Kingsclere Parish Council

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22nd JULY
SUMMONS issued under LGA 1972, Sch 12 para 10(2)
Councillors a Meeting of Kingsclere Parish Council will be held on **Monday 28th July 2025 at 7:30pm at The Main Hall, The Village Club,** at which your attendance is required.

- Clerk to the Council

Agenda of the Ordinary Meeting of Kingsclere Parish Council

1. **Apologies**
2. **Declarations of interest**
3. **Minutes – to accept as a true record:-**
   3.1. Minutes of Ordinary Meeting Monday 30th June 2025
   3.2 Minutes of Finance and Establishment Meeting Monday 21st July 2025
4. **Questions from the Public – to receive questions, planning representations, or comments.** *The meeting will be suspended for a maximum of 15 minutes and each member of the public will be allowed no more than 3 minutes to speak. No decisions can be made by the Council during this time. After this period the meeting will be resumed, and members of the public may only speak when invited to do so. Members of the public are welcome to stay for the remainder of the meeting.*
5. **Chairman's Remarks**
6. **Clerk's Report – to include**
   6.1 Lengthsman – 13th August 7.5 hours to be filled
   6.2 Hazzard Checks on KPC land and assets – booked in for 7th August Clerk and Cllr Jonas
   6.3 Allotment Inspection – date to be set
   6.4 Water Trough Covers – installed at the Allotments
   6.5 Fencing – erected in the hedge gap at Cemetery
   6.6 Flower beds in the square have been weeded
7. **County Councillor** – to bring forward County matters
8. **Borough Councillors** – to bring forward Borough matters
9. **SLCC Annual Conference October 14th and 15th** £660 to discuss and potentially approve Clerks attendance and expenditure of up to £660 depending on package, travel to be confirmed later.
10. **Propose date of FE Meeting be amended** form 13th October due to RFO attendance at Conference –new date to be agreed
11. **Financial regulations –** further amendment / clarification to Financial Regulations items 5.6 and 5.20 to be discussed missed at off at June OM
12. **Community Engagement and Media**
13. **Health and Safety** – to raise any health and safety concerns
    13.1 Inspection Report Follow up – RP SG to report on findings on the report – to discuss meeting held with company who can potentially tidy up the Play Equipment. (Friday 25th July)

Distribution: Cllrs: D Conquest; M Hamilton; S Gaines; H Jonas; C Mussett; N Peach and R Peach;
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14. **Annual Tree Inspection Completed** – to review report – (awaited at time of publishing Agenda)
15. **Approval of Lease for Kingsclere Bowls Club Ltd –** approval and signature of the new lease which will be for 3 three terms then continuing on a 12-month rolling basis
16. **Approval of Invoice Owen Allpress Independent Arboricultural Consultant** £860
17. **Village Fete –** discussion and feed back about use of power point for fete from Committee. Decision to made which would be pending Enerveo agreement on max wattage output.
18. **Internal Audit Terms of Engagement Letter year 2025/26 –** to review and approve Engagement terms of April Skies £450 for Internal Audit November December or January and then Final after year end.
19. **Noticeboard –** purchase of the 6th final notice board £ 2485.08 plus VAT
20. **Royal British Legion Grant £116.60 –** update on award payment
21. **Planning Matters and Neighbourhood Plan Updates**
    - 21.1. **25/01499/HSE 10 Byfields Road - Erection** of a first-floor extension and replacement pitched roof over bay window
    - 21.2. **25/01616/HSE – Frith Common Farm** - Erection of annexe following removal of existing outbuilding.
    - 21.3. **25/01639/LBC – 1 George Street -** Structural stabilization works to shop front, external rendering, structural support works to internal chimney and widening internal opening
    - **21.4. 24/00852/FUL Land at Strattons Farm –** reconfirm the Parish Council position ahead of Parish representation the Development Committee on the 6th August
22. **Approval of Bank Transfers, Income & Expenditure** – to consider & approve accounts paid/presented for payment
23. **Approval of Quarterly Bank Reconciliation**
24. **Matters for Future Consideration** – to note any items raised in Questions from the Public to include on future agendas
25. **To Consider the Date of Next Meeting** – the next ordinary meeting will be held on Monday 29th September 2025 at 7:30pm in the village club

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