

Medstead Parish Council

Minutes of a meeting of the **Finance and General Purposes Committee** held on 22nd February 2017 at 7.30pm at Medstead Village Hall.

Present:

Councillor Roy Pullen (Chairman)
Councillor Ken Kercher
Councillor Peter Fenwick

Also present: Peter Baston, Clerk to the Council.

Cllr Pullen was elected Chairperson in the absence of the Chair (Cllr Jackson). This was proposed by Cllr Kercher and seconded by Cllr Fenwick.

Action

17.01 OPEN SESSION

None were raised.

17.02 APOLOGIES.

Councillor Deborah Jackson. Personal commitment approved by Committee.

17.03 DECLARATIONS OF INTEREST

There were no declarations of interest.

17.04 MINUTES

- a) The minutes of the meeting held on **14th December 2016** were agreed by Cllr Kercher and seconded by Cllr Fenwick and signed by the Chairman as a correct record.
- b) No matters arising.

7.05 MEDSTEAD PARISH COUNCIL DISCIPLINARY PROCEDURE & POLICY

The Committee discussed and amended the draft policy, which will be taken to Full Council for approval.

Full Council

17.06 MEDSTEAD PARISH COUNCIL GRIEVANCE POLICY

The Committee discussed and amended the draft policy, which will be taken to Full Council for approval.

Full Council

17.07 MEDSTEAD PARISH COUNCIL SICKNESS ABSENCE POLICY & PROCEDURE

The Committee discussed and amended the draft policy, which will be taken to Full Council for approval.

Full Council

17.08 HAMPSHIRE POLICE AND CRIME PANEL PROACTIVE SCRUTINY OF RURAL CRIME

The correspondence was read and noted by the Committee.

17.09 SECTION 106 FUNDING – REVIEW

- i. A Grant has been applied for funding at Five Ash Pond for a feasibility study. If successful, the match funding would be sought from S106 funds held.
- ii. The Clerk was asked to arrange a meeting with senior representatives of the Village Hall Committee before the VH next committee meeting to discuss the medium to long term plans for the Village Hall and explain the reason we are asking and the need for action now.
- iii. Cllr. Fenwick agreed to update the project listing sheet to include a column for source of funding.

Clerk

17.10 TRANSPARENCY CODE

The Clerk highlighted the data which it is recommended to be published for transparency. It was agreed that the Clerk would load the data for:

Clerk

- i. Medstead Parish Council Land & Buildings Register;
- ii. Medstead Parish Council Grants;
- iii. Medstead Parish Council Expenditure over £500 for 2016/17;
- iv. Medstead Parish Council Procurement >£5,000 for 2016/17.

17.11 RURAL OPPORTNITIES FUNDING

The detail was noted by the Committee.

17.12 MEDSTEAD CEMETERY

- a) **Future Planning** – No response has been received the second land owner.
- b) **Wake Trust – Memorial Repairs.** Cllr Kercher reported that the faculty application to the Winchester Diocese to carry out repair had been confirmed as successful by the Diocese and the details would be forwarded by them to Medstead Parish Council shortly.
A meeting of the Wake Trustees has confirmed that the memorial repairs can be funded from the Trust.

At the conclusion of the items on the agenda the meeting was closed at 8.25pm.

Signed.....Chairman

Date.....