

LITTLE WENLOCK PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 14th July, 2014 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

- 07/14/01 Members Present:**
Councillors Mrs. J. Davidson, (Chair), Miss J. Esp (Vice Chairman), Mrs. S. Hutchison, Mr. A. Lees and Mr. S. Holding.
In attendance:
Mr. J.F. Marcham – Clerk & RFO to Little Wenlock Parish Council.
Members of the Public:
2 members of the public were present.
- 07/14/02 Apologies:**
None were received.
- 07/14/03 Declarations of Interest:**
None.
- 07/14/04 Public Session:**
No issue raised or comments made.
- 04/14/05 Minutes of the meeting held on 9th June 2014:**
The minutes of the meeting held on 9th June 2014 were **approved and signed**.
- 04/14/06 Quiet Lanes:**
- a. Cllr. Alan Lees went through the proposal for Quiet Lanes following a meeting with Nick Kitchen. The proposal included the proposed locations for signage and this was sent to Nick Kitchen on 10th June for costing.
 - b. No costings had yet been received from Nick Kitchen.
 - c. It was resolved that the Clerk makes initial investigations about funding from Pride in Your Community.
- 04/14/07 T&W Community Pride Fund:**
See previous minute.
- 04/14/08 Wellington Road and the Forest Glen:**
- a. The Clerk reported that he had been informed that resurfacing work would commence on 29th September and be completed by 24th October.
 - b. The Clerk confirmed that the junction would be re-aligned.
 - c. The Clerk confirmed that the yellow lines would be installed once the work was completed.
 - d. It was **resolved** to include this information the next Community Newsletter.
- 04/14/09 New Works Street Lighting:**
Cllr. Alan Lees confirmed that the connection date for the new light was 18th July.
- 04/14/10 Swan Farm footpath:**
- a. An application for funding was sent to Veolia on 10th July.
 - b. The matter concerning VAT had not yet been resolved. The Clerk had written to HMRC but had received no reply to date. Advice had also been sought from T&W financial department. Discussions had taken place with Andrew Careless who was looking at ways of assisting the Parish Council.
 - c. No further damage had been done to the horse gates. Photographs of the damage had been sent to Andrew Careless and the Clerk had also reported the matter to the police.
 - d. A wildflower catalogue would be circulated to Parish Councillors.

- 04/14/11 Witchwell Lane:**
It was felt that wood chip would soon degrade and therefore it was resolved to us planeing. Cllr. S. Holden agreed to look into doing this.
- 04/14/13 The War Memorial:**
The Clerk reported that cleaning had taken place and that the work would be completed by October.
- 04/14/14 Fly Tipping:**
Cllr. Alan Lees reported on the meeting with T&W Officers which had been arranged by T&W Borough Cllr. Jacqui Seymour on 8th July. It was clear that there was need for evidence which would stand up in court before a prosecution could be considered. It was **resolved** to identify hot-spots within the parish for monitoring to take place.
It was **resolved** to include an article on fly tipping in the next edition of the Community Newsletter.
- 04/14/15 Clerk's Report:**
- a. It was resolved that Cllrs. Sheila Hutchison and Juliet Esp would attend the Raby Estate stakeholders meeting on 24th July.
 - b. There had been no further incidents of "off-roaders" at Huntington and around Hatch Lane.
 - c. T&W Highways Department had informed the Clerk that as the winter had been mild there was credit for filling 13 grit bins to be carried forward into the new season.
 - d. Dave Barnett, Planning Business Support Officer at T&W had discussed the naming of Huntington Lane with Royal Mail. He had been informed that as the road passes through a number of post code sectors that any change of those addresses could trigger a change of post code for some or all of them. It was **resolved** to include a short article in the next edition of the Community Newsletter.
- 04/14/16 Planning Applications:**
None had been received.
- 04/14/17 Borough Liaison:**
T&W Borough Councillor was not present.
- 04/14/18 Reports and Updates from Parish Councillors:**
- a. Local Access Forum: Cllr. Alan Lees submitted a written report and highlighted the following two items:
 - i. UK Coal site restoration: Greenlaners had become a problem. There were concerns over monitoring the restoration as the liaison committee has not met. The Clerk informed the meeting that it was the responsibility of T&W planning department to monitor the restoration and to deal with any issues that arose as T&W was the planning authority and had the power to enforce the restoration as stated in UK Coal's restoration plan. It was **resolved** to include a short article in the Community Newsletter advising anyone with concerns to contact Dave Coxill in the T&W planning department.
 - ii. The Steeraway footpath diversion had not yet been resolved and a meeting would take place on 17th July with the landowner(s) and T&W Council.
 - b. Cllr. Sheila Hutchison brought to the notice of the Parish Council that a car had left the road on the bend just before the bridge on Spout Lane and had gone through the hedge. She pointed out that this was not an uncommon occurrence and advised that a barrier on the bend might be appropriate. The Clerk was asked to make enquiries about the installation of a barrier with T&W Highways Department. . It was **resolved** to always include an agenda item on highways.
 - c. Cllr. Juliet Esp brought to the notice of the Parish Council that two trees were leaning over badly just passed the Forest Glen and towards the Donkey Field.

04/14/19**Finance:**

- a. Balances;
The balance in the Community account, with all cheques cleared, is £34,702-67.
The balance in the Base Rate savings account is £17,164-67.
Total amount in both accounts equals £51,866-96.
"Ring Fenced" money committed to projects is £40,202-05.
That leaves a working capital of £11,664-91 plus the second Precept payment in October.
- b. Cllr. Alan Lees had carried out the quarterly audit of the accounts and everything was well presented and in good order.
- c. It was **resolved** that the Clerk could purchase appropriate files in which to store the parish archives, old minutes and accounts etc. Once out of date material has been removed from the filing cabinet these items are to be place there for future reference.
- d. It was resolved to pay the following accounts:

K. Smith Contracting Services	Grass cutting etc	£607.20
Playsafety Ltd.	Annual Inspection of play equipment.	£135.60
J. Marcham	Salary	£262.78
HMRC	PAYE	£65.69

04/14/20**Date of the next meeting:**Monday 11th August at 7.30 pm in the Village Hall.