



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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4th October 2023

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 12th October 2023**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

R.Chico

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Council Meeting held on 21st September 2023 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note any issues from members of the public in attendance
7. To consider any community matters from Councillors
8. To receive and consider Councillor resignation
9. To receive a Clerk update regarding matters from previous meetings
9.1 Update on Sunnyside caretaking
10. To consider financial matters including:-
 - 10.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 10.2 To receive and agree bank reconciliation to August 2023
 - 10.3 To confirm Clerk agreed additional hours to date
 - 10.4 To receive external audit report and certificate (section 3 of the AGAR Form 3) **(B)**
 - 10.4.1 To note date of announcement and publication on the website and noticeboard of the Notice of Conclusion of Audit, which details the rights of inspection along with certified AGAR (Sections 1, 2 & 3) as 26th September 2023 (in line with statutory requirements) and agree length of publication of the Notice of Conclusion of Audit.



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10.4.2 To note Sections 1, 2 and 3 of the published AGAR are to be available for public access for a period of 5 years from the date of publication

11. To consider any general correspondence and publications, including: -
 - 11.1 To receive a summary and agree any actions for play inspections reports
 - 11.2 To note Public spaces protection order consultation as emailed 4th Oct 2023
12. To consider and agree actions with regard to Dalton Parish Council email addresses including costings
13. To discuss actions for fencing at Sunnyside allotments
14. To review Dalton Parish Council Tree Policy
15. To consider and agree actions for Fire Risk Assessment for Dalton Parish Hall
16. To receive an update on gala plans for 8th June 2024
17. To consider planning matters including new planning applications in Dalton: -
 - 17.1 Planning: - 38 – 40 (Week 40 - items to be emailed to councillors prior to the meeting)
18. To notify Parish Clerk for any matters for inclusion on a future agenda
19. To note dates of future committee meetings, events and the next Parish Council Meeting

Parish Council – 6:30pm

16th Nov 2023

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 9.00am – 1230 at Dalton Parish Hall

Friday 8th December - Dalton Christmas Lunch

Monday 11th December - Sunnyside Christmas Lunch

Gala 8th June 2024 – Sunnyside Top Field

Finance Meeting – 6:30pm

4th Jan 2024

Sunnyside Charity Meeting – 6pm

18th January 2024

Sunnyside Meeting – 6:30pm

7th December 2023

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the public in attendance”, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON