

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL
held at 8.00 pm Wednesday 17th October 2018
EAST WORLDHAM VILLAGE HALL

Present: Andrew Aldridge (Chairman), Terry Blake; Bill Fife, William Brock, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk).
District Cllr David Ashcroft; 0 Members of the public.

59/18 To receive and accept apologies for absence

Apologies were received from District Cllr David Ashcroft

60/18 Minutes from previous meeting

Minutes of the Worldham Parish Council held on 1st August were approved and duly signed by the Chairman

Proposed by Cllr Blake and seconded by Cllr Gaffney All in favour and duly RESOLVED.

Minutes of the Worldham Parish Council held on 5th September were approved and duly signed by the Chairman

Proposed by Cllr Trigwell-Jones and seconded by Cllr Fife All in favour and duly RESOLVED.

61/18 Declaration of Interest

Cllr Brock declared an interest in the planning application EHDC Ref number 321184/004 by virtue of being friends with the applicant.

62/18 The floor will be opened to the public to raise any matters of concern or interest

No questions or issues were raised.

63/18 Review of actions from last meeting

Item Sept 02-18 Clerk to report the cracks between the pavement and the road outside the East Worldham village hall. It was agreed that the Clerk would report the Parish Council's concerns again to Highways.

64/18 To receive a report from the District Councillor

None received.

65/18 Planning

a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2017/08 SNDP Ref number: SDNP/17/03732/FUL
Site address: Land at Meadow Farm Green Street East Worldham
Proposal: Siting of a caravan as self-contained habitable accommodation for a full-time worker for a period of three years

Councillors noted: Application in progress.

WPC ref number: wpc 2017/17 EHDC Ref number: 33920/008
Site address: Land south of, Wilsom Farmhouse, 60 Wilsom Road, Alton, GU34 2SP
Proposal: Outline - two x 2.5 storey dwellings with double garage and associated landscaping (with some matters reserved)

Councillors noted: In neighbouring parish – Permission granted

WPC ref number: wpc 2018/04 EHDC Ref number: 57820
Site address: Land adjacent to the A31 and to the south of, Cakers Lane, East Worldham
Proposal: Change of use from agricultural land to allow construction of a gas fuelled capacity mechanism embedded generation plant to support the National Grid.

Councillors noted: The application appears not to have been called in by SDNPA as previously reported. The SDNPA have objected to the application in grounds of further industrialisation along the B3004 between Alton and East Worldham.

WPC ref number: wpc 2018/05 EHDC Ref number: 57718
Site address: The Clock House, Truncheants Lane, East Worldham, Alton, GU34 3AA
Proposal: Deed of variation of S106 agreement dated 2000 on application 27227/006 to remove the rental clause.

Councillors noted: Awaiting decision.

WPC ref number: wpc 2018/07 SDNP Ref number SDNP/18/04090/HOUS
Site address: Warners Hartley Lane West Worldham, GU34 3BH
Proposal: Replacement garage and store following demolition of existing garage

Councillors noted: Permission granted

WPC ref number: wpc 2018/07A SDNP Ref number SDNP/18/04656/APNB
Site address: Street Record, Hartley Lane, Oakhanger
Proposal: Prior notification – Agricultural building for storage

Councillors noted: Application determined - Objection. Insufficient information has been provided to determine that the proposal would be acceptable in terms of its visual impact to the area. Prior Approval is needed to assess its siting, design and appearance.

b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting (*Details contained in Annex A*)

WPC ref number: wpc 2018/08 SDNP Ref number SDNP/18/02170/FUL
Site address: Oaklands Farm Green Street East Worldham Bordon GU34 3AU
Proposal: Change of use of Oakland Farm and associated land holdings from Agriculture and B8 (Open Storage) to mixed use Agriculture, B8 (Open Storage) and Seasonal Event Space associated with the holding of Religious Festivals and other activities associated with the Ahmadiyya Muslim Association; including the provision of external storage space, new landscape and revised ventilation and extraction equipment in association with the onsite kitchen

Councillors had a long ranging discussion about the application and noted:

- The date for commenting on the planning application had been extended to 31st October
- The application was deficient in numerous ways and that the Case Officer had asked the applicant to provide further information regarding the application
- There had been no public consultation or engagement with the public by the applicant
- The reference in the Transport Statement referring to 3 sport events each covering 2 weeks forms no part of the application. The Transport Statement is being amended to delete reference to this
- The application does not support the core purposes of the South Downs National Park
- The application is trying to formalise an event that is currently unregulated due to the 28 day rule
- Biodiversity issues – regarding the Binswood SSI and the bat population including rare species such as the barbastelle bat
- Further surveys of the bat population is required
- A need for a full ecology and bio-diversity report
- Need to concentrate on the safety issues on the side roads and on Harvesting traffic
- Need to respond point by point on the reasons why the Case Officer granted the Matterley Estate permission, pointing out the differences between this application and Matterley Estate application.
- under the 28 day permitted development rule are there any ways in which conditions/controls can be implemented eg under Section 27 of The Conservation of Habitats & Species Regulations 2017 – Power to make a special conservation order

Councillors resolved to Object to the planning application. AIF

Councillors resolved that the structure of the Parish Councils submission of objection will be in 4 parts:

1. Pointing out the deficiencies and anomalies within the planning application and errors in the associated statements. Given these deficiencies the planning application should be withdrawn.
2. Objections on grounds of specific planning policies regarding the SDNPA Core principles and contrary to National Planning Policy Framework.
3. Point by point rebuttal on all the points contained in the planning officers decision report regarding the Matterley Estate planning application. The points to include issues regarding traffic, noise, light pollution, bio-diversity, Oaklands Farm is not a working farm, no local economic benefit.
4. If the planning officer is minded to grant permission, strict conditions should be set including length of time permission is granted for, number of vehicle movements, number of people on site

Councillors resolved that if approval is given a condition should be that only one 3 consecutive day event can be held over a period of 35 days in any year. AIF

Councillors resolved that Cllr Blake will draft the Parish Council's response

- c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*:

WPC ref number: wpc 2018/09 EHDC Ref number 321184/004
Site address: The Wixes, Cakers Lane, East Worldham, Alton, GU34 3AB
Proposal: Cattery following removal of garden shed

Councillors noted that the neighbours have not objected to the application. The maximum movement of vehicle movements will be 2 a day if it is fully occupied and that Highways have raised no objections.

Councillors resolved: Worldham Parish Council supports this planning application

WPC ref number: wpc 2018/10 SDNPA Ref number SDNP/18/04837/TCA
Site address: 4 Sandals Cottages Church Lane East Worldham Alton GU34 3AS
Proposal: T1 Yew - Fell

Councillors resolved: Worldham Parish Council supports this application to fell the yew tree as it will be in the best interests of the immediate adjacent properties.

- d) To consider and decide on the Parish Council's response to the Southampton to London Esso pipeline project. Consultation closes on 19th October. (www.slpproject.co.uk)

Councillors resolved: The Parish Council will not respond to the consultation document.

66/18 Finance and accounts

- a) The monthly finance report and schedule of expenditure was agreed.
Proposed by Cllr Aldridge and seconded by Cllr Blake All in favour and duly resolved.

The current accounts balance as at 17th October 2018
TSB current account balance: **£9,039.82**
TSB Business Instant account balance: **£12,350.29**

Total balance of both accounts as at 17/10/18:	£17,645.11
Less funds received for projects not yet spent	£3,745.00
True closing balance	£13,900.11
Total balance of Community Benefit Fund	£10,275.20

Payments authorised and paid at October meeting

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			Payments authorised and paid since September meeting		
5/9/18	009	PJ Grace	Work on East Worldham village hall steps	2298.00	383.00
2/10/18	010	PKF Littlejohn	External auditors fee	240.00	40.00
2/10/18	011	SSE	Electricity bill for East Worldham village hall	159.97	7.61
			Total Payments authorised & paid since September meeting	2,697.97	430.61
			Payments authorised and paid at October meeting		
17/10/18	012	R Twining	R Twining - September salary Month 6	506.70	
			Payments authorised and paid at October meeting	506.70	

Total Receipts Received

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
18/9/18	500126	Worldham Community Benefit Fund	Contribution towards work on East Worldham village hall steps	865.00
24/9/18	bacs	EHDC	Precept	5,293.00
3/10/18	500127	SEE	Wayleave payment	4.00
Total Receipts Received				6,162.00

Worldham Community Benefit Fund

Total Paid in £0 Total Paid out £865

b) To note the external auditors report

The Clerk reported the external auditors had completed their audit and had raised no issues or questions.

67/18 To receive an update on the traffic mitigation proposals

The Clerk reported that due to pressure of work, no further progress had been made.

68/18 To receive an update on the Parish Plan

Cllr Trigwell-Jones handed out a printed copy of the Parish Plan to each Councillor. This is the second draft of the Parish Plan. Cllr Trigwell-Jones thanked John Denyer for the photographs. There are a lot of Action Points that have come out of the Parish Plan, but the Parish Council is already working on a number of them. The Jalsa Salana did not feature in any of the Parish Plan discussions. Councillors suggested that a photograph of Oaklands Farm could be put into the Landscape section of the Parish Plan.

It was agreed that Cllr Trigwell-Jones will send a copy to District Councillor David Ashcroft and the Clerk will send a copy to EHDC and SDNPA. The Clerk will contact the printers in order to obtain an electronic version that he could also send to EHDC and SDNPA. The printing costs are estimated at

about £5 per copy. It was agreed that the print run will be decided once any comments have been received from EHDC and SDNPA.

Councillors expressed their thanks to Cllr Trigwell-Jones and the sub committee for all their hard work.

69/18 To receive an update on the East Worldham village hall steps

Cllr Gaffney reported that at the start of the week Kate Denyer had phoned to report a leak behind the ceiling in the ladies. Cllr Gaffney had contacted Ross Newman to come out and look at the leak.

Councillors resolved to authorise Cllr Gaffney to arrange for any necessary repairs to be undertaken.

Cllr Gaffney reported that 2 or 3 shrubs need to be planted in the gap in the hedge by the steps and will source some hedging, likely to be laurel or privet. The white lining on the steps are peeling off. The Clerk agreed that he will try and repaint them.

70/18 To note any issues regarding the state of the roads, pavements and footpaths in the Parish, including work by the Lengthsman

It was agreed that the Lengthsman should carry out the following tasks:

- To clear the ditch from The Old Hop Kiln on Blanket Street to the junction with the B3004 but to be aware of the electrical cable in the ditch
- To clear the culverts along Clay's Lane
- To clear the leaves along the pavement from the village hall to the Three Horseshoes
- To dig out and clear the culvert/ditch along Wyck Lane.

Councillors noted that some repairs had been made along Green St but there are still cracks on the B3004 between Oakland's Farm and towards the turning to Oakhanger. The camber is very uneven. The underlying problem is more substantial than just patching repairs,

Councillors noted that there is a planning application for opening up a new site for sand extraction at Kingsley and that Kingsley Parish Council had not asked Worldham Parish Council to comment on it.

71/18 To receive and approve a report from the Clerk and Councillors regarding:

- a) Defibrillator
The Clerk reported that Community Heartbeat had not yet confirmed a date for the proposed training.
- b) Ownership of the East Worldham village hall – It was agreed to defer this item to a future Parish Council meeting
- c) Correspondence received and d) Meetings to attend and attended
The Clerk had previously circulated his report to the Councillors regarding Correspondence received and Meetings to attend and attended which was accepted by them. The report is attached as Annex A to these minutes.

The Clerk reported that for the Parish Councils elections for next year, nominations will need to be submitted between 26th March and 4pm 3rd April.

Cllr Aldridge reported on the Jalsa Salana wash up meeting that he had attended with Roger Fletcher, chairman of Kingsley Parish Council. Points raised included:

- Issues regarding Footpath 27
- Traffic – 2,500 cars used Country Market, 3,000 day car passes were issued for the main site, 1,500 international visitors car passes were issued. The site has capacity for 6,500 to 7,000 cars to be parked.
- Noise
- Light pollution
- TV crane being intrusive to residents near Binswood
- Communications – meeting with local neighbours will not take place. The AMA would like to have quarterly meetings.
- Sewage spill – occurred on Friday but not acknowledged by the AMA until the Sunday when it was reported to the Environmental Agency.

- Environmental Health – 2 officers had attended the site and concluded “everything was in acceptable limits”, which was contrary to what they had told local residents

72/18 To note any issues that has been brought to Councillors attention

None had been received.

73/18 Dates of next Parish Council Meeting

Normally the first Wednesday of each month.

To note the next Parish Council meeting will be held on 7th November and 5th December, 9th January, 6th February, 6th March all starting at 8.00 pm

The Chairman closed the meeting at 10.50 pm

New Action Points

None

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner	Status
January 04-18	Clerk to investigate on how to arrange the removal of temporary road signs.	Clerk	On-going
August 01-18	Clerk to talk to Nick Easeman and Chris Patterson of SDNPA to see if there are any SDNPA funds available to pay for village gateways	Clerk	On-going
Sept01-18	Clerk was asked to contact Abbey Sullivan , Countryside Access Ranger re kissing gates	Clerk	
Sept02-18	The Clerk to report the cracks between the pavement and the road outside the East Worldham village hall	Clerk	

Annex A

Clerks report October 2018

Correspondence received

1. Local government – 2019/20 Council Tax Referendum Principles Consultation

Section 4.3 of the consultation will be of particular interest to Councillors as this refers to council tax referendum principles for parish and town councils.

4.3 Council tax referendum principles for town and parish councils

4.3.1 In 2018-19 the Government decided to defer the setting of referendum principles for town and parish councils for three years. However, this was conditional upon: • the sector taking all available steps to mitigate the need for council tax increases, including the use of reserves where they are not already earmarked for other uses or for “invest to save” projects which will lower on-going costs; and • the Government seeing clear evidence of restraint in the increases set by the sector.

4.3.2 In 2018-19, the average band D parish precept increased by 4.9% (£3.02). This compares to a 6.3% increase (£3.63) in 2017-18, and is the lowest yearend-year increase in parish precepts since 2015-16.

4.3.3 In view of this, the Government intends to continue the deferral of setting referendum principles for town and parish councils, but encourages parish councils to continue this downward trend, and will keep this area under active review.

2. Community Forums

The following three Community Forums that were scheduled for October have been cancelled: Petersfield; Clanfield; and Alton

3. Hampshire’s Clerk of the Year Award 2018

Hampshire Association of Local Council invites nominees for the Clerk of the Year Award 2018. The competition is open to all Clerks in Hampshire. Nominations can be received by Chairmen, Councillors, Parishioners or fellow Clerks no later than 5.00pm on Friday 26th October 2018.

4. EHDC Local Plan Review

The feedback received at the EHDC Local Plan Review workshop, which was held on 16 May 2018, has now been published on the EHDC website. If you would like to view the document it can be accessed via this link <https://www.easthants.gov.uk/consultation-feedback>
The EHDC draft local plan will be drawn up during the autumn and that should be ready for consultation early in 2019.

5. Hampshire County Permit Scheme

On 20th June 2018 Hampshire County Council (HCC) launched a consultation on the proposed Hampshire County Permit Scheme (HCPS) which is due to come in to come into force on 1st April 2018.

I’m grateful to all those who took the time to respond during the 6 week consultation period and we have collated these responses. All responses that directly affect the Permit Scheme itself have been responded to in the attached consultation document. As a result of your responses we have introduced some necessary amendments to the permit scheme. The final permit scheme document will be available on the HCPS website which is due to go live prior to 1st April 2019.

6. Report into Road Safety in Hampshire

The Hampshire Police and Crime Commissioner Michael Lane published a report into Road Safety in Hampshire, which provides an important insight into road safety statistics across the area as well as the steps being taken by partners to improve safety for all road users.

7. The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

The above regulations require East Hampshire District Council to carry out a review of its Polling Districts and Polling Places. Due to the Boundary review conducted we will be doing a review on the

new boundaries. We are looking for feedback on any aspect of polling districts and/or polling places currently used and invite representation and comments from interested persons.
The consultation period for the review will commence on the Monday 1st October 2018 and end on Wednesday 31st October 2018.

8. Wilsom Farm – Solar Farm
Susana del Campo [Susana.delcampo@lowcarbon.com] emailed on 10th October
Dear Robin,

By way of introduction, Low Carbon are working with Greencoat as asset manager to a number of their Solar Assets, one of which is Wilsom Farm. I understand that this email address is the main contact for the Community Benefit Deed Agreement between Worldham Parish Council and Lightsource SPV 68 Limited.

I have been informed by our finance team that there is an outstanding annual community benefit payment which was due in March 2018. The amount is 4,284.66

We would need to receive an invoice from Worldham Parish Council in order to proceed with this payment. Could you please send the invoice to accounts@lowcarbon.com?

Clerks replied back saying invoice paid on 31st July

9. Alton Footpath 49 - Diversion
That following previous consultation the proposal has been amended and HCC will be looking at a diversion order not extinguishment. As a neighbouring Parish please let me know if you have any comments to make?

Meetings to attend and attended

10. Scottish and Southern Electricity Networks Distribution: stakeholder workshops were held on:
Portsmouth Guildhall, Portsmouth, Wednesday 3 October
Hilton Bournemouth, Bournemouth, Thursday 4 October
11. Clerk's Lunch will be held on Tuesday 6th November 12.30 start
- 12 CPRE Hampshire's Rural Affordable Housing Conference on 6th November 2018,
Time: 09.30-13.30. Location: Littleton Memorial Hall, Littleton, Winchester,
- 13 Hampshire County Council will be holding the next East Hants Passenger Transport Forum on Tuesday 6 November 2018. This will be held at Council Chamber, East Hampshire District Council, Penns Place, Petersfield GU31 4EX from 10am – 12noon.
- 14 The SDNPA will be holding a series of Parish Workshops in November 2018. The workshops will focus on the review of the Partnership Management Plan. Monday 19 November 2018 - Hampshire Parishes Workshop, Meon Hall, Meonstoke: 18.30 - 21:30

It was agreed that Cllrs Aldridge and Fife will attend.