



Broseley Town Council

The Library Building, Bridgnorth Road, Broseley, Shropshire TF12 5EL

Tuesday 6th August 2019

To: All Members:
Councillors Burton (Mayor), West (Deputy Mayor), Childs, Harris, L Garbett, Mark Garbett,
Michael Garbett, Goodall, Maltby, Taylor and Singh-Mohr.

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the Broseley Town Council to be held on **Tuesday 13th August 2019** commencing at **7.00pm** in the Birchmeadow Centre, Broseley TF12 5LP.

Dr Kate Howe
Town Clerk

AGENDA

1. **PUBLIC PARTICIPATION**
Members of the public will have the opportunity to raise parish matters for 10 minutes, in accordance with the Council's Standing Orders. Members of the public may make representations, answer questions and give evidence without prior notice on matters which are on the agenda of the meeting. If members of the public wish to speak on matters which are not on the agenda, they must give notice in writing to the Town Clerk at least three clear days in advance of the meeting, with details of the subject on which they wish to speak. Members of the public are not allowed to present or circulate documents at Town Council meetings. This session is not intended as a forum for debate and issues requiring a response may be referred to the next meeting of the Council.
2. **APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
3. **DECLARATIONS OF INTEREST**
Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.
4. **REQUESTS FOR DISPENSATIONS**
To consider requests for dispensations (must be notified in writing).
5. **CITIZEN AND YOUNG CITIZEN OF THE YEAR AWARD**
For award: to present the awards for the 2019 Citizen of the Year to the recipients
6. **MAYOR'S ANNOUNCEMENTS**
To receive the Mayor's announcements.
7. **MINUTES OF THE MEETING**
To receive and approve as a correct record the minutes of the Broseley Town Council meeting held on Tuesday 9th July 2019.
8. **MATTERS ARISING**
To consider any matters arising from the minutes of the meeting held on 9th July 2019 not appearing elsewhere on the agenda.
9. **CLERK'S REPORT**
To receive the Clerk's Report on matters outstanding that may not appear on the agenda and any correspondence received.

10. COMMITTEE & ADVISORY GROUPS

- (a) To approve the minutes of the following meetings held and ratify any decisions/ recommendations reached:
- Estates Committee – 16th July 2019
 - Planning Committee – 25th July 2019
 - Place Plan & Reserves Group – 25th July 2019
 - Neighbourhood Plan – 15th July 2019
 - MUGA – 18th July 2019
- (b) **Matters Arising** – To consider any matters arising and recommendations that require ratification from the minutes of the meetings held above that do not appear elsewhere on the agenda.
- (c) **Estates Committee** – Report on Birchmeadow Drainage Project
- (d) **Planning Committee Report**– Update from Councillor West and report on Affordable Housing Proposal.
- (e) **Neighbourhood Plan Report** – Update from Councillor West.
- (f) **Staffing Committee** – Chairman's report from meetings held on 22nd & 31st August 2019

11. TOURISM

To note a report from Councillor Singh-Mohr

12. FINANCES

- (a) **Accounts Paid Statement** – To receive the accounts paid statement for August 2019, which will be presented at the meeting.
- (b) **Bank Reconciliation – For decision:** to review and approve the BTC bank reconciliation as at 31st July 2019.
- (c) **Quarterly Budget Review – to note**

13. GRANT APPLICATIONS & FUNDING

To note: recommended grant of £4,000 for the First Responders

14. ANNUAL REPORT

For decision: to review and approve the full Annual Report for 2018/19.

15. SUMMER PLAYScheme

To note: an update on the play scheme operated by StreetKings

16. REVISION OF COUNCILLOR PACKS

To collect & sign for: revised Councillor packs.

17. MEET THE COUNCILLORS

To agree a date for an Autumn drop in session

18. DATE OF NEXT MEETING

To confirm the next Town Council Meeting will be held on Tuesday 10th September 2019 to commence at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

19. CONFIDENTIAL ITEMS

Certain items are expected to include the consideration of exempt information and Full Council is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".