

**Minutes of a meeting of Thorpe Salvin Parish Council held at St. Peter's Church,
Thorpe Salvin on Monday 9th February 2026 at 7 p.m.**

Present: Cllr. M. Collingwood – Chairman
Cllr. A. Colclough
Cllr. M. Johnson
Cllr. C. Marsh

Also present: Anne Wilson Parish Clerk

1. Welcome to the public

There were no public present but the Chairman welcome Anne Wilson, the new Parish Clerk to the meeting.

2. To receive any apologies for absence

RESOLVED to note that there were no apologies as all Councillors were present at the meeting.

3. To declare any interests necessary for this meeting and to identify any item from which the press and public should be excluded due to the confidential nature of the business.

RESOLVED to note that there were no declarations of interest or any items for discussion in confidential session.

4. To approve the minute of the meetings held on the 12th January 2026.

RESOLVED to approve the minutes of the Parish Council meeting held on Monday 12th January 2026.

5. Matters Arising

a) Sorby Field – Play Area report, Resident Bench

- It was noted that the swing seats had been replaced and Cllr. Colclough would chase Rotherham MBC regarding the replacement swing chains.
- The Parish Clerk would e mail out the Annual Inspection Report to Members.
- The grass on Sorby Field was cut by Rotherham MBC 15 times each year between March and October.
- Cllr. Collingwood would speak to John Cox about the replacement of a bench by a resident as he was liaising with the resident on behalf of the Parish Council and report back to the next meeting.

b) Parish Maintenance – Painting, minor works etc

- A list of the minor works had been generated and there was a resident who may carry out the work. Cllr. Johnson would recirculate the list.

- Members spoke about how they had reached out to South Anston PC to see if the minor works and maintenance could be added to the roles of their handyman. A meeting had been held but nothing further heard. The Parish Clerk would follow the matter up with their Clerk.
- The noticeboard in Netherthorpe had been removed as the resident had done some work on the property where the noticeboard was fixed to however had offered that the building next door could be used. The noticeboard just needs to be put back up.

c) Road Safety

- There are serious concerns about the speed of traffic through the parish, and the Parish Council would really like the speed reduced to 20mph, but Rotherham MBC had said it was too expensive.
- Rotherham MBC had agreed to replace the existing speed humps in the village before the end of the financial year.

d) Residents Overhanging Trees

A couple of residents of Common Lane had trees in their garden which overhung the Highway. Although Rotherham MBC are responsible for this issue they have thrown the matter back to the Parish Council. It was noted that both the houses concerned are empty, but it was thought the residents could be spoken to. Cllr. Johnson offered to speak to one of the house owners as it was known who they are. The other property has now sold.

e) Parish Council Laptop

The Chairman reported that the council laptop is very old and very slow. The Council had already agreed to purchase a new laptop up to £500 however the new Parish Clerk felt that a portable hard drive may be a better option.

The Parish Clerk spoke about the new Assertion 10 requirements in association with the AGAR from this year. All Councillors should have a council-based e mail address with a paid for domain name and an accessible compliant website.

RESOLVED that the Parish Clerk would bring back prices for adhering to the requirements including a paid for domain name and also contact Hugo Fox, the current website to confirm compliance of our website. All the information to be brought back to the next meeting of the Parish Council.

RESOLVED that the Parish Clerk purchase a hard drive for Parish Council use.

f) Slaypit Lane – Road Sign

- Slaypit Lane is a dead end however an increasing number of vehicles go down the road, turn round and drive back up it.
- Some residents had enquired about putting stakes into the verge area outside their property however the Parish Councillors confirmed that they would need to speak to planning and highways about this matter.
- Cllr. Colclough had not yet contacted Rotherham MBC about putting a “No Through Road” sign at the entrance to this road.

g) Litter Pick

The resident who was involved with the litter picks would be contacted.

RESOLVED that a parish litter pick take place at the end of March 2026.

h) Annual Audit Preparation

- The Chairman explained that the Audit process had not been followed in 2025, and the paperwork was submitted late.
- The Parish Clerk outlined the process and confirmed that the requirements would be followed in a timely manner to comply within the statutory requirements.
- Internal Audit was spoken about and the Parish Clerk said it was good practice to have a new Internal Auditor every three years.

RESOLVED that the Parish Clerk obtain quotes for Internal Auditors for consideration at the next meeting.

i) Project for 2026/2027

- There were no real projects in mind but there as still the wish for a 20 mph speed limit and to review/change the play equipment.
- An amount of money should be set aside within the budget for projects. The Parish Clerk said there were no specific budget headings within the budget which she would look at.
- The Council struggled with engagement with the community but agreed that the residents and businesses should be asked for their ideas about what the Parish Council could do. Options for delivery was discussed.

RESOLVED that Cllr. Johnson put together a residents/business questionnaire for confirmation at the next council meeting.

6. Governance Matters

a) Website Direct Debit

This would be looked at at the next meeting followed the discussions earlier in the meeting about Assertion 10 requirements

7. Planning Matters

a) Planning enforcement

RMBC have not followed up any of the 3 enforcement actions relating to:

- A barn conversion on Common Road was erected without any planning permission. RMBC have refused all applications/appeals and ordered it to be returned to a barn but after many years no enforcement action has been taken.

- There's a wooden building at Springfield Cottage on Back Lane that should have been dismantled, it was erected without any planning permission.
- Planning approval was granted for a farmer to build a barn off Worksop Road. The access road to both his barn and Yorkshire Water Effluent pumping station had to be improved such that vehicles could pull onto the access road and then unlock the gates, keeping Worksop Road clear. No changes have been made to facilitate this planning condition.

Despite asking for reasons as to why RMBC have done no enforcement we fail to receive a satisfactory answer.

- b) Applications since last meeting – 2026/0096 Installation of LPG Tank at The Stonehouse (corner of Slaypit Lane)

RESOLVED that Thorpe Salvin Parish Council have no objections so long as it conforms to all installation regulations.

- c) Decisions

There was no planning decisions notified to the Parish Council for noting.

8. Finance

- a) Current Balances

RESOLVED to note the bank balances:

- Current Account: £18,724.91
- Business Reserve Account: £5324.38

- b) Cheques to be signed

RESOLVED to confirm the following payments be made:

- RMBC – CCTV SIM card annual fee £576.00
- Spectrum Futures CIC – payroll fees (Oct, Nov, and Dec) £16.65

- c) Spend Forecast

RESOLVED to note the latest spend forecast presented to the meeting.

- d) Cheque reconciliation sheet

RESOLVED to note the Cheque reconciliation sheet

- e) HMRC cheque payments

Members noted that no HMRC payments had been cashed all financial year.

Further **RESOLVED** that the Parish Clerk write to HMRC and explain the situation looking for answers.

f) Parish Council Tax Base

Members noted that the Chairman had put in a Precept Requirement of £16282.00 and that the increase was 4.2%.

9. Report by Borough Councillors

There was no Borough Councillors present at the meeting.

10. Correspondence

There was no correspondence for consideration.

11. Councillor items for discussion only

Cllr. Colclough spoke about the road sweeping in the Parish, and it was **RESOLVED** to have the next sweeping in March 2026.

12. Date of next meeting

RESOLVED to note that the next meeting of Thorpe Salvin Parish Council be held on Monday 9th March 2026.

Signed Date

Chairman