

# DRAFT

## TURWESTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON 22 NOVEMBER 2016

**Present:** Cllrs A Kirkland (Acting Chairman), H Morrison, J Tilley, A Green, H Sime (Parish Clerk)  
Cllr P Fealey (AVDC).

**In Attendance:** No members of the public were present.

		Action
1.	<b>Apologies for absence:</b> Cllr D Richards, due to holiday.	
2.	<b>Declarations of Interest:</b> The Councillors declared an interest in item 8 of the Agenda as all their properties were affected by the proposed HS2 Rail Link. Members would take a practical view and represent the interests of the electorate.	
3.	<b>Minutes:</b> The Minutes of the meeting held on 20 September 2016 were approved as a true and accurate record. Proposed Cllr Morrison, seconded Cllr Tilley.	
4.	<b>County Councillor &amp; District Councillor Reports:</b> Cllr Fealey reported on the following issues: <ul style="list-style-type: none"><li>• AVDC are working on the budget for 2017/18, with the aim of being self-sufficient by 2020.</li><li>• The Vale lottery and the commercial side are going well.</li><li>• The Vale of Aylesbury Local Plan is moving forward. There has been a reduction in the requirement for new homes in The Vale – the figure is now 27,000. The consultation will go to the Scrutiny Committee early in 2017.</li></ul>	
5.	<b>Parish Road/Paths/Verges:</b>	
i)	The broken tree branch and road sign between the Stratton Arms and the County boundary have been reported. The sign has been repaired and Dave Smith, Area Technician, has instructed Bucks CC tree surgeons to inspect and report on this tree, and others in the vicinity, for damage, and to carry out work as required. The Lime trees on The Green will also be inspected, but any work to these trees will be for safety reasons and no maintenance pruning will be carried out.	
ii)	Litter picking was carried out on Saturday 22 October. Thanks to all those who took part. A number of bags were collected, with quite a large amount being collected from the playing field. Due to a heavy workload, there was a longer delay than usual in collection of the bags by AVDC.	
iii)	The gulley in Main Street is still awaiting repair. Clerk has requested an update from the Area Technician.	
6.	<b>Report on Planning:</b> <b>Applications</b> <b>16/03651/APP</b> - Land Adjacent to Chapel Cottage, Turweston. Amendments to Plots 1 and 2 of previous application <b>15/02234/APP</b> (approved at appeal <b>APP/J0405/W/15/3138612</b> ). <b>Object.</b> <b>S/2016/2468/OUT</b> – Land adjacent to The Butts, Turweston Road, Brackley. Development of 9 Dwellings and creation of new access (outline). <b>Object.</b> <b>16/01671/APP</b> – Rally School, Turweston Aerodrome. Change of use of land for rally driving, events and car parking (retrospective) and relocation of existing hospitality unit etc. <b>Application Pending.</b> <b>Decisions</b> <b>16/01054/APP</b> - Erection of two hay barns, Turweston Hill Farm, Brackley Road Turweston. <b>Approved.</b>	

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<p><b>7.</b> i)  ii)</p>	<p><b>Brackley Developments:</b> Cllr Tilley reported that work to the next stage of the traffic calming scheme is on schedule and should be completed by 2 December 2016. He was unsure whether the gates would be installed at this stage. The final stage should be completed by February 2017.  Nothing further is known about the development south of Turweston Road.</p>	
<p><b>8.</b> i)  ii)  iii)  iii)</p>	<p><b>HS2 Rail Link:</b> Hybrid Bill – no update.  Cllr Morrison reported that petitioning is continuing before the House of Lords Select Committee. She will be attending a meeting of the Bucks Compensation and Mitigation Panel on 24 November. Contracts for enabling works contractors have been awarded to various companies in this area.  Councillors had met with Charlotte Hewes (HS2 Operations Manager) on 13 October to discuss a number of points specific to Turweston. Discussions are still taking place between Western Power and HS2 regarding the power lines. Concern was expressed over the maintenance of empty properties owned by HS2. Charlotte to provide a liaison name.  STOP HS2 Account Balance as at 22 November 2016: £800. Councillor Kirkland suggested the possibility of the Parish Council making a donation to the HS2 fund. Clerk to add this as an Agenda item for the next meeting.</p>	<p><b>Clerk</b></p>
<p><b>9.</b> i)  ii)         iii)  iv)</p>	<p><b>Report on the Playing Field</b> Cllr Morrison has inspected the Playing Field on a regular basis during November and will be handing over to Cllr Tilley in December. Moles are active on the Playing Field and need to be eradicated. It was thought that the best time is in February, so this will be added to the Agenda for the next meeting.  Remedial work to the play equipment has been carried out by Wicksteeds. Most of the work to the multi-play equipment is satisfactory, but the side panel has not been sanded and painted properly and the paint rubs off easily. Ideally this panel should be replaced. Clerk has been in touch with Jodie Midlane, Wicksteed Area Sales Manager, but no response to date. Wicksteeds should either remedy the situation or deduct this from their invoice. Clerk to chase.  A quote for £825 + VAT has been received from Wicksteeds for jet washing to remove moss and weeds from the surface before the wet pour is repaired. This was thought to be excessive. Cllr Green suggested getting a quote from a local window cleaner who does this sort of work. Cllr Morrison to contact.  Cllr Morrison has arranged for hedge trimming to be carried out by John Wincott.  Cllr Green reported that the new signs are being made and will be fixed in the next few days. Cllr Morrison reported that the damaged gate has been repaired.  The Clerk confirmed that the Charity Commission Annual Return for 2015/2016 has been completed and submitted online.</p>	<p><b>Clerk</b>         <b>Clerk</b>         <b>HM</b></p>
<p><b>10.</b></p>	<p><b>Report on other Organisations:</b> Cllr Richards attended a Buckingham LAF meeting on 18 October. He spoke to Dave Smith, Area Technician, about outstanding work to the trees and gully in Main Street and has since received an email confirming that work is in hand.</p>	
<p><b>11.</b></p>	<p><b>To report on Turweston Airfield:</b> Nothing to report, other than that the Rally School Planning Application is still pending.</p>	

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<p><b>12.</b></p>	<p><b>Introduction of Smaller Authorities Transparency Obligations:</b>          Cllr Tilley has researched the creation of a website for the Parish Council. His recommendation is to use HugoFox, which can be set up free of charge for the community and contains no advertisements. A brief demonstration was given with details of costs. A domain name would cost approx. £20 for 2 years, including domain protection. Hosting would cost approx. £36 for the first year and £60 annually after that, but Cllr Tilley will get other quotes for hosting.</p> <p>A discussion took place as to whether the website would be just for the Parish Council or should include the village as well. This would need to be decided prior to a domain name being selected. There would also be the question of who would be the administrator if village/village hall information was to be included. Cllr Fealey advised that Tingewick village pay a small monthly fee to a local individual to keep the website updated. Cllr Morrison suggested that an extra meeting be arranged to agree detailed requirements for the website. Further discussion to take place at the next meeting.</p>	<p><b>JT</b></p>																																																																																																																														
<p><b>13.</b> i)</p>	<p><b>To Report on the Accounts:</b>          Copies of the accounts to date and the bank reconciliation were circulated previously. Treasurer's A/C at 22 November 2016: £3711.32. Business A/C: £34443.10. The Acting Chairman approved and signed the bank reconciliation.</p> <table border="1" data-bbox="204 824 1369 1798"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Gross</th> <th>Net</th> <th>VAT</th> <th>Cheque</th> <th>Detail</th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>Payments</b></td> <td>£</td> <td>£</td> <td>£</td> <td></td> <td></td> </tr> <tr> <td>20/09/16</td> <td>Ringway Jacobs Ltd</td> <td>8282.40</td> <td>6902.00</td> <td>1380.40</td> <td>657</td> <td>Traffic Calming Phase 3</td> </tr> <tr> <td>21/09/16</td> <td>Mrs H Sime</td> <td>19.84</td> <td></td> <td></td> <td>658</td> <td>Clerk's Expenses</td> </tr> <tr> <td>21/09/16</td> <td>St Mary's Church PCC</td> <td>200.00</td> <td></td> <td></td> <td>659</td> <td>Donation for upkeep of Churchyard</td> </tr> <tr> <td>23/09/16</td> <td>Mrs H Sime</td> <td>752.47</td> <td></td> <td></td> <td>S/O</td> <td>Clerk's Salary July-September</td> </tr> <tr> <td>12/10/16</td> <td>E-ON</td> <td>50.10</td> <td>47.71</td> <td>2.39</td> <td>660</td> <td>Electricity July-September</td> </tr> <tr> <td>12/10/16</td> <td>BALC</td> <td>31.85</td> <td></td> <td></td> <td>661</td> <td>Cllr Green Induction Training</td> </tr> <tr> <td colspan="2"><b>Unpresented Cheques/payments</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>19/10/16</td> <td>Indigo Creative Design</td> <td>45.00</td> <td></td> <td></td> <td>662</td> <td>Signs – Playing Field Gate</td> </tr> <tr> <td>26/10/16</td> <td>Cartwright Landscapes</td> <td>280.80</td> <td>234.00</td> <td>46.80</td> <td>663</td> <td>Grass Cutting Aug-September</td> </tr> <tr> <td>09/11/16</td> <td>Trexprep</td> <td>10.18</td> <td>8.48</td> <td>1.70</td> <td>664</td> <td>Printing</td> </tr> <tr> <td colspan="2"><b>Invoices/Payments to be made</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>22/11/16</td> <td>Cartwright Landscapes</td> <td>93.60</td> <td>78.00</td> <td>15.60</td> <td>665</td> <td>Grass Cutting October</td> </tr> <tr> <td colspan="2"><b>Receipts</b></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>20/11/16</td> <td>AVDC</td> <td>6902.00</td> <td></td> <td></td> <td></td> <td>NHB Grant</td> </tr> <tr> <td>27/11/16</td> <td>AVDC</td> <td>3500.00</td> <td></td> <td></td> <td></td> <td>Precept 2<sup>nd</sup> Payment</td> </tr> <tr> <td>03/11/16</td> <td>HMRC</td> <td>1551.94</td> <td></td> <td></td> <td></td> <td>VAT Reimbursement</td> </tr> </tbody> </table> <p>ii) Details of expenditure against the 2016/2017 budget had been previously circulated and the budget statement was unanimously approved.</p> <p>iii) The draft budget for 2017/2018 had been previously circulated and was unanimously approved.</p> <p>iv) The precept recommendation for 2017/18 had been previously circulated. Based on a Band D property, the taxbase has been calculated at 110.64 per household, per annum (111.26 in 2016/17), resulting in a small increase per household of 35p. It was unanimously agreed that the precept would remain at £7,000. Proposed Cllr Morrison, seconded Cllr Tilley. Clerk to notify AVDC.</p>	Date	Payee	Gross	Net	VAT	Cheque	Detail	<b>Payments</b>		£	£	£			20/09/16	Ringway Jacobs Ltd	8282.40	6902.00	1380.40	657	Traffic Calming Phase 3	21/09/16	Mrs H Sime	19.84			658	Clerk's Expenses	21/09/16	St Mary's Church PCC	200.00			659	Donation for upkeep of Churchyard	23/09/16	Mrs H Sime	752.47			S/O	Clerk's Salary July-September	12/10/16	E-ON	50.10	47.71	2.39	660	Electricity July-September	12/10/16	BALC	31.85			661	Cllr Green Induction Training	<b>Unpresented Cheques/payments</b>							19/10/16	Indigo Creative Design	45.00			662	Signs – Playing Field Gate	26/10/16	Cartwright Landscapes	280.80	234.00	46.80	663	Grass Cutting Aug-September	09/11/16	Trexprep	10.18	8.48	1.70	664	Printing	<b>Invoices/Payments to be made</b>							22/11/16	Cartwright Landscapes	93.60	78.00	15.60	665	Grass Cutting October	<b>Receipts</b>							20/11/16	AVDC	6902.00				NHB Grant	27/11/16	AVDC	3500.00				Precept 2 <sup>nd</sup> Payment	03/11/16	HMRC	1551.94				VAT Reimbursement	<p><b>Clerk</b></p>
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14.	<b>Matters raised by Councillors:</b> None	
15.	<b>Clerk's Correspondence:</b> All as circulated previously by email.	
16.	<b>Date of next meeting and further meetings in 2017:</b> Tuesday 24 January, 6.30pm Tuesday 21 March, 6.30pm Tuesday 2 May, 6.30pm (Annual Meeting of the Parish Council) Thursday 18 May, 8.00pm (Annual Parish Meeting) Tuesday 18 July, 6.30pm Tuesday 26 September, 6.30pm Tuesday 21 November, 6.30pm.	
	The meeting closed at 8.40 pm.	

**Signed:** ..... **Date:** .....