



BRANDON

TOWN COUNCIL

Brandon Town Council

Old School House Market Hill Brandon

PUBLIC NOTICE OF MEETING

Full Town Council

Issued: Friday, 3 July 2026

Notice is hereby given that a meeting of the Full Town Council will be held at 7:00 PM on Monday, 13 July 2026 at Council Chamber - OSH. The public and press are welcome to attend.

1. Apologies for Absence

To receive

Relevant Legislation Local Government Act 1972, s85

2. Declarations of Interest and requests for Dispensations

To receive. If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

Relevant legislation Localism Act 2011, s31

3. To receive a report from RAF Lakenheath

To receive and note

4. Minutes of Previous Meetings

To agree and sign the minutes from the Annual Town Council Meeting on 8th June 2026
Relevant legislation Local Government Act 1974 S12 para 41 (1)

5. Chairmans Report

To receive and note

6. Public Participation Time

A period of 15 minutes is allocated to allow Members of the Public to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

Relevant legislation: Local Government Act 1972 Schedule s100

Public Bodies (Admission to Meetings) Act 1960

7. Grant Applications

Decision required: To consider S137 grants

None received

8. BRPF Playpark and Skatepark Project

To receive reports on the projects from BRFP and WSC on progress to date and actions required to further the project

Decision: Councillors to discuss and consider the reports, and to agree recommendations contained in reports as appropriate

9. Report from County Councillor Tim Kent

To receive and note reports of project activity or outside bodies attended on behalf of the Council

9.1 Reports from District Councillors

To receive and note reports of project activity or outside bodies attended on behalf of the Council

10. Reports from Town Councillors

To receive and note reports of project activity or outside bodies attended on behalf of the Council

PLANNING MATTERS

11. Planning Applications to Consider

Planning Applications to Consider

To discuss and agree the Town Council decisions on each of the applications below to be submitted to West Suffolk Council Planning

DC/26/0884/HH - 23 Edmund Road, Brandon - Consultation

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TGDE30PD02M00>

DC/25/0885/FUL - Brandon Fields Solar Farm - for discussion

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SWXCI9PDK8R00>

12. Late Planning Applications Received after Agenda was Published

To receive, if required. Decision required: To discuss and agree the Town Council decision on any planning applications received after the agenda was published

Planning Variances

To discuss any planning variances

13. New Cemetery Report

To report on any updates received

FINANCIAL MATTERS

14. Accounts

To receive and note payments made in June 2026, in accordance with Financial Regulations

15. Financial Update

To receive and note:-

- Income and Expenditure Statement against budget for May 2026
- Bank Balances

16. Ear Marked Reserves

To agree EMR's

17. Clerks Update

To receive any information received since publication of agenda

Tina Cunnell

Clerk to Brandon Town Council

APPENDIX I — Public Documents

1. Confirmation of minutes – Monday, 8 June 2026

Full Council Meeting-Minutes.pdf

8. BRPF Playpark and Skatepark Project

8.pdf

9. Report from County Councillor Tim Kent

9.pdf

11. Planning Applications to Consider

11.pdf

13. New Cemetery Report

13.pdf

14. Accounts

Accounts for Payment June 2026.pdf

15. Financial Update

15.pdf

16. Ear Marked Reserves

16.pdf

Pending supporting documents

Item 9.1. Reports from District Councillors — Verbal Report (no document supplied)

Item 10. Reports from Town Councillors — Verbal Report (no document supplied)

Brandon Town Council — MINUTES

Full Town Council — Monday, 8 June 2026

Published: Friday, 3 July 2026

Attendance

Present: Cllr Gary Brocklehurst, Cllr Henry Kostecki, Cllr Jools Savage, Cllr David Palmer, Cllr June Hughes, Cllr Malcolm Pinnell, Cllr Phil Wittam, Cllr Paul Gorringe, Cllr Sam Skinner, Cllr Victor Lukaniuk, Cllr Wayne Bland

Apologies: Cllr Claire Watts, Cllr Linda Challiss, Cllr Nickie Siebert

Also present: Clerk Tina Cunnell, Officer Jackie Prior

Min. 26/001 — 26/36. Apologies for Absence

Apologies for absence were received from Cllr Claire Watts, Cllr Linda Challiss and Cllr Nickie Siebert.

Min. 26/002 — 26/37. Declarations of Interest and requests for Dispensations

No declarations of interest or requests for dispensations were received.

Min. 26/003 — 26/38. To receive a report from RAF Lakenheath

The report from RAF Lakenheath was received. It was NOTED that the report had been circulated for information.

Min. 26/004 — 26/39. Minutes of Previous Meetings

Cllr Gorringe proposed and Cllr Bland seconded to agree and sign the minutes from the Full Council Meeting on 11th May 2026.

RESOLVED

Min. 26/005 — 26/40. Minutes of Previous Meetings

Minutes from the Events Committee Meeting on 28th May 2026 were received and noted.

Min. 26/006 — 26/41. Chairmans Report

The Chairman had nothing to report.

Min. 26/007 — 26/42. Public Participation Time

A member of the public had a query over the new bin service. The District Councillors answered her queries. They also asked a question about cleaning of bus shelter at Manor House Close as they understood the bus shelter belonged to Brandon Town Council as in 2016 Brandon Town Council had paid for the repairs. The Chair answered that potentially the asset may not be ours despite paying for it. The Clerk answered that the licence may have been to carry out the works on their asset.

Min. 26/008 — 26/43. To Increase in year S137 Allocation

Cllr Pinnell presented his motion to increase the S137 by £5000.

The following points were made:-

The need to scrutinise grant applications and also request match funding.

The policy change has caused more organisations to apply for funding.

The policy needs looking at another time.

Cllr Pinnell proposed and Cllr Lukaniuk seconded to move £5000 from general reserves this year into the S137 budget and the uplift is reflected in next years budget.

A named vote took place:

For: Cllr Skinner, Cllr Brocklehurst, Cllr Gorringe, Cllr Lukaniuk, Cllr Hughes, Cllr Pinnell, Cllr Palmer.

Against: Cllr Wittam, Cllr Bland, Cllr Kostecki, Cllr Savage.

Abstentions: None

RESOLVED

Min. 26/009 — 26/44. Grant Applications

Cllr Brocklehurst gave an overview of the grant application.

Cllr Brocklehurst proposed and Cllr Pinnell seconded to support S137 grant for light up the town.

FAILED

Min. 26/010 — 26/45. Reports from County and District Councillors

Cllr Kent, Suffolk County Councillor read out his report covering:-

Attended Brandon Residents Association meeting.

Attended Breckland School re petition to reduce speed to 20MPH outside the school or install a crossing. Had a meeting with Highways about the different schemes available.

Attended Gt Livermere's Council meeting.

Advance notice of road closure tonight on Rattlers Road.

Enquiries for help with Adult Social Care by phone.

Noisy manhole cover opposite Coulson Lane reported.

Work on foot bridge behind The Maltings - tender due back on 12th June, then work should proceed.

During visit to Highways the TRO for Brandon was discussed.

Had lots of complaints on the new recycling service.

Cllr Savage as District Councillor reported:-

Attended RAF Mildenhall Joan Mann Special Sports Day.

Cllr Lukaniuk as District Councillor reported:-

Regarding the new recycling service there have been teething problems. The remaining new bins will be delivered in due course.

Maybe a large cycling event coming to Brandon Country Park. Report more on this in July.

Cllr Wittam as District Councillor reported:-

Reiterated what Cllr Lukaniuk had reported on the new bin service.

Min. 26/011 — 26/46. Reports from Town Councillors

Cllr Bland reported:-

Attended Residents Association committee meeting - re bins, S137 budget, drafted questionnaire been sent to schools to get young peoples opinions on where Brandon Commission money be spent.

Attended Brecks Landscape Partnership steering meeting to discuss strategy and projects. Voted Chair for engagement steering group.

Attended SALC Forum the main topic was LGR and devolution.

Confirmed position and Cllr Savage re changing the riverwalk footpath to a bridlepath and are supporting landowners who don't want it changed.

Footpath 2 had response from Definitive Map Department confirming it is a footpath not a cycle way.

Bus information asked for another shelter to be looked into which is now being surveyed.

Couple of issues from residents have been dealt with.

Cllr Palmer reported:-

Residents concerned over the amount of vandalism in the town - request more police presence.

Resident requested PSCO attend town council meetings regularly.

See the Clerk re sending letter to the police regarding more police presence.

Cllr Wittam reported:-

Attended RAF Mildenhall Joan Mann Special Sports Day.

Attended on 6th June Normandy Landing Memorial Service at the Rose Garden in Bury St Edmunds.

Hemlock is growing on the Brandon Remembrance Playing Fields to which he has informed the committee. A few Councillors informed the meeting that it was in hand to be removed.

Cllr Pinnell reported:-

SID's that applied for nine months ago - first one is going in on 26th July.

Cllr Kostecki reported:-

Been approached by a number of residents regarding parking issues in Riverside Way and Towlers Court.

Min. 26/012 — 26/47. Planning Applications to Consider

DC/26/0630/FUL – Greenways, Manor Road, Brandon – Consultation

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TDURA4PDKEB00>

Cllr Wittam proposed and Cllr Skinner seconded to approve the application.

RESOLVED

DC/26/0649/ADV – 9 Bury Road, Brandon – Advertisement

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TDZSQAPD02M00>

Cllr Lukaniuk proposed and Cllr Wittam seconded to approve the application.

RESOLVED

DC/26/0099/FUL - Coulson Cottage, Coulson Lane, Brandon - Re-consultation

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T9B0BYPDI2T00>

The applicant gave an overview of their re-consultation regarding parking issues that have been resolved.

Cllr Lukaniuk proposed and Cllr Savage seconded to support the application.

RESOLVED

**Min. 26/013 — 26/48. Late Planning Applications Received after Agenda was Published
DC/26/0654/FUL - 9 Bury Road, Brandon - Reconsultation**

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TE074RPD02M00>

Cllr Bland proposed and Cllr Skinner seconded to support the application.

RESOLVED

Planning Variances

There were no planning variances to discuss.

Min. 26/014 — 26/49. New Cemetery Report

The Clerk gave the following update:-

The solicitors have today informed me that the final legal document is at the engrossment stage and council should be in receipt of that shortly. This document will include the terms of the S106, outlining the obligations and contributions required in connection with the planning permission.

Our contractor has chased planning to confirm whether once this document is signed and sealed that planning will be in a position to determine the application, but unfortunately we have received no reply from planning yet.

Min. 26/015 — 26/50. Accounts

Payments made in May 2026 were received and noted in accordance with Financial Regulations.

Min. 26/016 — 26/51. Financial Update

Received and noted:-

1. Income & Expenditure Statement against budget for April 2026.

Min. 26/017 — 26/52. Internal Control Report

The Internal Control Report was received. It was NOTED that the report was for information only.

Min. 26/018 — 26/53. Internal Auditors Report

The Clerk gave an overview of the Internal Auditors Report informing Council that there were no recommendations.

Cllr Wittam proposed and Cllr Skinner seconded to accept the Internal Auditors Report.

RESOLVED

Min. 26/019 — 26/54. Annual Governance Statement 2025/26 Annual Return

Cllr Wittam proposed and Cllr Skinner seconded to approve and sign the Annual Governance Statement 2025/26 Annual Return.

RESOLVED

Min. 26/020 — 26/55. Statement of Accounts 2025/26 Annual Return

Cllr Wittam proposed and Cllr Skinner seconded to approve and sign the Statement of Accounts 2025/26 Annual Return.

RESOLVED

Min. 26/021 — 26/56. Explanation of Variances

The Clerk explained what the variances were and how they get sent to the External Auditor as part of the audit.

Cllr Wittam proposed and Cllr Gorringe seconded to approve the explanations of variances on 2025/26 accounts.

RESOLVED

Min. 26/022 — 26/57. Clerks Update

The Clerk gave the following update:-

In the events minutes reference West Suffolk Council Holiday Activity Funding (HAF), we have actually been awarded £4800. We get this funding for putting on free school holiday activities which include food, some of which is allocated to children receiving free school meals.

The meeting closed at 20:43.

Signed: _____

Chair of the Full Town Council

Date: _____

Minutes generated by GovMeetings on 03/07/2026

Proposed Memorial Playpark Report

June 2026



Summary

The Mark Skinner Campaign is asking for assistance, as detailed in this report under 'Help Needed from Brandon Town Council'.

Background

On 2 September 2020 much loved local lad, Liam Hills, sadly lost his brave battle against Cancer. Liam was only 9 years old when he passed away and had been battling cancer since he was 7 years old, having undergone almost three years of chemotherapy, he had also had a full liver transplant. All of this would have been immense for an adult let alone a young boy who should have been enjoying life.

The town of Brandon got together for Liam and did all they could to support him and his family in the time before his death - forming the 'Love for Liam' campaign, which ran fun events that Liam could enjoy, whilst raising funds to make his last months as special as they could be, allowing very special memories to be made. Something his mum Sarah and family will forever be grateful for.

When the time came, the whole town felt Liam's loss, which was evident from the attendance at his funeral, which was held on Market Hill and was a wonderful tribute to him. Not only did crowds line the streets to say goodbye and offer support, but over 25 vehicles joined his funeral procession with the special NHS Spitfire also doing a flyover at the final part of Liam's funeral at the crematorium - all documented by many newspapers and filmed by ITV. This day not only showed the love that Brandon had for Liam but also supported his family in their loss.

Brandon People Wanting A Memorial

The loss of Liam was so great amongst local people, who made it very clear that he should never be forgotten, with the hundreds of people who had been involved with the 'Love for Liam' campaign feeling they needed a fitting remembrance. On Liam's first birthday, after his loss, everyone changed their profile picture to a dinosaur or displayed dinosaurs at their homes. However, it was felt more was needed.

The idea for a new playground was borne out of Liam's own feeling that Brandon's main play area, at the Town's Remembrance Playing Fields was outdated and not that interesting. Liam always said that he didn't want to play at the Brandon playparks as they were not that great, instead asking his mum to take him and his friends to places like Mildenhall and other Towns where the facilities were much better.

With this in mind, Liam's Mum Sarah bravely and generously decided that she wanted to donate any money from Liam's funeral towards upgrading the playground at the Brandon Remembrance Playing Field. Initially the thought was one piece of equipment, but it was soon realised that there was an opportunity to do something much bigger, that was really needed and that would really benefit the youngsters of Brandon. The playpark would not

only mean so very much to Liam's family, but all those who supported both Liam and his family during his illness.

Our involvement

The Mark Skinner Campaign has been going for many years, we have run events, raised funds and donated to numerous individuals, good causes and groups in the local community.

In July 2021, we took on our biggest challenge yet – when Liam's Mum Sarah and Louise Atkins (Liam's aunty Lou) asked us if we could help them to co-ordinate the fundraising for a new Playpark. Although it was going to be the biggest amount of funds needing to be raised, that we had ever been involved in, we gladly accepted the challenge and agreed to help in any way we could.

We needed something which would bring regular funds in and it was decided that a good way to try would be a market stall on Brandon Market. We purchased a gazebo, got signage done and put a post on Facebook asking if anyone would be willing to donate anything they no longer needed, that could be sold on our new market stall. To say we were flabbergasted by the response from people would be an understatement – we knew how strongly the people who had known Liam felt, but on hearing his story and wish for the playground – we were inundated from people who hadn't known about Liam, but just thought the playground was such a wonderful idea for not only the children in Brandon, but a wonderful way to remember Liam and they just wanted to help.

People also started to contact us asking if there was any other way they could help with the fundraising and very soon we had people from not only within the town and the local community, but further afield organising events, sponsorship events, even children bringing us their piggy banks with pocket money to help.

We were also touched when families we were doing funerals for started asking if they could nominate the playpark fundraising for donations in memory of their loved ones at funerals.

Below are just a few of the events and groups who helped:

Cake stall on Bury Market

Louise from Thetford selling tomato plants outside her house

Boot camp team

Stall at Weeting Rally

Dolly aged 102 donating vintage clothing

Brandon Bingo

Ladies darts league Hockwold

Ironing and donating to the campaign

Thetford and District Pool League

Large donation from Gymnastic Club

Sponsored head shave

Christmas Fair and generous donations from Brandon Town Council's ...stall holders?

Our plate smash stall at numerous events

We could never have achieved what we have on our own. Over the years we have had invaluable help with the market stall from not only Liam's wonderful Mum and Aunt, Sarah and Lou – but our regular team of volunteers, Glynis, Val, Helen and Lora and also our wonderful work team, who have taken in and sorted the many donations from our generous community, gone out collecting from peoples homes and given their free time to putting the more valuable and special items donated on selling sites. Our team have also given up their own time to help at various fetes and events.

Important Points to Note Affecting The Fundraising

Bethany – A couple of years into the fundraising for the playpark, we were informed about the plight of local Brandon girl Bethany, who was in desperate need of an Innowalk.

Bethany has a very rare genetic condition that has affected her brain badly. Bethany has never been able to sit up unaided let alone walk. The Innowalk is best described as a motorised standing frame which mimics the walking movement giving Bethany all the health benefits from walking that we take for granted. We approached Liam's Mum Sarah and asked how she would feel if we helped Bethany, not only financially using some of the playpark funds - £7,000.00, but also by approaching the company supplying the innowalk and helping the family by acquiring the equipment as soon as possible. Both Sarah and the local community (informed on social media) were very pleased for this to be done.

New Aim of Remembrance - As funeral directors, we have unfortunately and devastatingly carried out numerous funerals for babies and children for lovely families in our community. As most people in the community know, we have never charged for any child of 16 or under as this is, of course, the worse type of loss anyone can go through. We stay very close to these families in particular and they know we will always be there for them for much needed support. It is because of this and feedback from some of these families, that we approached Sarah and asked how she would feel about including the memory of these beautiful children along with Liam for the Memorial Playpark. Sarah felt this was a wonderful idea and so the tag line for the fundraising became 'raising funds for a new playpark in Brandon in memory of Liam Hills and all the babies and children, no longer with us – who would have loved playing there'.

Official Charity – As mentioned above, The Mark Skinner Campaign had always been in existence but in a much smaller way, we had raised and donated funds for many local causes throughout the local area as part of our commitment to the communities who support us. As also mentioned the reactions from people in wanting to support Liam's

fundraising was so immense we were advised we would need to become an official charity.

In 2021, we registered as a charity with the charity commission. Our trustees are Richard Crowther, Mark Skinner and Tim Kent (treasurer). Tim helped immensely, by doing all the research and setting up our charity with the charity commission.

Some examples of Support from others

In 2022 the Brandon town Council passed a resolution to support the Mark Skinner Campaign and donate a significant financial sum, they have kindly let us use the upstairs room to store our market day stuff, this has been a very big help. In addition, we have been grateful for donations following the Christmas fair.

Rachel Kent who collects the cash taken each week from the market and any events, counts it and pays it in for us

Playing Field Committee Mark was invited to join the group as they wanted to help and support us in getting the playpark completed

Brandon Commission In 2025 we were asked by Mark Pragnell the commission chair about our fundraising campaign, we highlighted the need for a new playpark and skatepark project which again has been in the pipeline for too long.

2026 Brandon Commission Report When the report was published, the need for new play and skate facilities was highlighted with the suggestion to input financial support. As we all know lack of development potential does not help Brandon in getting such projects over the line, so this really is a once in a generation opportunity, which needs to be carried out in a timely manner before the completion of the LGR.

Subsequent meetings between Brandon Remembrance Playing Field working group and Damien Parker of West Suffolk Council and enormous support from West Suffolk Council, Councillors have helped to secure a larger financial contribution which will enable the delivery of these projects quickly. (I am sure that the Town Clerk is aware of the total funding, as she had a one-to-one meeting with Damien Parker in May) I am also sure Damien will reveal this at the July meeting

Help Needed from Brandon Town Council

1 To agree to carry on with the maintenance of the Playpark

This has been carried out by the Town Council for many, many years, in fact going back to the 1980's and the previous play equipment. The Town Clerk has confirmed to me that there is no legal agreement in place, and this may need to be resolved, a decision that can be agreed by the Town Council and Brandon Remembrance Playing Field. At present Brandon Town Council are replacing defective parts of equipment, so the need for the new park has never been greater. The continued maintenance will not only show West Suffolk Council that the long-term future of their investment is secure, but most

importantly that the playpark is looked after by the Town for the benefit of Brandon Children.

2 Permitted Development Application - Town Council agree to sign this. We were advised by the West Suffolk Council planning Officer, that as the maintainer - the Town Council can do this, thus removing the need for a full planning application which would save time and money and all that goes with it.

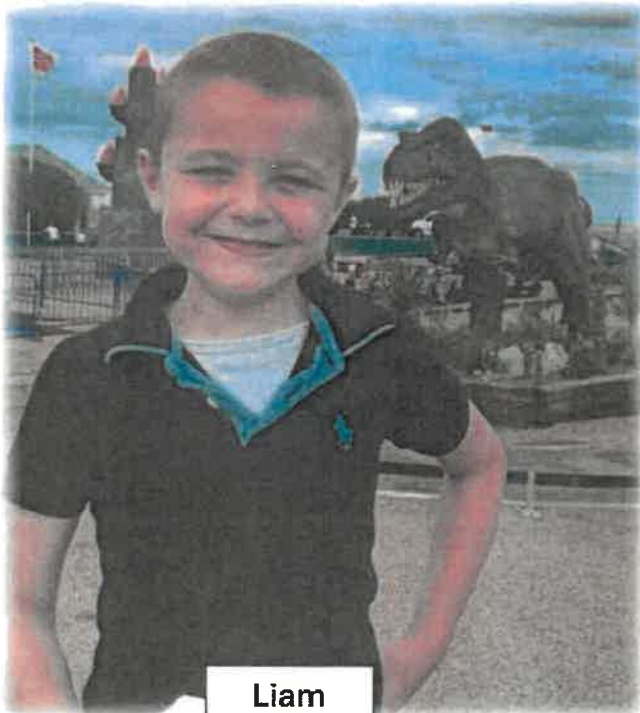
3 I had as councillors are aware, asked that the Town Council members to contribute a financial sum of £5000,00 to get us towards our £100,000.00 target, the Town clerk has suggested that rather than this the Town selects one piece of play equipment to form the final approved scheme and purchases this, which would be really helpful. This would mean that with West Suffolk's financial support and the Town Council's contribution that a really good park can be achieved.

4. Allow us to form a group of local volunteers to assist with looking after the park and arrange activities for the children to engage with. We will also aim to provide general funds for these actions to be carried out.

5 As councillors will be aware a rigorous consultation will be put in place to see what our Town's youth would like to see achieved, this will involve the whole community. Daimien Parker will provide more information on this and the project as a whole.

Conclusion

I would ask Councillors to consider these requests in a positive way and act on them in a timely manner. The West Suffolk funding is a massive boost for both projects and for the children and young people of Brandon, we need to grasp it with both hands and get some decent facilities delivered.



Liam



Bethany

Brandon Remembrance Playing Fields Skate Park & Play Area

13th July 2026

Purpose

To provide Brandon Town Council with an update on the project to deliver a new skate park facility and play provision on the Brandon Remembrance Playing Fields (BRPF) and to seek confirmation that the Town Council are supportive of the initiative and content to support the maintenance of the site, as it has in previous years.

Background

The Brandon Remembrance Playing Fields Association (BRPFA) owns and manages the playing fields where the town's skate park is located. The current skate park consists of an old metal and timber clad set of ramps, located on a concrete base. The facility is considered safe, but basic.

The BRPFA have been raising funds (currently around £90,000) to replace the play area on site.

One of the issues identified in the independent commission on the future of Brandon report was that "Young people have far less affection for the town and their community and many observed that there is nothing to do for teenagers, and parents noted the poor condition of parks intended for young children".

In view of the above West Suffolk Council has confirmed that it is minded to invest £300,000 into the skate park and play facilities on the Brandon Playing Fields. This investment is subject to the BRPFA confirming their agreement to the following conditions:

- (1) That WSC manages the procurement process (which it intends to do via a Framework contract).
- (2) That WSC receives confirmation from BRPFA that they will appropriately maintain the new facilities.
- (3) That appropriate consultation takes place with the local community to ensure that it meets their aspirations.
- (4) That WSC receives confirmation of how the £300K is to be spent between the skate park and play area.

Suffolk County Council Report to 30 June 2026

Date	Location	Issue	Resolution
01/06/2026	Brandon	Green Bin and Food Caddy Issues	Following numerous complaints from members of the public I wrote to the Director of Operations and the Chief Executive of West Suffolk Council to complain about the organisation of the new Service seeking assurance that the Council should know to whom bins have been delivered and not placing the onus on residents
01/06/2026	Culford	CC-HIGHWAYS-65622-THE DRIFT	Rotten Public Footpath Sign Post reported
02/06/2026	Troston	Parish Council Meeting	Council seeking to replace a bench in the village and provide signs at Troston Wood. I am keen to make a contribution from locality budget once full costs are known. Concerns with overspill parking from the pub and as a result seeking to expand the hatching between Church and Hammers Lanes CN66234 .Wider concerns expressed about local junctions including Bunbury Arms CN66246 and the Honington Sapiston CN66243 junctions. I agreed to pass these concerns out of Division
03/06/2026	Division Wide	Green Bin and Food Caddy Issues	Response received Director of Operations and also Cabinet Member to issues with the bin collections and efforts to resolve
03/06/2026	Brandon	Public Charge Points	Provided a consultation response to the proposal to install two 11kWh public car charging points in Queens Road. Charges will be £0.40 off peak and £0.50 peak for residents and £0.43 off peak and £0.53 peak for non residents. I supported as it relieves those homes than can only get on street parking though charging costs are higher than domestic tariffs with 5% VAT.
04/06/2026	Division Wide	Audit Committee	Training
05/06/2026	Division Wide	Highways Visits	Community Liaison Engineer visits to Brandon, West Stow, Culford and Bury St Edmunds to view Rats Hall Corner, Drainage and speed sign issues in West Stow, Water Tower access and Bury St Edmunds to view "20s Plenty" Road Schemes at two schools
05/06/2026	Brandon	Highways	Requested that following schemes added to Highways database, Breckland School Road Safety, Potential TR0 for Brandon, Width Reduction for Rattlers Road and Pathway reduction adjacent Flintknappers/Bury Road/Theirford Road junction. All to explore with no commitment
05/06/2026	Brandon	Little Ouse Footbridge	Update received from Head of Operations that Bison Bridge was ordered in April 2026 . Once the environment plan permit has been received and the tenders reviewed after 12 June the Council can plan to commence works. Personal update to a concerned resident and publicised on Facebook page
06/06/2026	Division Wide	Highways	Email to Service director for Highways to explore contractual commitments for road repairs and SLAs
08/06/2026	Division Wide	Pension Committee	Training
08/06/2026	Brandon	Town Council Meeting	Delivered Monthly report
08/06/2026	Division Wide	Fraud General	Response to my query into highest levels of fraud encountered at the Council •fraud or misuse of direct payments (direct payments as defined by the Care Act 2014 are payments made by the LA to an individual to enable them to arrange and pay for their own care, instead of the LA arranging and paying for that care directly) •non-declaration of assets (where individuals do not declare savings, ISA's, bonds, property etc as part of financial assessment process in order to reduce the amount they pay towards their care) •deprivation of assets (where individuals deprive themselves/give away savings, property etc in order to reduce the amount they pay towards their care) •financial abuse •procurement irregularities (e.g. suppliers invoicing for services not provided/overinflating invoices, invoicing for deceased individuals)
09/06/2026	Division Wide	Audit Committee	Training

Suffolk County Council Report to 30 June 2026

09/06/2026	Brandon	Brandon Residents Association	Bi-monthly meeting discussed proposals for a tea dance, outdoor cinema and committee milestones achieved to date
09/06/2026	Culford	Case Work	Response to Culford Resident who had been seeking a Concealed Entrance Sign. Unfortunately this is not a prescribed statutory sign but advice was provided for increasing vision splay by trimming hedges and verges and potential enforcement with the Landowner
09/06/2026	Brandon	Case Work	Email to resident who had proposed reducing the pavement width to make it easier for vehicles to turn left from Bury Road to Theford Road that unfortunately the Highways team state that at the pinch point the width of 1800 mm is minimum. This case may continue
09/06/2026	Brandon	Case Work	Email to local Police Inspector following complaints of parking at top of High Street and at Breckland School. Received a prompt response to state that parking is dealt with by WSC and link provided https://westsuffolk-self.achieveservice.com/service/Report_street_parking_infringement
10/06/2026	Division Wide	Pension Committee	Reform Members catch up
10/06/2026	Brandon	Highways	Interim response to Breckland School regarding further works to look at 20s Plenty scheme or speed reduction
11/06/2026	Division Wide	Audit Committee	Chairs Briefing and meeting with EV Auditor
11/06/2026	Division Wide	Training	Scrutiny in Practice Training
13/06/2026	Brandon	Highways	Check Pothole Kingfisher Drive
15/06/2026	Division Wide	Pension Committee	Full Committee Meeting
15/06/2026	Truslow	Highways	Updates on progress at the Bulbway next to the Excess Club. Work is ongoing to improve this junction. I also reported that the Council could not widen the road junction at Haverhill and Church Lane however double yellow lines were possible. Council to review
15/06/2026	Culford	Highways	The Community Liaison Engineer is putting together a letting brief to unblock the Icklingham Road Gullies and also lifting ironwork in the process
15/06/2026	Culford	Highways	Response received that Rats Hall Corner is not suitable for stop lines and signage as their is at least 150m of visibility when 3.00m back from the line markings. Passed to Parish Clerk. I have proposed funding for additional Give Way sign with yellow reflective backing on the right hand side of the carriageway when approached from West Stow. Current lines and signs are not clearly visible because of vegetation and hill. Highways currently pricing these enhancements
15/06/2026	Culford	Highways	Parish Council informed that they will require an 89 mm diameter signpost at a cost of £630 to site their solar speed sign
15/06/2026	Elveden	Locality Budget	Submitted application Caught in the Web Barney and Echo Reading Scheme for 60 children at Elveden Academy £390 commitment. Caught in the Web, Internet Safety which presents a story and activities to help inform pupils about online bullying, misuse of gaming & social media, content recognition, as well as interaction with friends and strangers online. Overview: Caught in the Web
15/06/2026	Brandon	Locality Budget	Submitted application Caught in the Web Barney and Echo Reading Scheme for 30 children at Glade School Brandon £195.00 commitment. Caught in the Web, Internet Safety which presents a story and activities to help inform pupils about online bullying, misuse of gaming & social media, content recognition, as well as interaction with friends and strangers online.
16/06/2026	Ingham	Locality Budget	Overview: Caught in the Web
17/06/2026	Division Wide	Audit Committee	Submitted application for essential playground repairs and replacements for 50% match funding £981.05 committed pending approval Full Committee Meeting

Suffolk County Council Report to 30 June 2026

17/06/2026	Brandon	Locality Budget	Initial discussion seeking funding Brandon Bow's Club for repairs to their gutters to the Greens. Full funding of full £1700 cost not possible but said I could contribute £500 if I receive an application
18/06/2026	Elveden	Planning	Consultation comment on the proposal to increase the height of the current mobile telephone mast at Center Parcs. Essentially a 10% increase in height for better performance
18/06/2026	Brandon	Case Work	Following complaint about delivery of green bins to Rattlers Road I managed to secure agreement for delivery to take place the following day
19/06/2026	Brandon	Case Work	A resident raised an issue with disposal of sharps bins and that our closest pharmacy is in Bury St Edmunds. I have raised this with the West Suffolk Council Officers.
19/06/2026	Brandon	Case Work	Following complaints on the access road to Brandon Park I was required to trace the owner or persons responsible for maintenance. I now believe this to be Stow Healthcare and have written to the owners
20/06/2026	Brandon	Highways	Check Pothole Kingfisher Drive
22/06/2026	Division Wide	Performance Management	Performance Management Meeting
22/06/2026	Brandon	Case Work	Visit to Brandon Residents regarding issues with West Suffolk Tree Officer and desire to carry out works on a tree - advise given
22/06/2026	Brandon	Brandon Town Council	Regular contact with Councillor Wayne Bland researching potential options to reduce the traffic in Brandon and also to improve road safety.
22/06/2026	Brandon	Highways	Complaint made about the time taken to repair the manhole at the Tesco junction with Rattlers Road and also why the gully at junction of Bury Road and Theford Road is not suitable for cleaning
22/06/2026	Brandon	Highways	Kingfisher Drive sink hole now repaired
23/06/2026	Brandon	Highways	Highways have stated that the Tesco Manhole should be repaired 24/06/2026
25/06/2026	Brandon	Case Work	Concern expressed about the Brandon Suffolk Allotment Association their application of rules and their constitution
25/06/2026	Santon Downham	Case Work	Review of Certificate of Lawfulness for burial expansion declination for St Mary's Church
			Bamham Camp issues following publication that a camp for asylum seekers focusing on illegal immigration may be established for 1250 people by the end of 2026. FB Posts seeking to publicise what is possible and the routes to achieve this
26/06/2026	Division Wide	Case Work	Following contact from seven residents I have sent an email to WSC informing officer directly of particular addresses that have not received their green bins
27/06/2026	Brandon	Case Work	Complain of dog excrement to the alley at the rear of Bracken Rise Brandon. Voisted location and photographed and will send a complain to the waste team at WSC. Visual check on potholes in Kingfisher and Rattlers and confirmed works complete to a good standard.
27/06/2026	Brandon	Case Work	Attend flash demonstration at Bamham Camp with 2-300 concerned residents.
28/06/2026	Division Wide	Case Work	I attended the Cabinet Meeting to discuss the Judicial Review for LGR where the Cabinet wishes to legally challenge the decision for three Unitary authorities for Suffolk
29/06/2026	Division Wide	LGR	

Parish Consultation
Brandon
Old School House
Market Hill
Brandon
Suffolk
IP27 0AA

Please ask for: Charlotte Russell
Direct Line: 01284 757629
Email: planning.technical@westsuffolk.gov.uk

Application no: DC/26/0884/HH
Consultation Expiry: 21 July 2026

Today's date: 30 June 2026

Consultation on application received by West Suffolk Council Local Planning Authority

Proposal **Householder planning application - rear extension
(following demolition of existing extension)**
Location **23 Edmund Road Brandon Suffolk IP27 0XA**
Applicant **Mrs Christine Speller**

The above application can be viewed by downloading it from the planning section of our website.

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TGDE30PD02M00>

The supporting documents will be available for viewing within 2 working days of the date of this letter.

If you have any observations regarding this proposal please respond by 21 July 2026 using our consultee access via our website. All responses will be posted on our website and made available for viewing by the public. If I do not hear from you, it will be assumed that you do not wish to make any representations.

Details of the decision will be published on the website.

If you have any queries, please contact planning.technical@westsuffolk.gov.uk.

It is very important that your Council indicates very clearly whether it objects or supports the application and the reasons why. You can also indicate if the Council has no comments to make.

If the application is to be considered by the Development Control Committee, you will be notified of the meeting date where you or a nominated representative can speak to support your comments. For advice on how to speak at committee please refer to the 'Right to Speak' information guide which may be viewed on our website www.westsuffolk.gov.uk.

Charlotte Russell

Charlotte Russell
Planning Officer

New Cemetery Report

Clerk and Chair have been informed of the draft conditions pertaining to the application and are arranging a meeting with consultant so a brief can be prepared for the councillors in order to understand the obligations and potential costs of those conditions. It is hoped to have this meeting in the next couple of weeks.

Accounts for Payment June 2026

Invoice Date	Invoice No.	Supplier	Expense Type	Nett	VAT	Gross	Payment
01/06/2026		Anglia in Bloom	Cemetery Entry - AIB	£30.00	£0.00	£30.00	BACS
01/06/2026		Anglia in Bloom	Churchyard Entry - AIB	£30.00	£0.00	£30.00	BACS
01/06/2026		Anglia in Bloom	Orchard Entry - AIB	£30.00	£0.00	£30.00	BACS
09/06/2026	543739	Aspli Safety Ltd	Spray Paint MH - Summer Activities	£238.80	£47.77	£286.57	BACS
10/06/2026		West Suffolk Council	New Cemetery Fees re S106	£1,387.00	£0.00	£1,387.00	BACS
19/05/2026	INV-27384	Hugofox Limited	Website Subscription	£29.99	£6.00	£35.99	Direct Debit
21/05/2026	M104 XN	BT	Phone OSH	£208.82	£41.76	£250.58	Direct Debit
22/05/2026	M078 GS	BT	Phone OSH	£51.61	£10.32	£61.93	Direct Debit
01/06/2026	3956395	YU Energy	Electric OSH	£138.18	£6.91	£145.09	Direct Debit
01/06/2026	3956397	YU Energy	Electric BRPF Yard	£140.85	£7.04	£147.89	Direct Debit
01/06/2026	3956393	YU Energy	Electric Pillar 8 Market Hill	£26.13	£1.31	£27.44	Direct Debit
01/06/2026	3956398	YU Energy	Electric Pillar 9 Market Hill	£25.02	£1.25	£26.27	Direct Debit
01/06/2026	3956396	YU Energy	Electric Cemetery Yard	£19.26	£0.96	£20.22	Direct Debit
01/06/2026	3956399	YU Energy	Electric Christmas Tree Pillar	£17.13	£0.86	£17.99	Direct Debit
03/06/2026	4045231	YU Energy	Gas OSH	£42.27	£2.11	£44.38	Direct Debit
18/06/2026	5642491	Everflow Water	Water OSH	£50.56	£0.00	£50.56	Direct Debit
20/06/2026	V02485421622	EE	2 x Mobile Phones	£54.00	£10.80	£64.80	Direct Debit
22/06/2026		Creative Pension Trust	Pensions - June	£814.12	£0.00	£814.12	Direct Debit
25/06/2026		I.C.O.	GDPR Registration	£47.00	£0.00	£47.00	Direct Debit
28/05/2026	15312	Evolve Business Sols Ltd	Photocopier - Copies	£266.94	£53.39	£320.33	Direct Debit
28/06/2026	1342362	West Suffolk Council	Recyclable Waste	£5.85	£0.00	£5.85	Direct Debit
28/06/2026	1349240	West Suffolk Council	Trade Waste	£82.45	£0.00	£82.45	Direct Debit
30/06/2026		Unity Trust Bank	Handling Charge	£0.40	£0.00	£0.40	Direct Debit
30/06/2026		Unity Trust Bank	Service Charge	£15.70	£0.00	£15.70	Direct Debit
22/05/2026		Comm. Action Suffolk	Safeguarding Lead Training	£45.00	£0.00	£45.00	CARD
05/06/2026		Aldi Stores	Toilet Paper	£9.79	£1.66	£11.45	CARD
09/06/2026		Unity Trust/Lloyds Bank	Card Payment Fee	£3.00	£0.00	£3.00	CARD

Accounts for Payment June 2026

03/06/2026	UAEUI	Amazon	Tea Bags & Staples	£8.08	£0.66	£8.74	BACS
03/06/2026	2AEUI	Amazon	Coffee Bags	£17.24	£0.00	£17.24	BACS
03/06/2026	YDO3I	Amazon	Screen Cleaning Wipes	£7.39	£1.48	£8.87	BACS
04/06/2026	N1OVI	Amazon	Solar String Lights - Planter	£8.49	£1.70	£10.19	BACS
04/06/2026	QWG1I	Amazon	Rope - Planter	£17.40	£3.48	£20.88	BACS
15/06/2026	1KLBI	Amazon	Feather Duster	£12.49	£2.50	£14.99	BACS
15/06/2026	N4KPI	Amazon	Football Tournament Flags	£87.49	£17.50	£104.99	BACS
15/06/2026	RVAEUI	Amazon	Washing up Liquid Refill 5L	£11.10	£2.22	£13.32	BACS
15/06/2026	FIGTI	Amazon	Heat Reflective Window Film	£22.12	£4.42	£26.54	BACS
22/06/2026	EAEUI	Amazon	Air Freshener/Refills	£30.42	£6.08	£36.50	BACS
22/06/2026	KVZ3I	Amazon	Heavy Duty Tree Straps	£8.12	£1.62	£9.74	BACS
22/06/2026	95NXI	Amazon	Strimmer Line	£10.29	£2.06	£12.35	BACS
22/06/2026	15I3I	Amazon	Adjustable Tree Straps	£9.99	£2.00	£11.99	BACS
25/06/2026	DQXFI	Amazon	Tyre Inflator Air Compressor	£16.32	£3.26	£19.58	BACS
25/06/2026	HVAEUI	Amazon	Bottled Water	£4.14	£0.83	£4.97	BACS
29/06/2026	4VAEUI	Amazon	Bottled Water	£4.92	£0.98	£5.90	BACS
29/06/2026	4FAEUI	Amazon	Bottled Water	£4.92	£0.98	£5.90	BACS
29/06/2026	SQAEUI	Amazon	Bottled Water	£4.14	£0.83	£4.97	BACS
29/06/2026	XRAHI	Amazon	Tow Ball for Trailer	£7.92	£1.58	£9.50	BACS
30/06/2026	EMH5I	Amazon	Desk Fan	£22.48	£4.50	£26.98	BACS
30/06/2026	PRDK97I	Amazon	Tower Fan	£61.32	£12.26	£73.58	BACS
30/06/2026	QRDK97I	Amazon	Tower Fan	£61.32	£12.26	£73.58	BACS
07/06/2026	31555	S.A.L.C.	Internal Audit 2026	£657.60	£131.52	£789.12	BACS
17/06/2026	INV-001	Brandon School of Dance	Dance Workshop - Summer Activities	£400.00	£0.00	£400.00	BACS
18/06/2026	K28970	Ernest Doe & Sons Ltd	Belt for Mower	£48.86	£9.77	£58.63	BACS
19/06/2026	R11214/LOR	Ray Tuttle Lift Services Ltd	6 Month LOLER - Lift Inspection	£108.30	£21.66	£129.96	BACS
22/06/2026	71729	Chase Timber Products	Tree Stakes	£10.00	£2.00	£12.00	BACS
22/06/2026	1046072576	Travis Perkins Ltd	Macadam -Repair Cemetery Path	£16.22	£3.24	£19.46	BACS
25/06/2026	BTC-03	Premier Sports	Summer Activities - 2 days	£600.00	£120.00	£720.00	BACS
30/06/2026	OP/1129255	Sutcliffe Play Ltd	Rope/Bolt Cap Covers -BRPF Park	£381.83	£76.37	£458.20	BACS
30/06/2026	324157	Fengate Fasteners Ltd	PPE, Strimmer Line	£79.98	£16.00	£95.98	BACS
30/06/2026	20260000625	Finevale Service Station	Fuel	£243.62	£48.72	£292.34	BACS
05/07/2026		HMRC	NICS	£3,560.64	£0.00	£3,560.64	BACS

Detailed Income & Expenditure by Budget Heading 31/05/2026

Month No: 2

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration							
1176 Precept	428,529	428,528	(1)			100.0%	
1180 Room Hire	280	1,000	720			28.0%	
Administration :- Income	428,809	429,528	719			99.8%	0
1101 Insurances	8,136	12,426	4,290		4,290	65.5%	
1102 Vehicle Insurance	761	1,178	417		417	64.6%	
1110 Audit Fees (External)	0	1,071	1,071		1,071	0.0%	
1111 Audit Fees (Internal)	0	1,768	1,768		1,768	0.0%	
1120 Legal Fees	0	2,500	2,500		2,500	0.0%	
1125 Website Upkeep	30	428	398		398	7.0%	
1130 Office Equipment/Furniture	0	536	536		536	0.0%	
1131 Computer Equipment	68	1,071	1,003		1,003	6.4%	
1132 Stationery	0	483	483		483	0.0%	
1133 Payroll	0	590	590		590	0.0%	
1140 Staff Training	0	1,500	1,500		1,500	0.0%	
1141 Councillor Training	0	536	536		536	0.0%	
1143 SW/HW Support	1,491	2,600	1,109		1,109	57.3%	
1144 SALC/NALC	1,440	1,554	114		114	92.6%	
1145 Subscriptions	2,072	1,875	(197)		(197)	110.5%	
1146 Information/Books/Software etc	0	214	214		214	0.0%	
1148 Lift servicing	360	1,071	711		711	33.6%	
1150 Advertising	0	107	107		107	0.0%	
1156 Postage	0	268	268		268	0.0%	
1160 Mileage	0	268	268		268	0.0%	
1165 Photocopier Rental	269	1,144	875		875	23.5%	
1166 Photocopier Charges	0	1,040	1,040		1,040	0.0%	
1167 Election Costs	0	4,285	4,285		4,285	0.0%	
1170 Telephone, Internet, Mobiles	320	3,565	3,245		3,245	9.0%	
4113 Bank Charges	37	250	213		213	14.8%	
Administration :- Indirect Expenditure	14,984	42,328	27,344	0	27,344	35.4%	0
Net Income over Expenditure	413,825	387,200	(26,625)				
102 Staff							
1201 Staff Salaries (Gross)	23,147	174,275	151,128		151,128	13.3%	
1202 LGA Superannuation	1,628	11,340	9,712		9,712	14.4%	
1203 NI Contributions	6,971	42,735	35,764		35,764	16.3%	
Staff :- Indirect Expenditure	31,747	228,350	196,603	0	196,603	13.9%	0
Net Expenditure	(31,747)	(228,350)	(196,603)				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/05/2026

Month No: 2

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103 PWLB							
1301 Public Works Loan board	0	13,600	13,600		13,600	0.0%	
PWLB :- Indirect Expenditure	0	13,600	13,600	0	13,600	0.0%	0
Net Expenditure	0	(13,600)	(13,600)				
104 Grants							
1402 S137	45,290	47,440	2,150		2,150	95.5%	
Grants :- Indirect Expenditure	45,290	47,440	2,150	0	2,150	95.5%	0
Net Expenditure	(45,290)	(47,440)	(2,150)				
201 Cemetery/Town							
2177 Burial Fees	600	11,500	10,900			5.2%	
2178 Ashes Interment Fees	260	6,500	6,240			4.0%	
2179 Memorial Fees	70	3,000	2,930			2.3%	
2183 Memorial Bench Income	2,173	0	(2,173)			0.0%	
Cemetery/Town :- Income	3,103	21,000	17,897			14.8%	0
2101 Cemetery/Town Costs	195	11,212	11,017		11,017	1.7%	
2107 New Cemetery Works	2,113	20,000	17,887		17,887	10.6%	
2110 Water Charges Cemetery	59	315	256		256	18.7%	
2111 Electricity	552	4,200	3,648		3,648	13.1%	
2116 Rent for BRPF Yard	584	624	40		40	93.6%	
2117 HR Fees	0	2,500	2,500		2,500	0.0%	
2131 New Equipment	0	1,607	1,607		1,607	0.0%	
2132 Trade Waste	171	1,607	1,436		1,436	10.6%	
2133 Bus Shelter Cleaning	65	416	351		351	15.6%	
2182 Memorial Benches	2,013	0	(2,013)		(2,013)	0.0%	
Cemetery/Town :- Indirect Expenditure	5,752	42,481	36,729	0	36,729	13.5%	0
Net Income over Expenditure	(2,649)	(21,481)	(18,832)				
301 Old School House							
3110 Gas Supply	194	4,200	4,006		4,006	4.6%	
3111 Gas Force Contract	0	107	107		107	0.0%	
3113 PAT Testing	0	161	161		161	0.0%	
3114 Electricity (Old School House)	293	3,150	2,857		2,857	9.3%	
3116 Trade waste	6	55	49		49	10.6%	
3117 Water charges OSH	90	433	343		343	20.7%	
3120 Window Cleaning	0	156	156		156	0.0%	

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13:04

Detailed Income & Expenditure by Budget Heading 31/05/2026

Month No: 2

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3125 Fire Extingulsher Servicing	0	428	428		428	0.0%	
3178 Old School House Maintenance	30	3,120	3,090		3,090	1.0%	
Old School House :- Indirect Expenditure	613	11,810	11,197	0	11,197	5.2%	0
Net Expenditure	(613)	(11,810)	(11,197)				
401 General							
2121 Machinery Servicing	0	3,214	3,214		3,214	0.0%	
2122 Fuel & Oil	65	2,357	2,292		2,292	2.8%	
2139 Protective Clothing	89	1,040	951		951	8.5%	
4101 Horticultural	154	536	382		382	28.7%	
4102 Christmas Lighting	653	2,142	1,490		1,490	30.5%	
4105 Town Clock Repairs	0	536	536		536	0.0%	
4112 Events	1,085	9,120	8,035		8,035	11.9%	
4114 Project Fund	0	10,000	10,000		10,000	0.0%	
General :- Indirect Expenditure	2,045	28,945	26,900	0	26,900	7.1%	0
Net Expenditure	(2,045)	(28,945)	(26,900)				
402 Recreation							
4276 Planter Sponsorship Income	950	0	(950)			0.0%	
Recreation :- Income	950	0	(950)				0
4202 The Orchard, Coulson Lane	0	268	268		268	0.0%	
4204 Thetford Rd Play Park	0	1,071	1,071		1,071	0.0%	
4205 Playing Fields Play Park	0	2,142	2,142		2,142	0.0%	
4206 Horticultural/Tree Work/Survey	40	6,500	6,460		6,460	0.6%	
4208 Cemetery - Trees	0	10,710	10,710		10,710	0.0%	
4210 Planter Sponsorship	204	0	(204)		(204)	0.0%	
Recreation :- Indirect Expenditure	244	20,691	20,447	0	20,447	1.2%	0
Net Income over Expenditure	706	(20,691)	(21,397)				
403 Street Lights							
4302 Street Lighting Energy	(0)	6,563	6,563		6,563	0.0%	
4303 Street Lights Repairs	0	8,320	8,320		8,320	0.0%	
Street Lights :- Indirect Expenditure	(0)	14,883	14,883	0	14,883	0.0%	0
Net Expenditure	0	(14,883)	(14,883)				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/05/2026

Month No: 2

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	432,862	450,528	17,666			96.1%	
Expenditure	100,674	450,528	349,854	0	349,854	22.3%	
Net Income over Expenditure	332,187	0	(332,187)				
Movement to/(from) Gen Reserve	332,187	0	(332,187)				

Bank Reconciliation Statement as at 31/05/2026
for Cashbook 3 - Unity - Current Acct

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Current Acct	31/05/2026		401,135.41
			<u>401,135.41</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			401,135.41
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			401,135.41
		Balance per Cash Book is :-	401,135.41
		Difference is :-	0.00

Signatory 1:

Name TINA CUNNELL Signed  Date 15/6/26

Signatory 2:

Name A.G. BROCKLEHURST Signed  Date 17/6/26

Bank Reconciliation Statement as at 31/05/2026
for Cashbook 4 - Unity - Sav A/C 20507732

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity - Sav A/C 20507732	31/05/2026		481,485.74
			<u>481,485.74</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			481,485.74
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			481,485.74
		Balance per Cash Book is :-	481,485.74
		Difference is :-	0.00

Signatory 1:

Name TINA CUNNEE Signed  Date 15/6/26

Signatory 2:

Name A.G. BROCKLEHURST Signed  Date 17/6/26

EAR MARKED RESERVES

	31/03/2026	30/04/2026
GENERAL RESERVE	£246,845.47	£246,845.47
EMR 1 -321 New Cemetery	£120,000.00	£133,375.00
EMR 2 -322 New vehicle	£10,000.00	£10,000.00
EMR 3 - 323 Mowers/Equipment	£10,000.00	£10,000.00
EMR 4 - 324 Elections	£5,000.00	£5,000.00
EMR 5 - 325 Playground Equipment	£30,000.00	£33,140.27
EMR 6 - 326 IT Equipment	£4,500.00	£4,500.00
EMR 7 - 327 Projects (+ £10,000 in precept)	£10,000.00	£10,000.00
EMR 8 - 328 Heritage Week Income		£1,500.00
EMR 9 - 329 Council Operations		£27,125.00
TOTAL EAR MARKED RESERVES	£189,500.00	£234,640.27
TOTAL IN SAVINGS ACCOUNT	£436,345.47	£481,485.74

INTEREST & VAT RECEIVED

Jan/Mar 26	£3,640.27	VAT
May-26	£41,500.00	Surplus
Jun-26		INTEREST
Apr/Jun 26		VAT
Sep-26		INTEREST

Ear Marked Reserves Summary

There was approximately £81,500 left in the bank before the precept for 2026/27 was paid. Taking off the minimum of £40,000 to be left in the bank account leaves **£41,500.00**. **£3,640.27** VAT was paid for the period 1/1/26 to 31/3/26.

EMR 1 – New Cemetery **£12,375.00** budget remaining from 2025/26
+ **£1,000.00** from VAT = £13,375 to go into EMRs

EMR 5 – Playground Equipment **£2,500.00** budget remaining from 2025/26
+ **£640.27** from VAT = £3,140.27 to go into EMRs

EMR 8 – (NEW) Heritage Week Income **£1,500.00** to go into EMRs

EMR 9 – (NEW) Council Operations **£25,125.00**
+ **£2,000.00** from VAT = £27,125.00 to go into EMRs

Council Operations:-

New front door OSH

Decorating OSH - 2027/28

Please note the overhaul of windows at OSH has been agreed between the Town Clerk and Chair and will be carried out in due course. This will reduce EMR 9 – Council Operations by £4975.00 at the end of the year, if necessary.

