

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900 957888. Email: wittonandridlingtonpc@outlook.com

Chairman: Mrs Amanda Sands

Parish Clerk: Denise Revell

5th May 2026

Dear Sir/Madam

You are hereby summoned to attend the **Annual Parish Council Meeting** of Witton and Ridlington Parish Council to be held at the **Witton Village Hall** on **13th May 2026, 7:00pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To receive Apologies for Absence.**
 - 3.1 To consider and agree apologies for absence
4. **Declarations of Interest and requests for dispensations**
 - 4.1 To consider and agree declarations of interest and requests for dispensations
5. **Minutes of previous meetings**
 - 5.1 To agree and sign the minutes of the Parish Council Meeting held on the **18th March 2026**
6. **Chairman's Report**
7. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
8. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken

9. Planning

To consider and agree responses to planning applications and receive updates
None

9.1 PF/26/0827 Erection of detached metal frame storage unit, Witton Bridge Cottage, Stonebridge Road, Witton, MR28 9BF

9.2 PF/26/0529 Alterations to attached barn to provide ancillary habitable accommodation, Point House, Mill Common Road, Ridlington, NR28 9TY - No objection or comment

10. Finance

10.1 To consider and agree bank reconciliation of accounts

10.2 To receive the year end budget

10.3 To consider and agree the internal auditors report

10.4 To consider, agree and sign the AGAR

10.5 To consider and agree the dates for the Public Right to Inspect

10.6 To consider and agree insurance premium

10.7 To consider and agree requests for donations

10.8 To consider and agree Payments and Receipts

11. Policies, Documents and Training

None

12. Events

12.1 To consider and agree the meeting dates for 2024/25

13. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

14. Correspondence

To consider any correspondence and agree responses thereto

14.1 Request from Witton Charity to appoint Trustees

15. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council - To be arranged