

# **Cerne Valley Parish Council**

## **Minutes of the Annual General Meeting**

**PRESENT:**

Cllr's Barry, Keating, Beresford, Bishop, Vickers, Heron, Wilkins, Baggaley and Crosbie

**1. ELECTION OF CHAIRMAN**

Cllr Jill Barry was proposed and was unanimously voted in

**2. ELECTION OF VICE CHAIRMAN**

Cllr Fred Horsington was proposed and was unanimously voted in

**3. APOLOGIES FOR ABSENCE**

Cllr's Horsington and Bolt sent apologies

**4. DECLARATIONS OF INTEREST**

No declarations were made

**5. APPOINTMENT OF OFFICERS AND REPRESENTATIVES**

**5.1 Rights of Way Officer**

Cllr's Bolt, Crosbie and Heron were appointed.

**5.2 Flood Liaison Officer**

Mr Andrew Popkin was appointed for Cerne Abbas

Mrs Helen Brown was appointed for Godmanstone

**5.3 DAPTC representative**

Cllr's Barry and Bishop were appointed.

**5.4 Highways Officer**

Cllr Beresford accepted this position

**5.5 Village Hall Management Committee representative**

Cllr Baggaley accepted this position for Cerne Abbas

Cllr Barry accepted this position for Godmanstone

**5.6 Internal auditor**

Mrs Paula Harding was appointed

**5.7 Parish Council Sub Committee Members**

It was agreed that members would keep to the committee set up and a brief holder.

A Full list of committee members is listed against these minutes.

**5.8 Trustee of the Village Hall**

Cllr Baggaley accepted this position

**5.9 Speed Indicating Device Coordinators**

Mr Duncan Ferguson accepted this position for Cerne Abbas

**5.10 National Trust Liaison Officer**

Cllr Wilkins accepted this position

**6. APPROVAL OF REGULATIONS AND DOCUMENTS****6.1 Standing Orders**

Approved with no amendments

To be reviewed in 6 months

**6.2 Code of conduct**

Approved with no amendments

To be reviewed in 6 months

**6.3 Financial regulations**

Approved with no amendments

To be reviewed in 6 months

**6.4 Risk assessments**

Approved with no amendments

To be reviewed in 6 months

**6.5 Freedom of information requests**

Approved with no amendments

To be reviewed in 6 months

**6.6 Complaints procedure**

Approved with no amendments

**6.7 General data protection regulations**

Approved with no amendments

**6.8 To confirm the frequency of Full Council meetings**

It was unanimously agreed to meet on the second Thursday every two month with the exception of an additional meeting in June 19.

**Committees**

<b>Allotments</b>	Keating, Crosbie and Baggaley
<b>Burial Ground</b>	Beresford, Baggaley and Bishop
<b>Car Park</b>	Mr G Mortimer, Crosbie and Wilkin
<b>Play Park</b>	Heron, Bishop and Keating
<b>Footpaths</b>	Crosbie, Heron, Bolt, Wilkin and Vickers
<b>Planning</b>	All
<b>Finance</b>	Committee Chairmen