**MEETING HELD ON 14th September 2017**

**IN THE VILLAGE HALL COMMITTEE ROOM**

No 35

Present: Pam Shults PS, Jo Witherden JW, Richard Macnair RM, Georgie Carrington GC, Mick Hopper MH & Mike Brown MB

1. Apologies: Sue Gould SG, Dave Gould DG, Ronald Hogg RH, Sue Cherry SC
2. Last Minutes & Actions arising: Amended minutes circulated by JW accepted
	1. JW confirmed letters to landowners had been sent
	2. Press Release: Jo to insert map & forward to the Reporter to hit the deadline, RM to get posted on notice boards, onto Facebook and onto the website via Colin
3. Declarations of Interest: None raised
4. Consultation Planning
	1. Pam to do the form for the hall booking for 25th November, 5pm till 8pm
	2. Set up from 5pm, doors open at 6pm for document review, 6.30pm sit down for presentations from developers & traffic consultant (10 minutes each), Q&A, formal element over by 7.30.
5. Grant Update
	1. Paper work in
	2. GC to provide point of contact MH on hols from the 22nd September
	3. MH to chase application & ask to change request for support to "Urban Design & Master planning" to support our recommendations on character and design
6. Transport Consultant
	1. JW to contact to propose provisional dates for group walkabout on: AM 14/10, PM 11/10 , PM 17/10
	2. MH to ask County for pedestrian numbers data, if available
7. SEA Progress
	1. Jo to action
8. Heritage
	1. Correspondence from a Masters student looking for research input reviewed. Was agreed that the group would politely decline to engage.
9. Items for next meeting (12th October)
	1. Follow on publicity for November consultation
	2. Review responses from landowners