tikspac dispenser has been delivered, the new dog image is better than the first proof. Cllr Cook and Cllr Sills will install the dispenser on Thursday. It has been arranged for the litter picker to top up the bags.

Litter bins- Cllr Cook said the litter bins will be installed early April.

Cllr Hibben **PROPOSED** that if the bins have not been installed by the end of April a formal complaint be made. The Council has promised residents the bins will be installed. **AGREED UNANIMOUSLY**.

ACTION: Clerk to lodge complaint if bins are not installed.

Lost Words books- Cllr Cook reported the meeting with the Headteacher had been cancelled. The books were presented to the school at the Community Lunch on 13 March.

Annual Parish Meeting- Cllr Cook said the meeting on 21 March was very successful. The Mayor presented the KALC Community Award to Mr Denis Gandon for his significant contribution to the community and a report was sent to the Sittingbourne News Extra and the Parish Magazine. The meeting was very well attended and representatives from various organisations and groups gave reports.

Village Sign- Cllr Cook reported the sign has been delivered and that he has contacted Ian Grigor, KCC, for an update as to when a site survey can be arranged.

ACTION: Clerk to monitor and follow up.

Gully- Cllr Cook reported that KCCllr Bowles has chased Alistair Coleman and a response was expected today.

Action: Clerk to contact KCC if no update is forthcoming.

Litter pick- Cllr Cook reported to Councillors that he has completed the Risk Assessment and that a date needs to be set.

Planters- Cllr Cook said Mossy's was going to top up the planters with tête-à-tête daffodils. Cllr Burgess reported that this has not happened and that he will contact the contractor.

Action: Cllr Burgess to contact Mossy's.

5. PUBLIC QUESTION TIME

The meeting was adjourned for the Public Question Time

A resident said the sliding gate on the new build in Roseleigh Road still has not been installed meaning that only one car will be able to park on the driveway.

Cllr Cook said that this is something SBCllr Samuel is looking into.

SBCllr Conway said he will chase the matter.

The meeting was reconvened.

6. SPEED WATCH

Cllr Cook said the first session will start on Thursday. There is still a shortage of volunteers and currently there are only two teams.

7. FINANCE

i. Cheques raised and accounts

Chq No	Payable to	Reason	Amount
1363	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1364	KALC	Subscription	£582.17
1365	Mrs W Licence	Salary and expenses	£461.00
1366	Mr L Burgess	Parish Basic Allowance	£204.77
1367	Mr R Sills	Parish Basic Allowance	£255.77
1368	HMRC	PAYE	£174.00
1369	Tunstall C of E Primary School	Hall Hire- APM	£32.00
1370	Mr B Cook	APM and Armistice Day expenses	£197.15
1371	Jane Johnson	Litter Picking	£237.92
1372	CCS Print	Spring Newsletter	£198.00
1373	TiksPac UK Ltd	Dispenser	£360.00

1374	Jack frost Creative Ltd	Village sign	£1500.00
1375	Victim Support	Grant	£100.00

Cllr Hibben **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Nutting: **AGREED UNANIMOUSLY**.

ii. To consider request from Victim Support for a grant

Cllr Cook said the Parish Council made a grant of £100 in October 2017.

Cllr Burgess **PROPOSED** to grant £100.00 to Victim Support; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

8. PLANNING

i. Ref: 19/500838/LBC

Proposal: Listed Building Consent for installation of a downstairs toilet in hall space.

Address: Hales Cottage Tunstall Road Tunstall Sittingbourne Kent ME10 1YQ

Councillors considered the application and had no comment to make.

ii. Ref: 19/501216/FULL

Proposal: Demolition of existing detached single garage and construction of replacement two storey side extension.

Address: Greenways Tunstall Road Tunstall Sittingbourne Kent ME10 1YG

Councillors considered the application and had no comment to make save that neighbours' comments be taken into account.

iii. Local Plan Update

SBCllr Bonney gave an update on the Local Plan briefing to which all Swale Borough Councillors were able to attend. The base scenario has been agreed by Swale Borough Council, Kent County Council and Kent Highways. Garden Communities were the main discussion point for the Local Plan, the Local Plan Panel is an advisory group which the cabinet can disregard. The Quinn scheme will not deliver the Northern Relief Road and the Kent Science Park is not included. Garden Communities will go out for public consultation in the autumn.

Cllr Nutting said it has been reported in the papers that there is a shortfall of two hundred and ninety-four house.

SBCllr Bonney said that the housing numbers has just been revised by the Government and if the Borough does not meet the housing supply it is at risk. SBCllr Bonney said she is concerned that meetings with the developer are behind closed doors and that there is no local accountability.

Cllr Nutting said the Borough Council is not taking into account public views. Water resources are poor, drainage is not great and there will be increase in air pollution.

Cllr Cook thanked SBCllr Bonney for her detailed report.

iv. Report from the Neighbourhood Plan Meeting with Lenham Parish Council

Cllr Hibben reported that there has been a meeting with Cllr Mike Cockett, Lenham Parish Council, which had been attended by Tunstall Parish Councillors, Bredgar Parish Councillors and Tunstall residents. Lenham Parish Council is in the final stages of its Neighbourhood Plan. A Neighbourhood Plan is not aimed at stopping development. The costs of the Neighbourhood Plan were huge and there were pitfalls, Cllr Cockett advised where funding can be obtained. The attendees said the meeting exceeded their expectations and the consensus of the group is they want to discuss what Cllr Cockett had reported.

Cllr Cook thanked Cllr Hibben for attending the meeting and for her report.

v. Any other planning matter received by 1 April 2019

Previous applications:

Ref: 19/500277/FULL Address: 1A Cromers Road Sittingbourne Kent ME10 4HP
Proposal: internal alterations, garage conversion and replace existing flat roof with duo-pitched roof and Velux roof lights.

Cllr Cook reported the application has been permitted.

Ref: 19/500554/LBC Address: Woodstock House Winch Road Kent Science Park Sittingbourne Kent ME9 8EF

Proposal: Listed Building Consent for provision of removable infill plywood boarding to staircase balustrades and provision of removable bars to low cill height first floor window openings.

Cllr Cook informed Members that the application has been permitted.

19/500050/FULL and 19/500051/LBC Tunstall Church of England Primary School Tunstall Road Tunstall Sittingbourne Kent ME9 8DX

Cllr Cook informed Councillors that a decision is yet to be made.

Ref: 18/505291/FULL Address: 4 School View Tunstall Road Tunstall

Cllr Cook informed Members that a decision is yet to be made.

9. REPORTS FROM MEMBERSS

There were no reports from Councillors serving on outside bodies.

10. HIGHWAYS

Cllr Cook said the lack of progress with the gully has already been mentioned. The bollard by Coffin Pond still has not been repaired.

SBCllr Bonney asked that if no progress is made for her to be copied into correspondence.

11. ENVIRONMENT

i. The Great British Spring Clean

It was agreed that the litter pick be on 18 May.

ACTION: Clerk to inform Swale Borough Council and request equipment.

ii. Any other matter

Cllr Cook said the assessor for Parishes in Bloom wants to meet someone to walk around the parish.

Deferred to May meeting.

12. PEACE DAY CELEBRATION

Cllr Cook informed Members that he had written an article for the Parish Magazine and that he has already has enquiries for tickets. Numbers need to be ascertained for the children's party.

13. CORRESPONDENCE

1. 13 03 19- SBC: Notice that Swale will not charge for paper copies of plans
2. 29 03 19- McCabe Ford Williams: Payroll fee increase
3. 01 04 19- SSEIB- request to meet Councillor

Cllr Cook said there had been a phone call from a resident concerned about the planter in Sterling Road obstructing the sight lines. This has been checked and the line of sight is not obstructed.

Cllr Nutting said a resident at the Annual Parish Meeting raised concern about the maintenance of beds in Sterling Road. Kent County Council carry out one cut per year.

Cllr Burgess said if the Parish Council undertook work, it would need agreement with KCC that although the Parish Council may be doing this it is not the Parish Council's responsibility.

Cllr Hibben said some residents do maintain the area in front of their property and some residents may be happy with what is actually growing.

Cllr Nutting said a planter has been placed in the area and a dog bin has been installed, the Parish Council could consult residents regarding this.

14. ANY OTHER MATTERS ARISING

Cllr Sills said only Roseleigh Road needs to have newsletters delivered and this will be done by Cllr Burgess. Some newsletters have been taken to the school, the church porch and the village hall, the nursing home also needs a few copies.

Cllr Hibben said that she and Cllr Nutting attended the Planning Conference.

Cllr Nutting said it was very interesting and is an excellent course for new Councillors.

Cllr Burgess thanked the Members who have decided not to stand for election, for all the work they have done.

Cllr Sills thanked all who supported him when he was Vice Chairman.

Cllr Cook said he has enjoyed his work on the Council and that he is happy to remain Speed Watch co-ordinator if the Parish Council so wished.

SBCllr Conway said that this was his last meeting as a Councillor, the Council has been very professional, he admires the way the Council works and that this has been a very professional Council.

15. LITTER PICKER'S CONTRACT

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Review of contractor's rate.

16. DATE OF NEXT MEETING

Wednesday 8 May 2019, 7.30pm

There being no further business, the meeting closed at 8.45pm

Signed as a true record of the meeting:

Chairman
5 May 2019