

# Embleton Joint Burial Committee

## Remote Meeting via Zoom Website/App/Phone

### Join Zoom Meeting

<https://us02web.zoom.us/j/86282429511?pwd=RW8yRzRUeENldjVnNHNWU3Qwa05ldz09>

**Meeting ID: 862 8242 9511**

**Password: 697291**

One tap mobile

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Dial by your location

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**Tuesday 26th May 2020 at 6:00pm**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

### Agenda

**878. Apologies for absence**

**879. Declarations of Interest**

**880. Confirmation of the minutes of the last meeting held 27th February 2020**

**881. Matters arising**

Following current NALC guidance there will be no Annual Meeting of the Committee in 2020 due to the current Covid-19 situation. Therefore, the current EJBC positions of Chair and Vice Chair will remain in place until 2021 when the Annual Meetings will resume.

**882. Long Term Business Plan for Cemetery/House**

- Renovation Project report
- Report on the CHF Grant and MCHLG loan
- Local lettings, maintenance and management criteria/policy
- Council Tax Reclaim
- Business Grant

**883. Financial**

Bank Balance £12,528.13 @ 18/05/2020

### **Spent and Received since 27/02/2020**

Clerk (January pay & expenses)

-£88.09 CHQ

HMRC (PAYE)

-£21.60 CHQ

Noticeboard Company	-£106.80	CHQ
Mole Treatment	-£40.00	CHQ
Contractor (March)	-£183.24	BP
Electricity	-£33.45	DD
EPC (Microsoft 365)	-£20.00	BP
Water Charges (April & May)	-£26.67	DD
Burial Fee (Plot 200A)	+£650.00	CHQ
EPC/NCC (Council Tax Relief)	+£95.00	BGC
NCC (Uninhabitable Council Tax Refund)	+£338.62	BGC
NCC (Business Grant)	+£10,000.00	BGC
Burial Fee (Plot 45c)	+£650.00	BGC

### **Payments Required**

Clerk (February, March & April pay & expenses)	-£550.51	BP
EPC/HMRC (PAYE)	-£128.80	BP
Creighton Hall (February)	-£15.00	BP
Contractor (April)	-£743.36	BP

#### **884. Administration of Cemetery**

- Maintenance Contract Inflation Review
- Review of Cemetery Charges
- A request has been received from a consortium of three (Denis Moody, Andrew Cowen and Alan Foster) to put a memorial seat in the cemetery, Children's Funeral Fund for England
- See Update Report dated 30<sup>th</sup> March 2020
- Cloud/Record Storage & e-mail
- Electronic Banking

#### **885. Items for Next Agenda**

#### **886. Date and Time of Next Meeting**