

A meeting of the Authorising Committee of the Frittenden Parish Council COVID-19 Hardship Fund was held by Zoom on Monday 21<sup>st</sup> September 2020 at 8pm.

Present were: Cllr A Staples (Chairman)  
Cllr R Riley  
Mr G Lawrence  
Mr P Betts  
Cllr Culingworth

In attendance: Mrs E Nightingale (Clerk)

### 1. APPROVAL OF MINUTES OF LAST MEETING

The minutes of the meeting held on 14<sup>th</sup> September 2020 will be approved at the next meeting.

### 2. FINANCIAL REPORT

The Clerk reported that receipts stood at £20,969. 21 Grants totalling £9,660 had been made to 10 applicants. £18 had also been paid out in bank charges, but that sum had been refunded by the Parish Council and is included in the receipts. The total to be distributed was £11,291.

No applications had been refused to date.

### 3. CONSIDERATION OF APPLICATIONS

There were three applications for consideration by the committee. The committee was presented with the information provided by two of the applicants, but decided that it needed further detail before it could ascertain what assistance each applicant required and how their needs could best be met by the Fund.

The third application was from a recipient of previous grants. Details of their continuing need for support as a result of the Covid-19 restrictions were presented to the committee. It was proposed by Mr Lawrence, seconded by Cllr Cullingworth, and **RESOLVED** by all committee members present to pay a grant of £500.

There being no further business, the meeting closed at 20:35 pm.

Chairman's Signature: \_\_\_\_\_

Date: \_\_\_\_\_