

# LEEBOTWOOD AND LONGNOR PARISH COUNCIL

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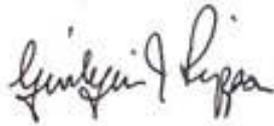
Parish Clerk: Gwilym J. Rippon Cert He Ceg,  
CiLCA (England & Wales) FSLCC

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19<sup>th</sup> May 2022

To Members of the Parish Council

Notice is hereby given that the Annual Parish Council Meeting of the Leebotwood and Longnor Parish Council will be held at Leebotwood Parish Hall **on Wednesday 26<sup>th</sup> May 2021 at 7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.



Signed:

Parish Clerk/RFO: Gwilym J. Rippon Cert He Ceg  
CiLCA (England & Wales) Fellow SLCC

## A G E N D A

**Agenda  
item**

**Action**

- 1. ELECTION OF CHAIRMAN** – *Nominations from members*
- 2. ELECTION OF VICE CHAIRMAN** – *Nominations from members*
- 3. TO ACCEPT APOLOGIES FOR ABSENCE** – *To receive and agree apologies for absence.*
- 4. DISCLOSURE OF PECUNIARY INTERESTS**  
*Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer).*
- 5. DISPENSATION** – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to (to be agreed above) prior to the meeting)*

6. **PUBLIC PARTICIPATION SESSION** – *Subject to Standing Order 1(e) each member of the public is entitled to speak once only for not more than 4 minutes. Any further speech or discussion shall be only at the invitation of the Chairman.*

7. **MINUTES** - *To approve and sign the minutes dated 23<sup>rd</sup> March 2022*

8. **INFORMATION FROM THE MINUTES**

9. **REPORTS**

- a) *Shropshire Councillor Dan Morris.*
- b) *Clerks Report.*

10. **PLANNING MATTERS** –

*Nil to date*

11.

	<b>Payments to be approved and signed</b>		
<b>26.05.2021</b>	<b>Company</b>	<b>Description</b>	<b>amount</b>
	Mr. G. Rippon	April - May Salary	446.16
	HMRC	PAYE	297.44
	Mr. G. Rippon	Expenses	104.00
	Gallaghers	Insurance	358.28
	SALC	Subscription	255.95
		Total	1461.83

12. **FINANCE** –

- a) *To approve and sign the Bank Reconciliation*
- b) *To approve and sign the Receipts and Payments.*
- c) *To agree the accounts for 2019-2020*
- d) *To agree that Leebotwood and Longnor Parish Council meets the criteria to exercise the General Power of Competence.*
- e) *To agree to pay the clerk at SCP 27*
- f) *To agree the current bank signatories*

13. **VILLAGE MAINTENANCE TASKS**

*To discuss tasks for the Graham Reynolds*

14. **TO REVIEW, AMEND (If necessary) AND ADOPT THE FOLLOWING:**

- a) *Appointment of Parish Council Representatives –*
  - i. *SALC Area Committee*
  - ii. *Village Hall Representatives*
  - iii. *School Representative*
  - iv. *Finance Working Party.*
- b) **Standing Orders**
- c) **Financial Regulations**
- d) **Risk Assessment Register**
- e) **Assets Register**

15. **Reports from Councillors who have represented the Parish Council at outside bodies**
16. **Information from members**
17. **Correspondence: emails**
18. **To agree the dates for the next Council year**
19. **NEXT MEETING – 27<sup>th</sup> July 2022**  
*And agree dates for the year.*

**Breakdown of Clerks  
Expenses**

<b>Receipt Date</b>	<b>Description</b>	<b>Expenditure</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
25/05/2022	Home working allowance	April -May £6 x 9 weeks	54.00		54.00
	Mileage	Internal auditor	23.40		23.40
			27.00		27.00
			£104.00	£ 0	£104.00