



Devon County Indoor Bowls Association

COUNTY TREASURER

1. To be responsible **for all financial matters** relating to the Devon County Indoor Bowling Association including preparation of annual accounts, accounting for county competitions, payment of EIBA registration fees, and officer and player expenses.
2. Prepare and circulate to Clubs the annual Notice of Affiliation fees.
3. Maintain cash book records of receipts and payments together with appropriate supporting documents.
4. Prepare an annual statement of accounts and financial report and deliver to the AGM.
5. In conjunction with County Secretary and Match Secretary determine match fees on a season by season basis.

All Officers must be fully familiar with and abide by the DCIBA Code of Conduct.