

## **FREELAND PARISH COUNCIL**

Councillors are hereby summoned to attend a meeting of Freeland Parish Council, to be held remotely via Zoom on **MONDAY 21<sup>ST</sup> JUNE 2021**, at **7.30pm**. The public are invited to attend.

Please note due to the ongoing Coronavirus pandemic, this meeting will be held remotely via Zoom, website address: [www.zoom.us](http://www.zoom.us) Meeting ID: 829 7538 1639 Password:

The business will be as follows:

1. **PUBLIC PARTICIPATION SESSION** (see note below)
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **CODE OF CONDUCT:** To receive any Amendments to Register of Members' Interests and Declarations of Interest from Councillors for matters to be considered at the meeting
4. **APPROVAL OF MINUTES:**  
To approve and sign as a correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 17<sup>th</sup> May 2021.
5. **URGENT BUSINESS** - To receive any reports and discuss and agree any action as necessary
6. **MATTERS ARISING FROM THE MINUTES:**
  - (a) **Mobile coverage in Freeland** – to receive an update on progress to improve mobile signal
  - (b) **Community Led Plan review** – to receive any update on the CLP review and to approve amendment to Transport section
  - (c) **List of land ownership around Freeland** – to note contents of list of landowners around the village
  - (d) **Parish Council Vacancies - Co-option of new Councillors** – to approve co-option of new members to the Parish Council
  - (e) **Membership of working groups – to review membership for Planning, Financial Audit and Garden of Remembrance Working Groups**
7. **PLANNING** - Applications received & WODC Decisions
  - **Salt Cross GV Area Action Plan Examination** – to review Inspector's Notes & Guidance and Hearing Programme - details emailed around.
8. **REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**
9. **FINANCIAL MATTERS:**
  - (a) Presentation of the monthly financial report
  - (b) Presentation of the final annual accounts and the annual accounts notes
  - (c) Annual audit - To note the internal audit report 2020/21, and to approve Section 1 and Section 2 of Annual Governance and Accountability Return (AGAR) 2020/21
  - (d) **Village Hall Insurance Renewal** – to approve the insurance renewal premium for the Village Hall & changing rooms – details emailed around
  - (e) Approval of invoices for payment
  - (f) Any other financial business – to receive an update on change of bank signatories
10. **PARISH COUNCIL STANDING ITEMS:**
  - (a) **Play Areas/Playing Field/Play Equipment Book** – to receive any reports plus:
    - **Play area reports:** Damaged zip wire chain sleeve; damaged trampoline tile; barbed wire in hedge behind play area; cricket balls entering resident's garden.
    - **New storage building on field** – to receive an update on progress.
    - **Water for cricket square** – to update on progress with adding a water supply to the new storage shed.
    - **Play equipment replacement for wooden climber and toddler area development** – to receive an update from working group and to discuss first design proposals and layout, together with quotation for works.
    - **Cricket Scoreboard** – to discuss an amended proposal to erect a scoreboard via concreted wooden posts by the hedge by VH garden.
  - (b) **Village Highway Matters** – to receive any reports: **Hedge trimming required in Pigeon House Lane; potholes in Blenheim Lane; uneven pavement between church and garden centre; Overgrown weeds in footpath between Walkers Close and Blenheim Lane;**
    - **Traffic calming measures** – to receive an update from Traffic Calming Working Group, and to discuss the diversion of traffic via Cuckoo Lane (from the A40) and

how to implement this, plus to update on the traffic survey, public consultation, 20mph zones and deterring HGVs using Pigeon House Lane.

- **Parking layby by Village Hall** – to consider request to widen parking layby by village hall
- **Trees by 149B Wroslyn Road** – to consider whether any action needs to be taken re possible dead oak tree on grass verge.
- **New Preschool Sign on Wroslyn Road opposite Parklands junction** – to approve the erection of a new post and sign for the Preschool, and to consider request for donation towards the sign.
- **Parking in Oakland Close** – to note letter received from resident that has been sent to School Governors.
- **Community Bus** – to receive an update on the Community Bus and when it will resume operating.

(c) **Footpath & Bridleway matters/Footpath Book** – to receive any reports

(d) **Garden of Remembrance** – to receive any reports

(e) **Freeland Hall Management Committee** – to receive any reports

(f) **Mowing of The Green and around the memorial trees** – to note concerns raised by residents and to confirm if this has now been put right

11. **CORRESPONDENCE** – To discuss and agree any actions arising from:

(a) OALC May update – details emailed around

(b) OALC AGM – details emailed around

12. **CIRCULATION**

13. **TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL**

14. **ANY OTHER BUSINESS** - for preliminary discussion only

15. **DATE OF NEXT MEETING:**

**Ordinary Council Meeting: Monday 19<sup>th</sup> July 2021, 7.30pm, in the Village Hall.**

**Note:** The Council is prohibited by law from making decisions on matters not included under any item in the published agenda except on certain matters in an emergency. The order of the Agenda items may be altered at the discretion of the Chairman.

**Public Participation Session:**

Each member of the public is entitled to speak once for no more than 3 minutes in the 10-minute Public Participation Session and may only speak in respect of business on the Agenda. Questions posed by the public shall be addressed to the Chairman and shall not require a response or debate although the Chairman may direct that a response to a question may be referred to a Councillor for an oral response or to the Clerk for a written or oral response. Names of those participating or addressing the Council may be recorded and published in Council minutes.

Lisa Smith, Parish Clerk.

14<sup>th</sup> June 2021