

## AVENBURY PARISH COUNCIL

### Minutes of a meeting held on Tuesday 23<sup>rd</sup> May 2023 at 7pm in The Public Hall, Bromyard

Members Present: Cllrs Gill Churchill (Chairman), Y Berry, I Jones, G Churchill and M Berry.

In Attendance: J Eva (Parish Clerk) and Mr John Poyner.

*Prior to the meeting, all Councillors signed their Acceptance of Office Forms.*

**1. Election of a Chairman of the Parish Council for 2023/24.**

It was **UNANIMOUSLY RESOLVED** to elect Cllr. Gill Churchill as Chairman of the Parish Council for 2023/24. Cllr. Churchill signed the Declaration of Acceptance of Chairman form.

**2. Election of a Vice Chairman.**

It was **UNANIMOUSLY RESOLVED** to elect Cllr. Y Berry as Vice Chairman 2023/24.

**3. To receive, consider and approve apologies for absence.**

Apologies were accepted from Ward Councillor E Chowns (HC duties).

**4. Disclosable Interest Dispensations**

To receive declarations of interest and written requests for dispensation.

All members declared an interest in agenda item 10.1 as they are acquainted with the applicant. The parish council also uses his grounds maintenance services to maintain some areas in Munderfield.

**5. Co-option**

Item not discussed as all 5-seats were filled during the elections in May 2023.

**6. To receive and approve the minutes of the meeting on 21<sup>st</sup> March 2023.**

It was **RESOLVED** to approve and sign the Minutes of the meeting held on 21<sup>st</sup> March 2023.

**7. General Power of Competence**

*Localism Act 2011, s1-8*

It was **RESOLVED** to confirm that Avenbury Parish Council meets the eligibility criteria to use the General Power of Competence as the power of first resort and intends to exercise this power until the annual meeting of the council in the next ordinary election year. Eligibility criteria: Elected Councillors must equal or exceed two-thirds of total council seats; A CiLCA qualified Clerk.

**8. Public participation**

8.1 Views of local residents on parish matters.

Mr J Poyner (applicant for planning item 10.1) provided members with an overview of his plans to build two detached houses with integral garages in the field to the south of The Chestnuts land.

8.2 Safer Neighbourhoods Team – Police did not attend.

8.3 Update from Ward Cllr. Ellie Chowns – none.

Signature/Initial .....

**9. Councillor Training**

Members considered HALC’s May – July schedule of training courses.

**It was RESOLVED** to approve members requests to attend these courses.

Members should book directly with the clerk.

**10. Planning**

To consider commenting on local applications for determination by Herefordshire Council.

10.1 P231103/F Field to the South of The Chestnuts Land at Grid Ref 365060 250800 Munderfield, Bromyard, Herefordshire.

Proposed 2 no. detached houses, with integral garages (including change of use from agricultural land to residential).

As all members had previously declared an interest in this item (*see minute item 4*) this application was not considered by the Parish Council.

10.2 Planning Re-consultation - 192995 - Land

Adjacent to Malvern View, Munderfield, Bromyard, Herefordshire, Outline application with all matters reserved save access for the erection of a self-build single dwelling house with garage and access on land adjacent to Malvern View.

**It was RESOLVED** to SUPPORT this application.

**11. To review and adopt Parish Council Policies.**

11.1 NALC Model Standing Orders

11.2 LGA Code of Conduct

11.3 Scheme of Delegation

11.4 Urgent business between meetings

11.5 Media and Press Policy

11.6 Equality Policy

11.7 Financial Regulations

11.8 Complaint Policy

**It was RESOLVED** to adopt policies 11.1 to 11.8.

**12. Finance**

12.1 To update and reconfirm signatories on the Council bank account.

**It was RESOLVED** to include all 5-members as signatories for the Council.

12.2 Payments made between meetings under Clerks Delegated Authority

*(Finance Reg.5.5).*

Ref	Payee	Amount £	VAT	Goods/Service
1	J. Eva	-	-	March Salary
2	J. Eva	10.88	-	Postage stamps

12.3 To approve invoices for payment.

Ref	Payee	Amount £	VAT	Goods/Service
1	J. Eva	-	-	April/May Salary
2	Autela	59.65	11.93	Payroll Q4

12.4 Precept 2023/24 – members noted receipt of the first instalment.

Signature/Initial .....

**13. Highways / Footpaths / Greenspaces / Environment.**

Members identified the following highways issues to report to H'fordshire Council.

- A465 junction with B4214 – road surface is breaking up; junction road markings are non-existent and the grass triangle is very overgrown and is obscuring drivers sightlines.
- Missing “cats eyes” along the B4214.
- B4213 road towards A465 is subsiding.

**14. To receive and note the following correspondence**

- HALC Corner – Election Special
- The Electoral Commission – Candidate Spending & Return Declarations for PCs
- Herefordshire Council – Election Costs 2023

**15. To consider items for the next agenda (no discussion).**

Members will notify the Clerk via email of any extra items they wish to be included on the next agenda for discussion.

**16. To arrange a date for an extraordinary meeting to sign off the annual return.**

**It was RESOLVED** to arrange the meeting for 29<sup>th</sup> June, 2023.

With no further business, the meeting closed at 8:05pm.

Signed ..... Dated .....

Signature/Initial .....