

CO-OPTED COUNCILLOR PERSON SPECIFICATION

COMPETENCY ESSENTIAL / DESIRABLE

Personal Attributes

- Sound knowledge and understanding of local affairs and the local Parish
- Forward thinking
- Can bring a new skill, expertise or key local knowledge to the Council.

Experience, Skills, Knowledge and Ability

- Ability to listen constructively
- A good team player
- Ability to pick up and run with a variety of projects
- Solid interest in local matters
- Ability and willingness to represent the Council and their Parish
- Good interpersonal skills and able to contribute opinions at meetings whilst willing to see others views and accept majority decisions.
- Ability to communicate succinctly and clearly.
- Ability and willingness to work closely with other members and to maintain good working relationships with all members and the clerk.
- Ability and willingness to work with the Council's partners (e.g. voluntary groups, other Parish Councils, principal authority, charities).
- Ability and willingness to undertake induction training and other relevant training.
- Experience of working with voluntary and or local interest groups

Circumstances

- Ability and willingness to regularly attend meetings of the Council. (Please note that the majority of Council meetings are held in an evening and, unfortunately, under present legislation the Parish Council is not permitted to contribute to the cost of Councillors' childcare or care of dependants.)

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| Elkesley Parish Council c/o 2 Cornfield Close, Carlton in Lindrick, Worksop, S81 9TF |
| email: clerk@elkesleyparishcouncil.gov.uk Tel: 0750 485 0295 (answerphone) |

**CONFIRMATION OF CRITERIA FOR THE ROLE OF PARISH COUNCILLOR
ON ELKESLEY PARISH COUNCIL**

| | |
|-------------------------------|--|
| Full name | |
| Date of birth | |
| Home address Inc. Postcode | |
| Phone number | |
| Email | |

**LEGAL QUALIFICATIONS FOR BEING A PARISH COUNCILLOR
QUALIFICATIONS**

(To qualify you must be able to answer 'Yes' to both of the questions below)

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|---|----------|
| Are you a Commonwealth Citizen, a citizen of the Republic of Ireland or a citizen of another Member State of the European Union and that you meet at least one of the following five qualifications | Yes / No |
| Are you 18 years old or over? | Yes / No |

(To qualify you must be able to answer 'Yes' to at least one of the questions below)

| | |
|---|----------|
| Are you on the electoral register for Elkesley? | Yes / No |
| Have you lived in Elkesley, or within three miles of its boundary, for at least a year? | Yes / No |
| Have you been the owner or tenant of land in Elkesley for at least a year? | Yes / No |
| Have you had your only or main place of work in Elkesley for at least a year? | Yes / No |

DISQUALIFICATIONS

(You must be able to answer 'No' to all of the questions below to be eligible to serve as a councillor)

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| Are you employed by the Parish Council or hold a paid office under the Parish Council (including joint boards or committees) | Yes / No |
| Are you the subject of a bankruptcy restrictions order or interim order? | Yes / No |
| Have you been sentenced to a term of imprisonment of three months or more (including a suspended sentence), without the option of a fine, during the five years before polling day and the ordinary period allowed for making an appeal or applications in respect of the conviction has passed. If you are in the process of making an appeal or application in relation to the conviction is not disqualified at any time before the end of the day on which the appeal or application is disposed of, abandoned, or fails by reason of non-prosecution? | Yes / No |

| | |
|--|----------|
| <p>Have you been disqualified under the Representation of the People Act 1983 (which covers corrupt or illegal electoral practices). The disqualification for an illegal practice begins from the date the person has been reported guilty by an election court or convicted and lasts for three years. The disqualification for a corrupt practice begins from the date a person has been reported guilty by an election court or convicted and lasts for five years, unless at any time within that period a court determines that the conviction should not be upheld, in which case the disqualification ends at that time?</p> | Yes / No |
| <p>You are subject to the notification requirement or under Part 2 of the Sexual Offences Act 2003, and the ordinary period allowed for making an appeal or application in respect of the order or notification has passed. A disqualification set under s.81A of the Local Government Act 1972 will only apply to a person who is subject to any relevant notification requirements or relevant order made on or after 28 June 2022. A person who is in the process of making an appeal or application in relation to the disqualification is not disqualified at any time before the end of the day on which the appeal or application is disposed of, abandoned, or fails by reason of non-prosecution.</p> | Yes / No |

Please briefly outline of why you are interested in being a Parish councillor.

Please tell us something about the life experience you will bring to the Council, for example, previous local government experience, work in the voluntary or charitable sector or business experience.

Please tell us something about the skills you feel you will bring to the Council, for example, professional qualifications, financial or project management expertise, Health & Safety, Human Resources, listening and organisational skills.

Are there any questions you would like to ask the council?

Signed.....

Date: