**CM/18/04/01**

 **FISKERTON-CUM-MORTON PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD 16th APRIL 2018 at 7.30pm**

**IN ATTENDANCE**

Cllrs. J. Blaney, S.Holloway, I.Terry, H.Gibbins, B.Magrath & R.Lancaster

N & S D C Cllr. R.Blaney**,** NCC Cllr. S.Saddington

Parish Clerk Lynn Holland plus 1 member of the public

1. **Apologies –**–– Cllrs. J.Holtam these were accepted and approved.
2. **Declaration of Interests**

None given.

1. **Minutes of the meeting held 19th March 2018**

Minutes of the meeting held 19th March 2018 were approved and signed.

1. **Matters arising**
* The Spring Clean event was due to be held 21st April 2018 2 – 4pm. Cllr. Holloway would be contact for Fiskerton; Cllrs. J. Blaney & Magrath for Morton. Certificates would be presented & photographs taken to mark the event.
* Roles of the snow warden, footpaths officer & flood officer were discussed. Whilst it was accepted that in an emergency the principal authorities would take the lead it was agreed Clerk to provide document re snow wardens & Cllr. J. Blaney to provide document re flood officer. Cllr. Magrath had taken over the footpaths officer role.
1. **Reports from District & County Councillors & Parish Councillors**

NCC Cllr. S.Saddington confirmed the following:

* Resurfacing of Main Street will take place during third quarter of 2018/2019 . The core structure of the current highway will be analysed first to determine correct recycling of it. Concerns over the current procedure of filling potholes is only to ensure a quick short term solution prior to a permanent repair.
* Drainage problems in Morton – this will also be addressed at a similar time when remedial works on the highway will result in additional drains & gulleys to be included.
* During the next Civic Year Cllr. S.Saddington might not be able to attend every Council meeting but will always respond to any email enquiries.

N & S D C Cllr. R. Blaney confirmed the following:

* GDPR – N & S D C had prepared a brief guide on this important topic for members & a few were provided for Councillors to view.
* Meeting with Network Rail & East Midlands Trains scheduled for Friday 20th April 2018 & car parking at Fiskerton Station would be discussed along with Lowdham. Cllr. Blaney would report back with any significant developments.
1. **Questions from members of the Public**

A member of the public reported the following:

* that the seat in The Pinfold required remedial works. Clerk to request Andrew Milner to repair. Councillors thanked the member of the public for all the hard work they had put in to clearing the pinfold of weeds etc.
* Morton - the sump on private land behind Clumber House is silted up. There is no public access to the pump as it is on private land. Whilst it is not blocked as water does flow through it requires attention to clear all the silt. Clerk to investigate possibly via Trent Valley Drainage Board.

 Continued...........

**CM/18/04/02**

**FISKERTON-CUM-MORTON PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD 16th APRIL 2018 at 7.30pm**

**Continued...........**

1. **Update on Neighbourhood Plan and approval of any expenditure in relation to NHP**

Chairman reported event on 25th March 2018 had been a great success attended by approx. 43 people. The next event was 8th May 2018 at the John Radford centre. The next meeting of the group was 18th April 2018 & a further 5 people may attend.

Clerk confirmed that £324.68 had not been spent by the deadline therefore had to be returned.

1. **Planning Applications**
2. Fiskerton Parish Council decisions:

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning Ref.** | **Address** | **Details** | **Fiskerton-cum-Morton decision** |
| 18/00517/FUL | Riverlyn, Main Street, Fiskerton. | Erection of new 3 bed. Single storey dwelling in grounds of Riverlyn Hse. | Object on appearance, scale, design as Riverlyn is characteristic of low density development at end of village so makes important contribution to look on approach from Rolleston & tow path. New property obvious from tow path. Loss of trees during construction & new build would impact on conservation area. Planning history – new build has been dismissed on appeal by 2 planning inspectors. |
| 18/000001/FUL | Fiskerton House, Main St., Fiskerton. | Proposed alterations to ext. of original house, including erection of new garage etc. | No objection |

02. N & S D C decisions

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning Ref.** | **Address** | **Details** | **Fiskerton-cum-Morton decision** |
| 18/00550/TWCA | Fiskerton House, Main Street, Fiskerton. | Various tree works | No Objection  |

1. To discuss prospective planning application with a resident.

Nothing to report as resident did not attend meeting.

1. **Payments for approval**

**Resolved to approve payments in line with Appendix ‘A’ £1,979.23**

Year to date – as at 29TH March 2018 - income £16,596.30 & expenditure £18,526.80; balance £79243.25. **Approved - Chairman initialled Bank reconciliation**.

Clerk presented budget monitoring for 20172018 & confirmed VAT reclaim had been submitted. Year end forms would be based on figures above. Internal audit – books would be dropped off 3rd May with a view to it being completed by 10th May 2018.

1. **To consider donation made by Cllr. S.Saddington re WW1 & WI events.**

Defered to next meeting but suggestion was for there to be a tea dance. Continued...........

**CM/18/04/03**

**FISKERTON-CUM-MORTON PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD 16th APRIL 2018 at 7.30pm**

**Continued...........**

1. **Planning for the Annual Parish Meeting.**

Following a brief discussion & reviewing of a draft leaflet agreed a leaflet to be sent to every household giving information about the Parish Council & it’s achievements inviting residents to attend the meeting. Chairman to finalise & amend accordingly.

1. **To note new Data Protection rules with effect from May 2018 (awaiting final update or rules and regulations)**

Clerk confirmed that both NALC & SLCC had provided a toolkit along with template documents. **Agreed to defer to next meeting when decisions would have to be made re policy etc.**

Councillors confirmed they had set up a separate email address for Council business as opposed to using their own personal email address.

1. **To consider flooding along Main Street, Morton.**

Referto minute from Cllr. S.Saddington confirming drains & gulleys would be addressed when highway remedial works undertaken later in 20182019.

**14. To consider play area issues including;**

**01 Play Area Inspection Report(s) –** Reports acknowledged

**02 N & S D C Annual Play Ground Inspection Contract £45.90 – Approved renewing.**

 **15. Correspondence for noting & agenda items for next meeting.**

* S 137 figure for 20182019 set at £7.86
* **Next meeting: Annual Parish Meeting 21st May 2018 – 7pm.**

 **Statutory Annual Meeting 21st May 2018 – 7.30pm**

SIGNED...........................................................

 DATE..............................................................

continued......................

 **CM/18/04/04**

**FISKERTON-CUM-MORTON PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD 16th APRIL 2018 at 7.30pm**

**Continued ................**

 **APPENDIX ‘A’**

**PAYMENTS APPROVED**

|  |  |  |  |
| --- | --- | --- | --- |
| **PAYEE** | **DETAILS** | **PAYMENT DETAILS** | **£** |
| 1. L.Holland
 | April Salary, home allwce. & expenses  | Online | 208.62 |
| 1. HMRC
 | Apr. tax deductions | Online only from 14.12.17 | 44.80 |
| 1. NottsALC
 | Training seminar RL | Online retrospective | 35.00 |
| 1. Morton PCC
 | NHP hall hire | 101193 | 140.00 |
| 1. Primeprint
 | NHP Banners | 101195 | 304.80 |
| 1. J.Stevenson
 | NDR Printing re NHP | 101194 | 108.60 |
| 1. FiskertoncumMorton SGA
 | NHP Hire of hall | 101196 | 50.00 |
| 1. K.Lancaster
 | NHP station. refreshment | 101197 | 113.75 |
| 1. J.Holtam
 | NHP Printing 21.2.18 | 101198 | 45.00 |
| 10.J.Stevenson | Replacing cheq no. 101188 | 101199 | 63.98 |
| 11.RC Services | Grass Care | Online | 540.00 |
| 12.Groundwork UK | Unspent Grant | Online | 324.68 |
| **TOTAL** |  |  | **1979.23** |

**meeting ended 9.20pm**