

BRANDON TOWN COUNCIL

Minutes of the of the Full Brandon Town Council Meeting
Held on Monday 1 March 2010
At the Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. G Hughes, Cllr. A Simmons, Cllr. R Silvester, Cllr. K Butcher, Cllr. Mrs M Young, Cllr. Mrs S Jureko, Cllr. S Le Grys, Cllr. P MacLoughlin.

Also present: Mrs C Mason (Town Clerk), Cllr. Bill Bishop, one member of the public.

Meeting commenced at 7.00pm.

1. APOLOGIES FOR ABSENCE

Cllr. L Jacobs, Cllr. E Ashley.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests [per Parish Council's Code of Conduct 2001 / Local Government Act 2000].

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Extraordinary Meeting of Monday 22 February 2010 (Public Items).

Resolution Record No. **BTC135/01/Mar/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL EXTRAORDINARY MEETING OF MONDAY 22 FEBRUARY 2010 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Extraordinary Meeting of Monday 22 February 2010 (Public items).

Resolution Record No. **BTC/136/01/Mar/10**

Proposed by Cllr. G Hughes and seconded by Cllr. P Ridgwell.

CARRIED: Unanimous.

PROVIDING PLANNING APPLICATION F/2010/0007/VAR (AMENDED ACCESS DETAILS INCLUDING NINE METRE RADII KERBS LAND OFF THETFORD ROAD BRANDON) IS DEBATED BY FOREST HEATH DISTRICT COUNCIL FULL PLANNING COMMITTEE, BRANDON TOWN COUNCIL AGREES THAT COUNCILLOR GEOFF HUGHES BE APPOINTED TO SPEAK ON BEHALF OF THE TOWN COUNCIL.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/137/01/Mar/10**

Proposed by Cllr. R Silvester and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

A member of the public was concerned that the Coulson Lane passageway was in urgent need of repair and requested the town council rectified this matter as soon as possible.

The meeting was reconvened.

6. TO RECEIVE A REPORT FROM THE POLICE

Crime statistics for the month stand at thirty four. This equates to a reduction of 41% over the same period last year. SNT priorities still stand as last month i.e. Industrial Estate security, Homelessness, Speeding in various localities. In future months, the SNT meetings will alternate between Beck Row, Lakenheath and Brandon. Following the arson attack on an industrial unit in Brandon, Sgt Chisnell and his team were congratulated for their part in securing a prompt arrest.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

With little activity during February there were no issues to report. Questions were invited and answered.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Resolution Record No. **BTC/138/01/Mar/10**

Proposed by Cllr. A Simmons and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT A DECISION TO REQUEST A PARISH BRIEFING RELATING TO THE LOCAL DEVELOPMENT FRAMEWORK BE INCLUDED ON THE AGENDA OF THE APRIL 2010 FULL COUNCIL MEETING.

Cllr B Bishop raised points relating to The Healthy Living Centre and a visit to Brandon from Suffolk County Council Leader Andrea Hill. Questions to Cllr. Bishop included speed bumps on Gas House Drove, the review of the zebra crossing on Thetford Road and the accumulation of excess surface water near to the Mounts Pit housing development.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

Planning application F/2010/0097/TPO: Fell 1 x Beech Tree.

Planning application F/2010/0021/HOU.

Resolution Record No. **BTC/139/01/Mar/10**

Proposed by Cllr. P Ridgwell and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL 1) OBJECTS TO PLANNING APPLICATION F/2010/0097/TPO ON THE GROUNDS THAT UNLESS DISEASED, THE BEECH TREE SHOULD NOT BE FELLED AND 2) APPROVES PLANNING APPLICATION F/2010/0021/HOU.

10. ACCOUNTS

10.1 Approval of payments: Public items – February 2010. Discussion permitted.

10.2 Confidential Items – February 2010 (Staff Salaries).

Resolution Record No. **BTC/140/01/Mar/10**

Proposed by Cllr. A Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE AND TEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Feb-10	45.01	Finevale Service Station	38.31	6.70

Feb-10	14.00	J & D Green	14.00	
Feb-10	511.92	Eon	487.54	24.38
Feb-10	123.38	St John Ambulance	105.00	18.38
Feb-10	120.00	Reeves Cleaning	120.00	
Feb-10	4,305.58	Armour Products Limited	3,743.98	561.60
Feb-10	33.57	SALC	30.95	2.62
Feb-10	155.63	Ian Smith Office Products Ltd	132.45	23.18
Feb-10	374.00	P M Robson	374.00	
Feb-10	410.05	Chase Timber Products Ltd	348.98	61.07
Feb-10	123.38	St John Ambulance	123.38	
Feb-10	43.80	C Mason mileage	43.80	
Feb-10	62.73	Thetford Garden Centre	53.38	9.35
Feb-10	587.50	Barker Storey Matthews	500.00	87.50
TOTAL:	6,910.55		6,115.77	794.78

11. POWER OF WELL BEING

Resolution Record No. **BTC/141/01/Mar/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO SET THE DATE FOR THE POWER OF WELL BEING TRAINING AS THE 29 MARCH 2010 AT 7.00PM.

12. FINANCIAL STANDING ORDERS

Resolution Record No. **BTC/142/01/Mar/10**

Proposed by Cllr. A Simmons and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THE FINANCIAL STANDING ORDERS AND THE CONTRACT REGISTER BE APPROVED AND ADOPTED IN FULL BY BRANDON TOWN COUNCIL.

13. STANDING ORDERS

Resolution Record No. **BTC/143/01/Mar/10**

Proposed by Cllr. A Simmons and seconded by Cllr. S Le Grys.

CARRIED: Unanimous.

THAT THE STANDING ORDERS, TOGETHER WITH THE CODE OF PRACTICE FOR LOCAL COUNCILS IN HANDLING COMPLAINTS AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 BE APPROVED AND ADOPTED IN FULL BY BRANDON TOWN COUNCIL.

14. COULSON LANE

Resolution Record No. **BTC/144/01/Mar/10**

Proposed by Cllr. R Silvester and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO SEEK THREE QUOTATIONS FOR THE REFURBISHMENT OF THE COULSON LANE PASSAGEWAY.

15. RISK ASSESSMENT

Resolution Record No. **BCT/145/01/Mar/10**

Proposed by Cllr. S Le Grys and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE RISK ASSESSMENT ACTION PLAN FOR THE YEAR 2009/10.

16. STREET LIGHTING COLUMNS ON MARKET HILL

Resolution Record No. **BTC/146/01/Mar/10**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ACCEPTS THE QUOTATION OF FOUR HUNDRED AND SIXTY FOUR POUNDS AND FIFTY ONE PENCE, PLUS VAT, TO CARRY OUT THE PAINTING AND RE-NUMBERING OF THE VARIOUS STREET LIGHTING AND CCTV COLUMNS LOCATED ON THE MARKET HILL AND BRANDON HIGH STREET.

17. LONDON 2010 OLYMPIC & PARALYMPICS GAMES LEGACY PROJECT

Resolution Record No. **BTC/147/01/Mar/10**

Proposed by Cllr. R Silvester and seconded by Cllr. K Butcher.

CARRIED: 10 for 1 abstention.

THAT BRANDON TOWN COUNCIL TAKES NO FURTHER ACTION AT THIS TIME.

18. NO EXCUSES CAMPAIGN

Date arranged for Wednesday 31 March 2010 at 5.00pm to 7.00pm. To meet at the Council Offices.

19. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Resolution Record No. **BTC/148/01/Mar/10**

Proposed by Cllr. G Hughes and Cllr. P Ridgwell.

CARRIED: Unanimous

THAT THIS COUNCIL SUBMITS A FURTHER LETTER AND MAP TO JON NOBLE, REGARDING THE SPEED LIMIT SIGNAGE ON BURY ROAD, BRANDON.

An update on the review of the zebra crossing on Thetford Road to be obtained. No further issues were raised.

20. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/149/01/Mar/10**

Proposed by Cllr. D Bimson and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 1 March 2010

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

21. SALARY REVIEW

Resolution Record No. **BTC/150/01/Mar/10**

CARRIED: Unanimous.

Confidential

22. CEMETERY MATTER

Resolution Record No. BTC/151/01/Mar/10

CARRIED: Unanimous.

Confidential

There being no further business the meeting closed at 8.40pm.