



Minutes

(Virtual) Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 16th June 2020 at 2pm
Place: Online

Present: Cllrs Rob Horsfield (Chair), Jeff Davies and Mike Playdon
In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

52/20 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Marjorie Walsh who was taking a break and Cllr Pat Burrows who had no internet access.

53/20 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

54/20 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 12th May were **confirmed** and **signed**.

Proposed Cllr Davis Seconded Cllr Horsfield All in favour

Matters arising:

42/20 36/20 Christmas Concert - the Choir was unable to change the date so it was agreed to confirm the date for Wednesday 9th December and give plenty of notice to the regular hirer that the hall would be unavailable for that evening.

55/20 FINANCIAL MATTERS

i. Payments

Invoice	Cheque	To	For	£
25		The Names	Domain Renewal	33.30
26		Heronfield Rescue	Grant	500.00
27		Maintain	Hall Refurb	120.00
28		Nest May	Pension	
29		K Finlayson	Salary May	
30		Fairways June	Grounds/Dog Bins	321.00
31		opus June	Electricity	62.83
32	300009	Costco	Membership	43.20
33		A Bullivant	Window Cleaner	15.00
34		Clerk	Allowance etc. May-Jun	49.88

An additional payment to Maintain of £1235 for Hall Refurb work was submitted at the meeting

Receipts

Invoice	Payee	Details	TOTAL
5	SMBC	Covid-19 Grant	921.00
6	HMRC	VAT Refund	2,027.94

ii. Bank reconciliation

The total bank balance as at 31st May 2020 of £43,917.56 had been reconciled.

Proposed Cllr Davis Seconded Cllr Playdon All in favour

- 56/20 VILLAGE HALL**
- i. Refurbishment Update
Cllrs received and noted the report from Cllr Horsfield.
 - ii. Rubbish
Cllr Horsfield would set up a rota for emptying the bins during lockdown
- 57/20 PLAYGROUND**
Cllr Davis would look into refurb plans and grants in the future.
- 58/20 COVID-19**
When the govt. announce that playgrounds can reopen a meeting would be arranged between Cllrs to agree an action plan.
- 59/20 CODE OF CONDUCT CONSULTATION**
Cllrs agreed that the Chair would respond on behalf of the PC.
- 60/20 WEBSITE ACCESSIBILITY**
The Clerk advised that Hugo Fox, the web hosts, had confirmed that the website would be fully compliant in line with updated legislation
- 61/20 ANNUAL REVIEW OF RISK ASSESSMENTS**
Cllr Playdon would update after lockdown.
Cllr Davis would arrange for a fire risk assessment to be undertaken at a cost of up to £300 + VAT.
Proposed Cllr Playdon Seconded Cllr Horsfield All in favour
- 62/20 PLANNING**
- i. PL/2020/01012/TPO 9 Oldwich Lane West
Cllr agreed to make no comment.
Proposed Cllr Horsfield Seconded Cllr Davis All in favour
- 63/20 ITEMS FOR FUTURE AGENDAS**
- o External cladding
 - o Risk assessments
- 64/20 DATE OF THE NEXT MEETING**
- o 7 July 2020 at 2pm
- 65/20 CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**
The meeting was closed at 14.33
Proposed Cllr Horsfield Seconded Cllr Davis All in favour

Dated:

Signed: