

# LONGFRAMLINGTON PARISH COUNCIL

## MINUTES OF MEETING

**Meeting on:** 6<sup>th</sup> September 2017  
**Meeting at:** Longframlington Memorial Hall  
**Meeting time:** 7:00 pm  
**Present:** Cllrs Graham Fremlin (GF) Chair, Diane Lakey (DL), John Munro (JM), Gillian Nelles (GN), Malcolm Ness (MN), Dave Wellden (DW)  
**In attendance** County Cllr Trevor Thorne (TT), one member of the public, Clerk: Garth Rhodes (GR)

GF opened the meeting at 7.10p.m.

- 1) **Apologies for Absence** – Cllr Gillian Apthorpe (GA) –family commitment
- 2) **Table Urgent Business to be discussed** in 18 below
  - a) Email from Lynn Roxburgh Grass verges
  - b) Hospice Care magazine
  - c) DCMS consultation on Broadband Obligation
  - d) Dualling of the A1
  - e) BDO Conclusion of Audit and arrangements for posting of Certificate
  - f) Rothbury Hospital – Film World premier
  - g) Drainage Issue at the Wynd
  - h) Local Ministry Development Group
  - i) A697 Road Repairs – Road Closure
- 3) **Declaration of Interests** - None
- 4) **Gifts & Hospitality** - None
- 5) **Community Police Report** – None. John McCutcheon has resigned as a police volunteer and will no longer be the police representative for the PC.
- 6) **County Councillors Report** – *Deferred until later in the agenda due to late arrival of Cllr Thorne who was attending another meeting.*
- 7) **Minutes Of Previous Meeting** - The minutes of the meeting of 5<sup>th</sup> July 2017 were reviewed, unanimously approved as a true record and signed as such.

### **Housekeeping Issues** –

#### **8) Matters Arising Out Of Minutes**

- a. Street Lighting/Christmas light connection – A quotation has been received from NCC: £2,556.34 + VAT for Christmas tree light connection. It was agreed to defer this matter indefinitely. Meanwhile GF offered to allow connection to the mains supply at the Paper Shop for the foreseeable future. Clerk was asked to inform NCC of this decision and to request an update on the progress for the upgrading of street lighting which appears to have come to a standstill.  
**Action: Clerk**
- b. Additional Grass Cuts – Clerk has contacted several other parishes who were very helpful in providing details of contractors which were followed up. However only one tender received from Gavin Christine - £356 per cut = £1038 year. Agreed that the Clerk approach NCC to request the prices they were to charge for the extra grass cuts in 2017/18 and also to ask why the external verges of the King George V playing field were not being cut. Clerk to inform Cllrs of the NCC price in order to inform a collective decision.  
**Action: Clerk**
- c. Seating in bus shelter. DL reported that Realistic Furniture can make a bespoke recycled country bench. Agreed to purchase if under £200.  
**Action: DL/Clerk**
- d. 17/02004/FUL Land South Of Deneburn Environmental Impact Assessment Report –Letter to Mark Ketley, Head of Planning had been submitted. No response received to date.
- e. Village Christmas tree. GF has selected a suitable tree at a cost of £40.00. Phillip Hensel has agreed to provide transport. The lighting of the tree will take place on Sunday 3<sup>rd</sup> December. One section of lighting may need replacing.
- f. Men’s Keep fit class equipment donation –Equipment purchased and thank-you received
- g. Village Inspection
  - I. Overhanging bushes on Rothbury Rd. Reported to NCC who have contacted the residents.
  - II. Water leakage Rothbury Road opposite the Elms & A697 below Hall Hill Farm- Leak below Hall Hill has been addressed – drains on both sides of A697 to Weldon Bridge have been cleaned and tree roots removed. Northumbria Water have denied responsibility for Rothbury Road leak. NCC are to investigate by opening up the road which may cause some traffic disruption. Planned for w/b 18th Sept, We will be informed of actual date.
  - III. Cherry Tree- Knogley way. The replacement hornbeam has been now been replaced with cherry tree.
- h. Heavy Lorries Survey – Two members had completed the survey. Members were asked to complete their surveys within the next two weeks.

# LONGFRAMLINGTON PARISH COUNCIL

9) **Meetings to Attend / Attended** – GF had attended the Planning site meetings for the developments at Land South of Deneburn Rothbury Road and Land North West of Lightpipe Farm. GF, MN, DL, GN had attended the meeting with Kirsten Francis re Bus Service Information (See16 below). Members were provided with details of both the Annual Town and Parish Council Conference which will take place on Thursday 5th October in the Council Chamber at County Hall and the North Northumberland Area Committees which will take place on 21<sup>st</sup> September in Spittal and Thursday 19th October in the Northumberland Hall, Alnwick.

6) **County Councillors Report** – *Deferred from earlier in the agenda due to late arrival of Cllr Thorne who was attending another meeting.*

The review of Arch Developments continues. There will be no further investment in retailing. Focus will be on new homes, regeneration and jobs and to be renamed Northumberland Regeneration Company. Whilst the Tour of Britain Cycle Race had been a great success it is doubtful that NCC will be involved in the future because of the enormous cost. The announcement of the preferred routes for the A1 has been announced. The southern section below Alnwick will be a complete new dual carriageway whilst the northern section will use the existing road. Construction is to begin in 2019 with completion in 2021. GCSE results: whilst King Edward, Morpeth and Queen Elizabeth, Hexham did well, generally the results across the county were very poor. Executive members of the Council are to have meetings to address this issue. Resurfacing of A697 through Longframlington to start w/b 23 October and expected to take 8 days at a cost of £280,000.00. There will be a temporary road closure during this period. TT is to place Traffic Calming measures on the Rothbury Rd as the No1 priority for the Road Transport Plan 2018/19 and asked Cllrs to support this. All in agreement. Planned work at Alnwick Fords to improve visibility is to be carried out.

## 10) Finance

### a) Notification of receipts in the months July/August

03/07/2017	J Parkin	Allotments Water Rates First Half	26.33
04/07/2017	A Hollands	Allotments Water Rates First Half	13.16
07/07/2017	British Gas	Refund on Electricity Account	78.10

### b) Approval of Clerk's salary, expenses, PAYE & NI and Approval of Other Payments July/August

28/06/2017	ICO ZZ680444	Registration with Commissioner's Office *	35.00
31/07/2017	Gavin Christie	Grass cutting	170.00
31/07/2017	Gavin Christie	Grass cutting (recharge to Cemetery)	-80.00
31/07/2017	Garth Rhodes	Fitness Equipment - Men's Fitness Club	37.12
01/08/2017	Garth Rhodes	Clerk's wages and expenses	329.01
01/08/2017	LPC	Recharge Clerk's wages to cemetery (Aug)	-45.27
01/08/2017	HMRC	PAYE	81.60
17/08/2017	British Gas	Electricity Sports Court	7.27
06/09/2017	Garth Rhodes	Printer toner cartridge	31.99
06/09/2017	Garth Rhodes	Clerk's wages and expenses	366.08
06/09/2017	LPC	Recharge Clerk's wages to cemetery (Sep)	-167.50
06/09/2017	HMRC	PAYE	90.80

\* Not accounted for in previous month as did not appear on statement

### c) Requests for donations –None

### d) Bank Reconciliations to 5<sup>th</sup> September 2017 – PC and Cemetery

		£
<b>Balance per bank statements</b>		
	Community account	51954.80
	Business Saver	6074.05
<b>Less unpresented cheques:</b>		
Cemetery	200059 NPC Mole Control	65.00
Parish Council	101955 G Rhodes (toner)	31.99
	101956 G Rhodes (wages)	366.08
	101957 HMRC (PAYE)	90.80
<b>Uncredited Deposits -</b>		
Cemetery	Malik (purchase plot)	200.00
		<b>57674.98</b>
<b>Balance per cash book</b>		
	PC	40514.71
	Cemetery	17160.27
		<b>57674.98</b>

# LONGFRAMLINGTON PARISH COUNCIL

11) **Village Activities** – Village Show to take place on Saturday 9<sup>th</sup> September 2017.

12) **Allotments**

- a) Management - None
- b) Maintenance – Hinges on gates to be replaced within the next couple of weeks
- c) Water rates – outstanding:

Allotment Ref	Name	Outstanding
8a	Mr Billy Wealleans	-£13.16
10a	Michael Weatherston	-£26.33

Mr Wealleans has missed payment deadlines on a number of occasions. It was agreed that the Clerk write to him to say that if payment is not received within 7 days then his tenancy of Plot 8a will be terminated. **Action: Clerk**

13) **King George V Playing Field**

- a) Review sports courts and playground – Repairs on blue netting rope repairs outstanding. To be undertaken within the next couple of weeks **Action: GF/DW**
- b) Insurance Claim Tank Turn – Zurich have rejected the claim and we await further developments. The condition of the tank turn surface will need monitoring.
- c) Dogs on playing field. Letters to chip and pizza van proprietors and leaflets produced and distributed.

14) **Planning**

- a)

Ref No	Description	NCC Status	Parish Council Position **
16/2325/FUL	Land North East of Dene House Harrogate Lane: Erection of Farm Workers dwelling	Appeal to Secretary of State GRANTED	See minutes from previous meetings for PC responses
16/04426/FUL	Land South Of Deneburn Rothbury Road Longframlington Northumberland (39 houses)	Appeal to Secretary of State	See minutes from previous meetings for PC responses
17/02004/FUL	Land South Of Deneburn Rothbury Road Longframlington Northumberland (29 houses)	REFUSED	See minutes from previous meetings for PC responses
17/02911/FUL	5 Wardle Terrace Longframlington Morpeth Northumberland NE65 8AB	Application	<b>No Objection</b>
16/04150/FUL	Land North Of Fairfields Longframlington Northumberland construction of 11 detached houses	GRANTED	See minutes from previous meetings for PC responses
17/00583/FUL	Atheys Moor Longframlington NE65 8EG,-Extension existing portal frame building for enlarged hangar	PERMITTED	See minutes from previous meetings for PC responses
17/01107/FUL	Land North West Of Lightpipe Farm Longframlington Northumberland – 10 dwellings	GRANTED (though not recorded yet on Planning Website)	See minutes from previous meetings for PC responses
17/01909/FUL	Land North West Of Springfield Longframlington Northumberland NE65 8BA –Agricultural implement and feed store	GRANTED	See minutes from previous meetings for PC responses
17/01476/OUT	Land South Of Ashlea Longframlington Northumberland Three houses	GRANTED	
17/02319/FUL	Land West Of The Holme Longframlington Morpeth Northumberland NE65 8AJ	GRANTED	No objection
17/01049/DISCON	Land North Of Cairn View Fenwick Park Longframlington Northumberland – <i>Discharge of Conditions</i>	PERMITTED	
17/02038/FUL	Land North East Of Oak Dene Grange Longframlington Northumberland	GRANTED	<i>For Info only Swarland &amp; Newton-on-the-Moor PC</i>
17/02468/FUL	22 Harecross Park , Longframlington – single storey side and rear extension	GRANTED	No objection
** Parish council position – this is the decision the councillors wish to be communicated to NCC. Coloured areas show where something has changed from the previous PC meeting.			

Members discussed their concerns about NCC officers not abiding by regulatory practice. Issues appertaining to the north end of the village in order to service the developments at North End and the land North West of Lightpipe Farm were discussed; in particular the improvements needed for upgrading footpaths and junction onto the A697. The Highways Department had yet to announce their plans for these improvements. In addition, the fact that the Planning Department had used out of date legislation in the Appeal for the Land North East of Dene House, which had been a significant factor in the Appeal being granted, put to question the professionalism of some officers in the department. The Parish council’s engagement within these processes to impact and inform decision making was discussed at length. It was agreed that

# LONGFRAMLINGTON PARISH COUNCIL

before any further action be taken, members needed to have a clear understanding of the facts. Members were asked to read planning information:

- Ref 16/00745/FUL North End Farm
- 16/2325/FULLand North East of Dene House Harrogate Lane: Erection of Farm Workers dwelling **ACTION: ALL**

It was agreed that GF would contact Highways to ask that we be kept informed of the proposed footpath and junction developments at the North End of the village. **Action: GF**

b) **Street Naming.** Two applications for street naming received:

- I. 17/00875/SN Land North West of Lightpipe Farm. Proposed **1-10 Margaret Rose Court** (Margaret Rose is name of tenant farmers just outside Rothbury). Members were not in favour of this name and proposed two alternatives 'Rose Court' or 'Shirlaw View'.
- II. 17/01564/SN Land North of Cairn View. Proposed **1-29 Armstrong Grove**. Members were in favour of this name. Clerk to inform NCC Planning Department **Action: Clerk**

## 15) Action Plan – September 2017

- a) Action Plan – Clerk reported that all updates had been made to the Plan
- b) Allotment Water Invoices second half yearly charge will be raised when NWG invoice has been received.
- c) FramNews Article required re snow/ice teams, gritting and community responsibility for grit spreading.
- d) FramNews Report – One item that was asked to be included was the problem of young boys riding scooters and bikes recklessly on the Rothbury Road. Numerous complaints had been received. Concerns over serious and or fatal injury were expressed. In addition to the article in the Fram News, the clerk was asked to make the Head of the Middle School and the Community Police aware of the situation. DW agreed to write the reports for the Fram News.

**Action: DW/Clerk**

**Main Issues** – These issues are allocated a longer time for discussion

**16) Meeting with Kirsten Francis re Bus Service Information** – The meeting focussed on the improvement of bus service improvement. NCC wanted to consult with LPC before going out to all parish councils (pcs). They would like to work in partnership with parish councils to ensure information at main bus stops is provided accurately and in a timely manner. Parish Clerks would be asked to put up information on bus stop display boards (x2 for Longfram). Bus timetables will only be modified twice yearly (excepting exceptional circumstances). KF is to provide information to be included in parish magazines and instigate procedures to implement these arrangements.

It was reported that two ladies, laden with shopping, had been refused access onto the bus to take them from one end to the other of Rothbury Rd. Clerk was asked to contact Kirsten to ask if this was company policy and for her to take up this issue with Arriva. Also to ask for an update on developments since the meeting; in particular when the Bus Information APP would be available. **Action: Clerk**

**17) Local Transport Plan 2018/19 Priorities.** The following priorities were agreed:

- 1 Traffic Calming Measures on the Rothbury Road, Longframlington. This is again our No1 priority
- 2 Alnwick Fords Bridge- Installation of Priority Signage and clearing of branches to provide a clear eye line – Whilst no reportable or fatal accidents have yet occurred the Parish Council are aware of numerous accidents at this bridge and want NCC to be aware of and take action on this, before a serious accident does occur.
- 3 Surface road improvement on the Longframlington –Alnwick Fords – Newton-on-the-Moor Parish Boundary. The edging of the road is in a particularly poor and dangerous condition with many deep pot holes. Many vehicles are forced into these areas when passing large vehicles (particularly horse boxes which remain central on the road to avoid danger to horses) and reports of damage to vehicles is not uncommon.

## 18) Any Urgent Business

- a) Email from Lynn Roxburgh Grass verges. A request to plant wild verges around the village was discussed. After some discussion it was agreed that the PC could not proceed with such a proposal at this time. Issues that supported this decision included:
  - Verge maintenance is the responsibility of the County Council
  - Resourcing and maintenance issues for the planting and upkeep. This would likely become the Parish Council's responsibility.
  - The PC felt that there would be mixed views on the proposal from residents.

**Action: Clerk to write to Mrs Roxburgh**

- b) Hospice Care magazine was distributed amongst members and it was agreed to place copies in the village shops
- c) DCMS consultation on Broadband Obligation. NALCs response was supported by the committee.
- d) Dualling of the A1. Information on the agreed route and further consultation was distributed.
- e) BDO Conclusion of Audit and arrangements for posting of Certificate was approved.

# LONGFRAMLINGTON PARISH COUNCIL

---

- f) Rothbury Hospital – Film World premier information was distributed and members were asked to support this and let people know about the events.
- g) Drainage Issue at the Wynd. GF had received a complaint from the owner/occupier of the Wynd who was concerned that NCC were diverting drainage from the road onto his property. Whilst the committee were sympathetic to the issue, this is an NCC matter. GF to write a letter the occupier explaining the situation. **Action: GF**
- h) Local Ministry Development Group (LMDG). GN reported that she had been informed that the St Mary's Church was to establish a Local Ministry Development Group to enable the Church to be more present in village life. LMDG would welcome suggestions from the Parish Council on activities and events which they could support.
- i) A697 Road Repairs. Initial information about the impending road works and road closure of the A697 through the village was distributed and discussed. More detailed information will be forthcoming.

## 19) Agenda Items For, and Date Of Next Meeting

### Items for Action Plan for October for consideration at the meeting:

- i. General Service review and assessment - Ensure asset register is up to date with transfers and purchases. **Action: Clerk**
- ii. Review community engagement – how PC are doing it rather than the results from it. Questions to be considered such as: are we using the newsletter to best effect; are we making the most of the website; how often do we talk to other groups; is one village meeting a year enough, etc.?
- iii. Check on provision and conditions of grit bins; bus shelters; waste bins – This would effectively be an asset checking exercise.
- iv. Grit Bins – Research and source grit supply for winter 2017/18. Clerk was asked to locate information from files **Action: Clerk**

**Date of next Meeting: Wednesday 4<sup>th</sup> October 2017 at 7.00 p.m.**

The meeting closed at 10.35 pm.

**Garth Rhodes**

**Clerk to Longframlington Parish Council.**

E-mail [longframlingtonpc@gmail.com](mailto:longframlingtonpc@gmail.com)