

BURTON LEONARD PARISH COUNCIL
MEETING: 2 September 2019 (7.30pm – St Leonard's Hall, Burton Leonard)
MINUTES

Present

CLlr K Townson (Chair)

CLlr F Barwick, CLlr. P Bappoo, CLlr A O'Kane, P Thornhill (Parish Clerk)

1. APOLOGIES FOR ABSENCE

CLlr C Trout

Councillors + Clerk formally expressed their condolences to CLlr Metcalfe following her family bereavement

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING HELD ON 20 MAY 2019 AS A CORRECT RECORD

Proposed: CLlr Bappoo; Seconded CLlr Barwick. Carried unanimously

4. MATTERS ARISING FROM THE MINUTES NOT COVERED BY THE AGENDA

None

5. PLANNING

HBC Consultation on LDP (closing date 20 September):

BLPC potential response discussed – agreed that no further input required since existing draft LDP reflected the village's and BLPC's wishes.

Notifications received since last meeting:

- i.* **HBC Status: Registered** [19/03259/PNA | Received 02.08.19 | Validated 07.08.19]
Prior notification for erection of agricultural building. | Moor Farm Burton Leonard Harrogate North Yorkshire HG3 3SX
Noted that this was now approved
- ii.* **HBC Status: Registered** [19/03432/LB | Received 14.08.19 | Validated 14.08.19]
Listed building consent for lime washing south, west, east return and part of north elevations to match existing. | The Old Hall Straight Lane Burton Leonard Harrogate North Yorkshire HG3 3SD

Notifications decided since last meeting:

- iii.* **HBC Status: Permitted** [17/00525/FULMAJ | Received Mon 6 Feb | Validated Fri 17 Feb 2017]
Erection of 23 no. dwellings: 1 Copgrove Road Burton Leonard HG3 3SJ (Hymas Haulage)
Noted that subsequent to approval advance notification had been received of a revised scheme and that residents adjacent to/in vicinity of the site had been consulted. No formal planning application notification has so far been received from HBC
- iv.* **HBC Status: Permitted** [19/02234/FUL | Received 24.04.19 | Validated 24.04.19]
Formation of an outdoor swimming pool | Lime Kilns Farm Limekiln Lane Burton Leonard HG3 3TE
- v.* **HBC Status: Permitted** [19/01879/FUL | Received 01.05.19 | Validated 07.05.19]
Erection of 2 no. single storey extensions, installation of a bay window and alterations to fenestration. Part conversion of outbuilding to form additional living accommodation including erection of a porch, installation of rooflights and alterations to fenestration. | Hambleton Grange Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RX.
Following discussion and having reviewed plans and site prior to meeting it was unanimously agreed that impact would be negligible and that BLPC would make no input to HBC.
- vi.* **HBC Status: Permitted** [19/01971/FUL | Received 09.05.19 | Validated 15.05.19]
Demolition of former public house and erection of 5 no. dwellings including the creation of new access, associated parking and landscaping. | Hare And Hounds Mill Lane Burton Leonard HG3 3SG.
Submission objecting had been drafted/submitted to HBC reflecting concerns expressed by members of the public. Nevertheless planning permission had been granted
- vii.* **HBC Status: Permitted** [19/02244/DVCON | Received 28.05.19 | Validated 28.05.19]
Deletion of conditions 2 (roof space) and 3 (permitted development) to obtain permitted development rights from planning permission 97/03225/FUL – Substitution of house type on plot 2. | Ingleside 8 Peter Lane Burton Leonard Harrogate North Yorkshire HG3 3RZ.
Having listened to representations and following discussion it was unanimously agreed that BLPC would not object to the proposal
- viii.* **HBC Status: Permitted** [19/02502/FUL | Received 13.06.19 | Validated 20.06.19]
Conversion of outbuildings to form 1 dwelling | Park House Station Lane Burton Leonard HG3 3RX.
Following discussion and having reviewed plans and site prior to meeting it was unanimously agreed that impact would be negligible and that BLPC would make no input to HBC.

ACTION

BURTON LEONARD PARISH COUNCIL
MEETING: 2 September 2019 (7.30pm – St Leonard's Hall, Burton Leonard)
MINUTES

- ix. **HBC Status: Alleged Breach** [19/00402/BRPC15]
Work not in accordance with the approved plans (18/02047/FUL): Green Gables Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SH.
HBC has confirmed that there has been no breach

Important Planning applications on-going:

- x. **HBC Status: Registered** [17/01006/OUTMAJ] Received 06.03.17 | Validated 21.03.17
Revised scheme: Outline planning permission with access considered for the construction of approximately 31 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire.
08.05.17: BLPC unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. **09.04.18** letter sent from BLPC re flooding on the area. **03.12.18** email to NYCC LLFA & HBC on flood risk on/off site. **11.12.18** email to HBC re broader objections

Other planning applications on-going:

None

On-going tree and enforcement notifications:

- xi. **HBC Status: Alleged Breach** [19/00233/BRPC15]
Access drive used for non-agricultural use to south of Flatts House, Scarah Lane. HG3 3RS
Reviewed. Clerk to contact HBC Enforcement for update
- xii. **HBC Status: Registered** [19/03408/TCON] Received 13.08.19 | Validated 16.08.19
Crown reduction of 1 King Maple (by 1.22m), 1 Ornamental Pear, 1 Silk Tassel Bush and 1 Conifer tree (by 0.61m) within Burton Leonard Conservation Area. | The Cobblers Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RW

Clerk

6. MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COUNCIL WITH QUESTIONS OR COMMENTS

Two members of the public attended the meeting and raised questions on

- i. **Hare & Hound planning application**
An update was provided on the planning approval
- ii. **Road resurfacing within the village**
Clerk updated on recent correspondence received from NYCC Highways. Station Lane had been completed – however problems with road surface water drainage had been discovered during works that necessitated Yorkshire Water investigating SW drains and associated road gully connections to around 15 gullies. This will necessitate further remedial work – but given the long-standing problems with the poor road surface, length of time to investigate and impending UCI race, NYCC had taken a pragmatic decision to complete the work now. Copgrove road would be completed over the next few Sundays prior to the UCI cycle race. In response to questions from a member of the public, Clerk to contact NYCC to determine what if any works were planned for Mill Lane
- iii. **Hedge to road leading off lower village green**
Raised at meeting. Following discussion, noted that this was on private land and outside the remit of BLPC. Those affected to be advised.
- iv. **Hedges and trees adjacent to roads in the remainder of the village**
Following discussion, noted that a long high hedge was encroaching the LHS of Station Lane towards end of village and that a similar problem existed along Church/Straight Lane. Clerk to seek advice from NYCC Highways

Clerk

Cllr Townson

Clerk

7. FINANCE

- i. **Bank statement:**
Bank statement to 31 July 2019 circulated in advance approved by the Chairman
- ii. **Income and expenditure:**
I&E statement to 31 August 2019 circulated in advance approved by the Chairman.
- iii. **Notification of receipts:**
Northern Powergrid, 5 wayleaves; total £37.34
- iv. **Invoices to approve for payment:**
- a) Clerk, P Thornhill for September 2019 £300.69 gross, BACS.
 - b) Yorkshire Accountants Ripon (Inv 0719010017 £36.00), BACS.
 - d) Burton Leonard Opposition Group Ltd (legal costs contribution confirmation £780), BACS
 - e) Farm & Land Services (grass cutting inv 5406): £254.40, BACS.

BURTON LEONARD PARISH COUNCIL
MEETING: 2 September 2019 (7.30pm – St Leonard's Hall, Burton Leonard)
MINUTES

<p>f) Flying Colours Flagmakers (UCI bunting – cost to be reclaimed from HBC): £496.51, BACS</p>	Clerk
<p>v. AGAR: Update: Notice of completion of audit</p>	Clerk
<p>vi. Yorkshire Accountants Ripon Confirmation of re-engagement for BLPC PAYE services following name change from EurAudit. Discussed and approved by Chairman. Clerk to return signed/completed agreement to accountants</p>	Clerk
<p>vii. BLPC Financial Regulations review: Clerk advised of revised NALC draft financial regulations for consideration/adoption as circulated prior to meeting. Currently being assessed, but most notable addition seems to be processing of electronic bank payments. Clerk to review/advise</p>	Clerk
8. CORRESPONDENCE	
<p>i. Summary List Circulated in advance of the meeting – notable items</p> <p>a) Wharfedale Homes contact re revised potential Hymas yard Planning Application</p> <p>b) Ms C Hill re highway obstructions on Mill Lane due to building & road surfacing works <i>Cllr Townson advised that he asked the Police to become involved</i></p>	
9. COUNCILLORS REPORTS	
<p>i. Parking in vicinity of upper and lower village greens and vehicle speeds through the village Assessment of Dementia Forward original planning application/approval circulated prior to meeting discussed. Current building usage and parking appears to be in line with original application. Further discussion on the general parking situation in village ensued – including the GDPR implications of taking number plate photographs for reference/record where infringements occurred</p>	Cllrs O'Kane & Trout Clerk
<p>ii. School access road Noted that work had been carried out to good standard. Wear House had advised its appreciation</p>	
<p>iii. Neighbourhood Plan Update. Clerk to review CIL 'numbers' to assess time-cost-benefits of pursuing</p>	Cllr Townson Clerk
<p>iv. Missing wall adjacent Dolly Walk Update on wall collapse and discussion re village Conservation Area impacts/requirements. <i>Clerk to contact HBC Conservation team with 'general enquiry' to discover whether walls in Conservation Areas need to be replaced 'as was'</i></p>	Cllr Townson Clerk
<p>v. Christmas lights permanent power feed Update carried forward to next meeting</p>	Cllr Trout
<p>vi. Village risk assessment Reviewed. Completed, updated and signed off at meeting. To be added to website</p>	Cllr Barwick + Clerk
10. ITEMS FOR DISCUSSION/REVIEW/ACTION	
<p>i. Standing orders Inclusion on website – on-going</p>	Clerk
<p>ii. Absence of road markings along Apron Lane Clerk noted that these had been completed within a few weeks prior to meeting but that 'SLOW' markings still needed attention. Clerk to contact NYCC Highways</p>	Clerk
<p>iii. Dates for 2020 Parish Council meetings Confirmed and St Leonard's Hall advised of dates</p>	Clerk
<p>iv. UCI Cycle Race passing through village Update: HBC had funded bunting for race – purchased in red/white/blue. Cllr Townson advised that through discussion with sculptor, the bike/racing rider sculpture would be loaned to village. Cllr Townson to lead on gauging village's appetite for funding its purchase. <i>Evidence to support re-claim of costs to be gathered.</i></p>	Cllr Townson Cllr Townson
<p>v. Provision of disabled access to upper village green seating area Subject of disabled access to upper village green: Grant funding to be identified</p>	Clerk
<p>vi. Village tree planting scheme Cllr Bappoo to develop map with suggested trees/locations so that a scheme can be costed. Clerk to check situation re reservation for Spring Bulbs from HBC</p>	Cllr Bappoo Clerk

BURTON LEONARD PARISH COUNCIL
MEETING: 2 September 2019 (7.30pm – St Leonard's Hall, Burton Leonard)
MINUTES

- vii. **Items for Parish Magazine**
None at time of meeting

11. DATES OF NEXT MEETINGS

Monday 14 October 2019: 7.30pm St Leonard's Hall
Monday 2 December 2019: 7.30pm St Leonard's Hall

12. CONFIDENTIAL ITEMS

None

Cllr Townson
+ Clerk

The meeting closed at 9.15pm