



**Minutes of the Neighbourhood Plan Steering Group
held on Thursday 2nd November 2017 at Weston Turville Village Hall**

PRESENT:

Parish Councillors: Mandi Simons, Jim Paterson, Michael Conolly, David Hillier

Community Members: Margaret Stacey, Jenny Puddefoot, Ian Tilleard-Haines

Clerk: Sarah Copley

NP106	<p>APOLOGIES</p> <p>No apologies had been received.</p>	
NP107	<p>MINUTES OF PREVIOUS MEETING</p> <p>The minutes of the meeting held on 31st August were agreed as a correct record and duly signed.</p>	
NP108	<p>PRE-SUBMISSION CONSULTATION</p> <p>The pre-submission consultation period had ended and the comments from residents and developers collated. Cllrs Simons and Conolly and the Clerk had met with AVDC that morning to clarify some points and the NP would be updated accordingly.</p> <p>Developers had queried the 400m distance to a bus stop for new developments and suggested that it should be 800m or greater. The 400m limit had been taken from DFT Guidance "Inclusive Mobility" and after discussion it was agreed to leave the limit at 400m.</p> <p>The updated neighbourhood plan would be circulated to the steering group for final comment along with the consultation responses. All steering group members were asked to read both documents and send any amendments to the Clerk.</p> <p>Local green spaces designation was discussed. It was agreed to take out the recreation ground as the designation would prevent additional facilities being added to the site and that the Parish Council would seek to protect the site by other means.</p> <p>The owners of green spaces in the centre of the village had confirmed they were happy with their land being designated as green space. Two further landowners were to be written to who own land in this area.</p> <p>One landowner had objected to their land being designated and upon advice from AVDC, it was agreed to invite them to meet with councillors to discuss their concerns.</p>	
NP109	<p>NEXT STEPS</p> <p>The following actions were agreed:</p> <ul style="list-style-type: none"> • Write to landowners regarding green space designation • Update the neighbourhood plan and collated responses document and circulate to all steering group members • Basic Conditions Statement and Consultation Statement to be written • Consultation responses that were outside the scope of the neighbourhood plan would be passed to the Parish Council for consideration in a Community Action Plan. 	<p>Clerk Clerk/All Clerk/MS Clerk/PC</p>
NP110	<p>NEXT MEETING</p> <p>To be arranged.</p>	

Signed: _____ Dated: _____