

COLLINGHAM PARISH COUNCIL

EMERGENCY COMMITTEE

MINUTES OF MEETING OF 16 APRIL 2013 HELD AT COLLINGHAM FIRE STATION

Min no	Issue	Action
1	Apologies: Marcia Parkin	
2	Present: Chris Allen (CA); Wayne Brooks (WB); Paul Craven (PC); Derek Evans (DE); Jane Guest (JG); Rosie Scott (RS)	
3	Notes of meeting of March 6 were agreed. Progress reports: all actions completed except for Emergency Plan to go to NCC. DE needed to visit Phoenix Centre	DE
4	First Aid courses: WB seeking further information on this	WB
5	Exercise on missing person: date tbc. Scenario to be written for missing child. JG to contact Insp. Andy Gan of Notts Police with request to attend. This would be an exercise for the Emergency Committee, based in the Fire Station, to establish processes and control mechanisms.	JG RS
6	Any other business: WB would like to establish local links with Lafarge-Tarmac and Severn Trent for the pumping station and sewage works. Also a list of parish councils and meetings along the A1133	RS
7	Date of next meeting: June 3/4/10/11 tbc after discussion with Insp Gan	JG