



Minutes a meeting of the Dymchurch Parish Council held on Tuesday 7th September 2021, 7pm at the Scout Hut Chapel Road Dymchurch

MINUTES

PRESENT

Cllr C McCreedy- Chair
Cllr J Williams

Cllr C Young
Cllr M Wright

Cllr D Noonan

Cllr D Young

Also present:

Mr J Lawrence- Parish Clerk

Mr A Lawson- Projects and Finance Officer

1. APOLOGIES.

Cllr D Coker- Sickness

Cllr J Carr- Working

Cllr S Leverick -Personal Engagement

2. DECLARATIONS OF INTEREST

a. To declare any personal interests in items on the agenda and their nature.

b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations made

3. MINUTES OF THE PREVIOUS MEETING- held on the 6th July 2021 to be agreed by members present.

It was proposed by Cllr Noonan and Seconded by Cllr C Young to accept the minutes of the previous meeting. This was agreed unanimously, and the Chair duly signed the minutes.

4. PUBLIC PARTICIPATION/PUBLIC QUESTIONS

Members will propose to adjourn the meeting to allow Public Participation-

Standing Orders provide the opportunity for members of the public to speak at Council Meetings- The allotted time for Public Participation is 15 minutes and each person may speak for no longer than 3 minutes. This is however, at the discretion of the chair.

At the end of the Public Participation section the Council meeting will resume

No public questions had been received prior to the meeting

5. UPDATE ON ACTIONS FROM PREVIOUS MEETING and CLERKS REPORT

The clerk gave a verbal report covering the following matters:

- **The draft lease to be considered between the Friends of Dymchurch Rec, Fields in Trust and the Council has been received and this will be reviewed prior to presenting to the parties involved.**
- **The Council have received some valuable feedback regarding the Beach Entertainment this Summer.**
- **He has attended a meeting regarding the formation of Community Speed watch as this had been mentioned for Dymchurch in the past.**

ACTION- To advertise the Community Speed watch to recruit volunteers and present findings to the Council

6. CORRESPONDENCE AND COMMUNICATIONS

- a) Email from a Club Owner along the Seawall within the new Residents Parking Area concerned about boat drop off and washing. In addition, the potential for not being able to get boats out to assist the RNLI.

Members noted that the area does not appear to be as congested, and traffic is moving well, however the points raised will need to be monitored. It was noted that vehicles appear to have notes left in their cars rather than actual permits and this will need to be investigated by the District Council as this will add to the issues raised by the author- It was also noted that not all of the yellow lines have been refreshed as promised previously.

ACTION- To contact the District Council Officer in charge of parking to inform of concerns above

- b) Email from a resident suggesting more planting to encourage wildlife along the seawall rather than spending money on landscaping at the Slipway. Mention was also made of the state of the public bins and misuse of Jet Skis.

Regarding planting- Members recalled that previous requests had been refused along the seawall due to concerns about the Seawall Structure being compromised. Public Litter Bins were recently reviewed during a walkabout meeting with a representative from the Council and it is hoped therefore that they will be replaced sooner rather than later.

Jet Skis- While there are byelaws governing the use of Jet Skis this is the responsibility of the Enforcement officers from the Council and the Public are advised to call the District Council when they witness misuse. The issues have been reported but the Clerk reported there had been less calls this year.

- c) Email from a concerned resident regarding planning for Town Houses being approved on The Ship Field Dymchurch.

Members commented that they had seen that the Bowery Hall had had a lot of work conducted on it. The Clerk advised members that he had not seen any planning applications come through. He was in contact with the author of the letter and also the District Councillors one of which sits on the planning committee.

- d) Email from a resident at High Knocke Estate concerned that residents had reported to him that planning had already been agreed for the High Knocke Farm Development.

The Clerk reported that no planning applications had been seen and he had also contacted the Developers to confirm the current situation. It was confirmed that no applications have been submitted.

The Clerk advised members he was in contact with the resident to ensure communications were continued.

The Council agreed that communication is key here and that as and when an application is received then a public meeting will be held in order to gain comments from residents prior to responding to any application received.

- e) Email received from the Chair of the Dymchurch and District Royal British Legion Branch asking for support in organising the Act of Remembrance in November 2021.

After discussion it was proposed by Cllr Williams and Seconded by Cllr Noonan that Dymchurch Parish Council support the British Legion so that this event can take place. The Clerk and Council Officers will function as liaison for the Council and supply details of documentation to support the legion.

ACTION- To contact the Chair of the Local Branch and progress the event.

- f) Email after the fatality in the sea near to Martello 23 Dymchurch beach and a request for a life belt to be installed. The author further requested that the District Council pay the wages for two lifeguards and that the RNLI fund the equipment and training.

Members wish to express their condolences to the family of the lady who lost her life at this location.

Members agreed that a request for the installation of a life belt at this location should be made to the District Council.

The other matters raised would be discussed at working groups and Beach Advisory Groups (see agenda item 11)

- e) Letter from a resident asking if cigarette disposal boxes could be placed outside shops in the village.

Members discussed that all public bins have the facilities to dispose of cigarettes, but it would be for individual shops to install cigarette disposal boxes.

- f) Letter received from a resident enquiring as to future use of the sea container previously used for Bike Hire.

The meeting heard that no decisions had been made regarding the use of this area in future, but a meeting was due to be held with the current licence holder.

7. REPORTS FROM OUTSIDE BODIES

a. County Councillor

County Councillor Weatherhead was unable to attend sending his apologies

b. District Councillors

District Councillor Meyers was unable to attend and sent his apologies but mentioned the recent planning application for a lorry Park at Lympe Industrial Estate for fifty-four lorries which is hoped will support the reduction in illegally parked HGVs in the area.

District Councillor Mullard was unable to attend and sent his apologies.

c. KCC Warden

It was noted that KCC Warden Jon Lodge had resigned from his role. He sent a message of thanks to the Council and then name of the new warden Erika Evans.

The Council wanted to thank Jon for his hard work and commitment to the parish over the past years and wished him well for the future.

d. Kent Police – PCSO

No update received.

8. PLANNING:

Reference	Address	Details	Comments
21/1690/FH	13 Sycamore Gardens, Dymchurch, Romney Marsh, TN29 0LA	Erection of ground floor rear extension to form a swimming pool. Demolition of part of existing extension and shed. Resubmission of approved planning permission 20/1119/FH	No Objections Carried Unanimously
21/1669/FH	63 Tritton Gardens, Dymchurch, Romney Marsh, TN29 0NA	Erection of a Single-Storey Rear Extension (Resubmission of Application 21/0947/FH	No Objections Carried Unanimously

9. FINANCE

- a. Breakdown of expenditure/income since last meeting

See appendix 1- Reviewed by members present.

- b. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

See appendix 1 for details of this month's payments.

- c. To consider quote for new flagpoles for the village

It was proposed by Cllr Wright and seconded by Cllr McCreedy that the quote for new flagpoles was accepted.

Vote
For 5
Against 1

Carried.

- d. To consider quote for remarking and cleaning of the MUGA at the recreation ground. After discussion it was proposed by Cllr Wright and seconded by Cllr C Young to accept the quote from Mr May to clean and remark the MUGA at the recreation Ground and to clear the tennis post socket for use. Members understood that if the post socket can not be cleared further information will be supplied.

Vote-
For 5
Abstain 1

Carried

- e. To consider quotation for returning hedge rows at the Recreation Ground and Burial Ground to a manageable condition and to consider quote to include this within the ground's maintenance contract.

After discussion it was agreed unanimously to accept the quote from Mr Coleman to complete the work described- To reduce the hedges at the burial ground to a manageable condition and to maintain for the remainder of his contract with the Council.

10. BEDDINGFIELD ENDOWMENT TRUST

- a. Members will consider the request from the above trust for a member of Dymchurch Parish Council to join the board.

After discussion it was agreed unanimously that Cllr C McCreedy become the Parish Council's representative on the board of the trust.

- b. Members will consider making a donation to the above organisation.

After discussion it was agreed that the Chair would donate from his allowance £50.00 to be paid to the above trust.

11. BEACH SAFETY

- a. Members will consider the reinstatement of a beach warden service.

Members were aware of the recent fatality at the beach in Dymchurch (see earlier item). Dymchurch Parish Council had previously employed a "Beach Manager" however this person resigned prior to the elections in 2019. It appears that the employee had been attacked by members of the public and it was felt that the Parish Council at the time could not ensure the safety of their employee. There were plans to reinstate a service, but this was not achieved.

The current Council agreed that there could be various options to have some form of beach safety service, but this was not a simple matter due to various statutory requirements not to mention finding correctly trained candidates and ensuring that facilities and equipment were available.

It was therefore agreed that the Council would form a working party to look at practical options and report back to the Council at a later meeting.

It was also requested that St Mary's Bay Parish Council is asked what their views are on Beach Safety and if they have any ongoing projects.

Cllrs. C Young, Noonan, Wright and McCreedy agreed to form the working party.

- b. Beach Advisory Group- Members will consider the restarting of this multi-agency meeting which was suspended during the Covid crisis.

The clerk informed members that there had been a meeting of this advisory group but due to Covid none had taken place since late 2019. It was proposed that the meeting is reconvened.

This was agreed unanimously, and the Clerk was asked to convene a meeting.

12. BENCH REFURBISHMENT AND FUTURE ARRANGMENTS

Members will review the works schedule required for the village benches and consider future arrangements.

Cllr McCreedy was thanked for his work in surveying all of the benches within the Parish and putting together a programme of works required to bring the Parish Benches up to standard.

It was suggested by Cllr McCreedy that the programme of works be sent to appropriate companies to obtain quotes for the required work and ongoing maintenance.

Cllrs C Young and Williams proposed and seconded the above. A vote was held which was unanimous.

ACTION- To obtain quotes for the above works.

13. PARKING ST MARY'S ROAD DYMCHURCH

Members will discuss parking along St Mary's Road.

Members commented that the parking along Sta Mary's Road from the recreation ground entrance to the camp site have become worse this year. Vehicle has been seen parked across footpaths and pedestrians had been seen having to walk into the carriageway to get by.

It was suggested that the Clerk write to KCC and the District Council to look into options to prevent irresponsible parking and to increase safety for pedestrians.

14. ITEMS FOR CONSIDERATION AT FUTURE MEETINGS

- **Landscaping at the seawall slipway.**
- **Discussion on funding for the Pavilion**

15. DATE OF NEXT MEETING- The next meeting will be held on Tuesday 5th October 2021 at 7pm at the Scout Hut Chapel Road Dymchurch unless stated otherwise.

DRAFT

APPENDIX 1

Dymchurch Parish Council September Finance Summary

Invoices for Authorisation

Living History Ref: inv 202155	-780.00 GBP	Week 3 – Beach Entertainment
Living History Ref: inv 202156	-750.00 GBP	Week 4 – Beach Entertainment
M Coleman Ref: inv 8024	-1,008.00 GBP	Grass Cutting
Contract Security Ref: inv 58933	-453.60 GBP	Cash Collection - August
Youngs Ref: SI0092640	-9.51 GBP	Strimmer Line
CJA Crown Estate Ref: inv 30845636	-20.63 GBP	Foreshore Rent Review
F&HDC Ref: 86679671	-257.14 GBP	Car Park Enforcement July
Ashe Alarms Ref: inv 26401	-72.00 GBP	CCTV Fault
Ashe Alarms Ref: inv 26400	-864.00 GBP	Redcare Support – Kiosk & Annual Service
Living History Wor Ref: 202154	-780.00 GBP	Week 2 – Beach Entertainment
Living History Wor Ref: 202153	-690.00 GBP	Week 1 – Beach Entertainment
National Playing F Ref: inv 8255	-600.00 GBP	Legal services re rec lease
Playing Fields Assoc	-20.00 GBP	Annual Membership
Payroll September	-1866.66 GBP	Salaries
HMRC	-508.82	Tax & NI

Barclays Bank
Current Account

23/08/2021	Opening Balance		30,714.77
Income			
	Car park	5,017.85	
			5,017.85
Expenses			
	Veolia	77.95	
			77.95
	Cash at Bank 22/07/21		35,654.67

Savings Account

	Opening Balance		11,549.57
	Interest		
	Business Savings		11,549.57

Unity
Current Account

29/07/2021	Opening Balance		72,327.44
Income			
16/08/2021	Elec Refund	848.83	
12/08/2021	Pay By Phone	1,813.27	
10/08/2021	Ashes	10.00	
			2,672.10
Expenses			
30/07/2021	Onecomm	124.90	
03/08/2021	Paypal	10.00	
09/08/2021	J Lawrence - Microsoft Office Licence	79.99	
09/08/2021	T Collard	100.00	
09/08/2021	F&HDC	248.57	
09/08/2021	M Coleman	1,500.00	
09/08/2021	Contract Security	453.60	
09/08/2021	Sandgate Printers	275.00	
09/08/2021	P & J Vincer - Snag List	145.47	
09/08/2021	KALC	60.00	
09/08/2021	A Lawson - Garden Vouchers	60.00	
11/08/2021	H3G	10.03	
31/08/2021	HMRC	508.82	
27/08/2021	Salaries	1,886.66	
31/08/2021	Onecomm	124.90	
01/07/2021	EDF	90.00	
01/07/2021	EDF	1.00	
12/07/2021	EDF	24.00	
			5,702.94
	Cash at Bank 31/08/21		69,296.60

NSI

	Opening Balance		95,407.70
	Balance at 29/7/21		95,407.70

PayPal

	Opening Balance 29/7/21		4.20
	Contra from Unity Account	30.00	
	Cashback	0.16	
			30.16
			34.36
Expenses			
	Amazon	-	
	Instant Ink	9.99	
	PMC Electrics	22.82	
			32.81
	Balance as at 1/8/21		1.55

Dymchurch Parish Council

2021/22 Income & Expenditure - Actuals, Budget & F/C

Based on Actuals to 31 August 2021

	BUD	ACT	F/C	FC vs BUD
	2021/22	YTD	Yr to Mar 22	DIFF
Burial Ground	4,040	960	4,390	(350)
Bulls Field	10,165	7,078	11,128	(963)
Highways	6,600	479	6,479	121
Recreation Ground	9,165	2,987	9,677	(512)
Seawall	16,660	9,488	19,213	(2,553)
Promotion	2,500	610	2,500	-
Administration	27,492	4,731	27,340	152
Staffing	28,087	12,052	28,352	(265)
Project Work	65,000	-	65,000	-
VAT	-	3,198	3,198	(3,198)
Expenses	169,709	41,583	177,277	(7,568)
Car Park	40,000	19,717	32,915	(7,085)
Trading Licences	7,550	7,088	11,088	3,538
Precept	83,000	41,500	83,000	-
VAT	-	4,033	4,033	4,033
Other	125	1,712	1,712	1,587
Income	130,675	74,051	132,749	2,074
Surplus / Deficit	(39,034)	32,468	(44,528)	(5,494)