

# MINUTES OF PARISH COUNCIL MEETING

Tuesday 5th November 2019 Cliddesden Memorial Hall 7.30pm

Present Parish Councillors Alan Tyler (Chair), Simon Barker, Mark Gifford, Hazel Metz, Alison Mosson.  
Clerk Susan Turner. Guest PC Andy Reid, Members of the public 1

- 1 WELCOME** Apologies Ward Cllr Mark Ruffell
- 2 PC REID REPORT** See item 9
- 3 PUBLIC SESSION**
- 3.1 Bus shelter**  
To consider adding guttering to the bus shelter. Plus timber to be wood treated with dark stain.  
ACTION Chairman and David Brown arranged site visit to discuss.
- 4 MINUTES OF LAST MEETING** of 3rd September agreed and signed.
- 5 DECLARATIONS OF INTEREST** in items on the Agenda – none.
- 6 POND & DRAINAGE**
- 6.1 Results of water testing** received from Nicholls Colton. Plus a waste quotation from HWM (Hazardous Waste Management Ltd (ref Four Dell Treatment Facility in Winchester) see **(APPENDIX I)**.  
Based on these reports, a ballpark estimate for clearing the pond based on 200m<sup>3</sup> of silt to move to move =  
Machine and driver £2,500  
Tipper for 3 days based on 3 loads per day £1,800  
Disposal costs 18t/load 9 loads at £60/t £10,000  
Plus welfare, banksman, general operative, lowloader drop and collect, cleaning charges, admin, supervisors time to visit, OH&P.  
Estimate between £22K and £25K.
- 6.2 Drainage report**  
Thanks from the Parish Council to Simon Barker for compiling a comprehensive drainage report see **(APPENDIX II)**.  
AGREED To be submitted (together with water testing / silt disposal reports) to County Councillor (copied to Ward Councillor) with a request for action from HCC Highways.
- 6.3 HCC Highways**  
Chairman noted that Highways contractors had cleared the Farleigh Road gullies in mid-August.
- 6.4 Cherry tree**  
AGREED Alison Mosson to choose and order Cherry tree in memory of the Rapleys. To be planted at the pond, requires old Willow stump grinding out.
- 7 TRAFFIC & HIGHWAYS**
- 7.1 Second mini SID**  
With further thanks to Alison Mosson for funding a second Speed Indicator Device, agreed to incorporate a data recorder.  
AGREED To amend order to include built-in data recorder (+ £350.00) total £2,925.

For signature .....

**7.2 Parish Lengthsman & Maintenance**

Agreed site visit to meet new Candovers Lengthsman, 1.30pm Friday 8th November.  
Draft Works Schedule see **APPENDIX III**.

**8 PLANNING.****8.1 Parish Planning applications for discussion**

See **APPENDIX IV** for all current applications relating to the Parish.

- i** 19/02303/GPDADW Permitted development application for Agricultural Buildings Adjacent To Little Acre, Woods Lane, has been refused as the present buildings not suited for conversion according to permitted development criteria. A planning application would therefore be required.
- ii** 19/02068/FUL Application for Forest School at Woodland Adjacent to Audleys Close is supported by Paul Beavers. It has been called in by Cllr Ruffell for consideration by Development Control Committee of Wednesday 11th December.
- iii** 19/02725/FUL (17 October 2019) Land At Former ITT Defence Site, Jays Close, Basingstoke RG22 4BA. Construction of 3 employment units (class B1, B2 and B8) and 2 class A3 units. *Response submitted requesting additional tree planting, environmentally positive measures such as green roofs and solar panels. Plus, as Cliddesden is greatly affected by light pollution from Basingstoke, a query as to external lighting not mentioned in the application.*
- iv** 19/02774/FUL (Validated 07 Oct 2019) Greenlands Nursery, 3A Hackwood Lane, Cliddesden. Erection of a three bedroom bungalow.

AGREED No objection in principle to the development of one bungalow, but to support residents' comments disputing unrealistic claims made in the 'Technical Note' supplied by RGP in relation to '3. Previous Site Use' and regarding estimated levels of traffic to the site when a horticultural nursery.

**8.2 Trees****i TPO Request – six x Ceders at the Beeches**

Tree Officer response –

'Whilst they are visible from the nearby public viewpoints on the road and footpath, I am not recommending a TPO as the trees are not of sufficient quality and condition to be suitable candidates.' see **APPENDIX V.I** for full comments.

**ii TPO/BDB/0673 TPO applied to five x Beeches at 13 Hackwood Lane**

On 17th October 2019 the Borough Council made a Tree Preservation Order TPO/BDB/0673 to ensure that the potential impact on the trees can be considered during any further landscaping or development proposals **APPENDIX V.II**

The order took effect on a provisional basis from 17th October and will continue in force on this basis for a further six months or until the order is confirmed.

NOTE Parish Council has submitted by return a request to confirm the Order.

**iii Replacement trees at Millars**

Noted that the three new Hornbeam trees – replanted last winter with TPOs to replace those felled – with the recent wet weather are showing signs of recovery from summer drought and lack of watering.

**iv Replacement trees at Cruenta Carus / Station Manor**

Noted that the conifer tree felled by the entrance to Station Manor were in poor condition and will be replaced with native planing

For signature .....

**8.3 Neighbourhood Plan**

Funding to be reviewed.

AGREED The Parish Council to contribute an £1.5K funding if needed.

**8.4 Local Plan – Settlement Hierarchy Questionnaire** letter at **APPENDIX VI**

In preparation for the Local Plan Review, BDBC is revising data on settlement hierarchy – relating to the sustainability of settlements and their suitability for accommodating development – particularly for areas completing Neighbourhood Plans. Questions and responses were considered by the Parish Council.

ACTION Chairman to complete and return to BDBC.

**9 PC REID REPORT**

*PC Reid arrived from attending a burglary*

**9.1 Damage to cars / windows along Hackwood Lane**

PC Reid reported the incident to be a result of a catapult fired from a passing car – which had begun with similar effect from North Warnborough and via Greywell – known to have been in Cliddesden between 10pm and 2am.

**9.2 Speedwatch sign**

PC Reid reported that many local Parish Councils are taking the route of purchasing Speed Indicator Devices. Simon Barker noted that the Rural Crime event at Sparsholt had indicated there is a market for SpeedWatch signs.

ACTION Chairman to supply details of device specification.

*PC Reid left the meeting with the thanks of the Parish Council*

**10 FINANCE****10.1 Payments for approval****i** Cheques signed between meetings

779	10/09/19	Planet – Questionnaire Analysis	£1,332.00
780	10/09/19	Assert Property Services - bus shelter mat-1	£500.00
781	10/09/19	Assert Property Services - bus shelter mat-2	£500.00
782	10/09/19	Emma Sauders for Jolly Farmer	£20.00
783	30/09/19	Westcotec for SID, data collector, brackets	£4,050.00
784	30/09/19	Assert Property Services - bus shelter bal-1	£500.00
785	30/09/19	Assert Property Services - bus shelter bal-1	£400.00
786	30/09/19	Assert Property Services - bus shelter VAT	£380.00
787	16/10/19	C Heartbeat Trust - Defib pads, battery	£273.00
788	16/10/19	R&W Civil Engineering - Water testing	£354.00

**ii** Cheques signed at meeting

789	Personalised Print	CVN Oct (12pp) Nov12pp	£151.00
790	Clerk Salary	Nov, Dec 2019	£536.04
791	ST for 1 & 1 IONOS Website	Aug/Sept/Oct2019	35.96

**iii** Agreed £1.5K contribution to Neighbourhood Plan if needed (see 8.3).**10.2 Accounts to date**

See **APPENDIX VII**

**10.3 Draft Budget 2020/21** see **APPENDIX VIII**

1. Precept Request to be submitted for 31st January. To be agreed January meeting.
2. Noted: last year's precept request = rise of £715 on 2018/19 = 10% = £7,865.00  
Divided by tax base (235.40) = £33.41 (rise of £3.04) per band D household.

For signature .....

3. Provisionally agreed a further increase of 10% for 2020/21 to £8,652. This provisional increase (of £787) – divided by last year's tax base (235.40) – would equate to £36.75 (rise of £3.34) per band D household.

NOTE The Parish Council has committed support for the Neighbourhood Plan and will require substantial grant funding in addition to reserves to clear the pond.

#### **10.4 NALC Model Financial Regs 2019 – for review & adoption**

AGREED For adoption as circulated

#### **11 REVISED STANDING ORDERS – for review & adoption**

(Based on NALC model standing orders 2018)

AGREED For adoption as circulated.

#### **12 FURTHER REPORTS**

**12.1 Jolly Farmer** is closed again. Concern expressed re its future but it is understood it may be taken over by the landlord from the Bounty. Clerk to follow up re Asset of Community Value application.

**12.2 Neighbourhood Watch / Country Watch** Simon Barker has taken over from Tony Trown as Neighbourhood Watch / Country Watch co-ordinator – with thanks to Tony for taking on this role for so long. Page article supplied for *Newsletter*.

**12.3 Poppy Appeal** Thanks to Simon Barker and Tony Trown for house-to-house collection and to all those who donated.

**12.4 Councillor photos and contact** Suggestion received that Parish Councillor photos be included on the website so residents can recognise. Simon Barker will also update contact details in *Hill & Dale*.

**12.5 Verges** Noted a growing nationwide appreciation that the way road verges have been managed in the past is unsustainable. Ref DEFRA and Natural England joint study into enhancing road verges for nature (September 2019).

**12.6 Dogs** Complaint received from resident re owners not picking up after their dogs and also dogs being walked in the Village off leads. Noted that S27 Road Traffic Act 1998 says: 'A person who causes or permits a dog to be on a designated road without that dog being held on a lead is guilty of an offence.' To include notice in *Newsletter*.

#### **13 NEXT MEETINGS**

7th Jan, 3rd March, 5th May, 7th July, 1st Sept, 3rd Nov 2020  
Parish Assembly Friday 15th May, 7pm for 7.30 start, Main Hall

*Meeting closed at 9.15pm with thanks to all present*

For signature ..... Date .....

**APPENDIX I – POND WASTE DISPOSAL ESTIMATE**

*'constructing excellence  
through sustainable solutions'*



**FAO: Andrew Smith  
R&W Civil Engineering**

**Treatment Facility Site:**

**Four Dell Treatment Facility  
Poles Lane  
Otterbourne  
Winchester  
SO21 2DY**

**Permit: EPR/JP3890VC/V006**

**WASTE TREATMENT QUOTATION**

**Quote Ref: HWM/3396 /2019**

**Date: 24<sup>th</sup> October 2019**

**Site Address: Cliddesden Pond**

Dear Andrew

We thank you for your valued enquiry and are pleased to offer the following quotation;

WASTE TYPE	SI/WAC REFERENCE	EWCODE	HAZ CODE	MINIMUM TONNAGE CHARGE	ADMIN FEE	PRICE
<b>Hazardous soil silt loam</b>	<b>L19-2264</b>	<b>17 05 03*</b>	<b>HP7 HP11</b>	<b>15T/load</b>	<b>£40/load</b>	<b>£60.00 per tonne disposal only</b>
<b>COMMENTS:-</b>						

- **Strictly no asbestos, general waste, invasive weeds, sludge or liquids**
- **Correctly completed WIF must be returned a minimum 48hrs in advance of tipping**
- **Quotation is subject to the receiving site having sufficient capacity to accommodate the waste**
- **Non-conforming wastes will be rejected from the site - reloading, onward transport & disposal costs will be passed onto our customer.**
- **Vehicle waiting time is chargeable at £50.00 per hour after the first fifteen minutes of inactivity.**
- **Please ensure all waste is accompanied with correctly completed paperwork**
- **Waste must be dry & solid**
- **Overweight vehicles are subject to a £50.00 per tonne surcharge**

Kind Regards,  
Roni Goldsmith

*NOTE: This quotation is fixed for a month, but does not include VAT which will be added to all prices at the time of disposal. All loads delivered to the HWM Group processing facility must be booked in 48 hours prior to tipping by using the quotation reference number given above & the submission of a WIF Form. To book in please email [admin@hwmgroup.co.uk](mailto:admin@hwmgroup.co.uk)*

*It is the waste producer's responsibility to classify/code the waste. All materials must be accompanied by consignment notes fully and correctly completed. HWM Standard Terms and Conditions apply and are available on our website.*

*HWM Ltd has a unique process to treat contaminated materials, therefore landfill tax is not applicable.*

Part of **HWM Group** | Otterbourne Farm | Kiln Lane | Otterbourne | Hampshire | SO21 2EN  
T. 01962 718030 | F. 01962 718031 | E. [info@hwmgroup.co.uk](mailto:info@hwmgroup.co.uk) | [www.hwmgroup.co.uk](http://www.hwmgroup.co.uk)

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**APPENDIX II.I – CLIDDESSEN DRAINAGE REPORT – SIMON BARKER****OBSERVATIONS AND RECOMMENDATIONS FOR CONSIDERATION BY HAMPSHIRE HIGHWAYS, BASINGSTOKE AND DEANE BOROUGH COUNCIL AND OTHER STAKEHOLDERS REGARDING THE HAZARD POSED BY THE HIGHWAYS WATER RUN OFF IN CLIDDESSEN****1. Issues**

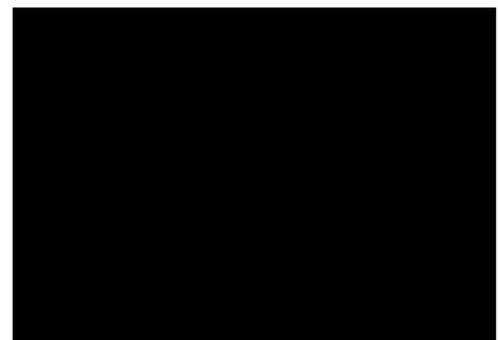
- a. The road network through the village of Cliddesden is affected by flooding on a regular basis following moderate to heavy rainfalls. This is likely to increase the risk of a road traffic incident as road users (vehicles, horse riders, cyclists and pedestrians) negotiate these conditions.
- b. The pond in the centre of the village is filling with silt washed in from the highways and is nearing the point at which it will have to be cleared.

**2. Recommendations**

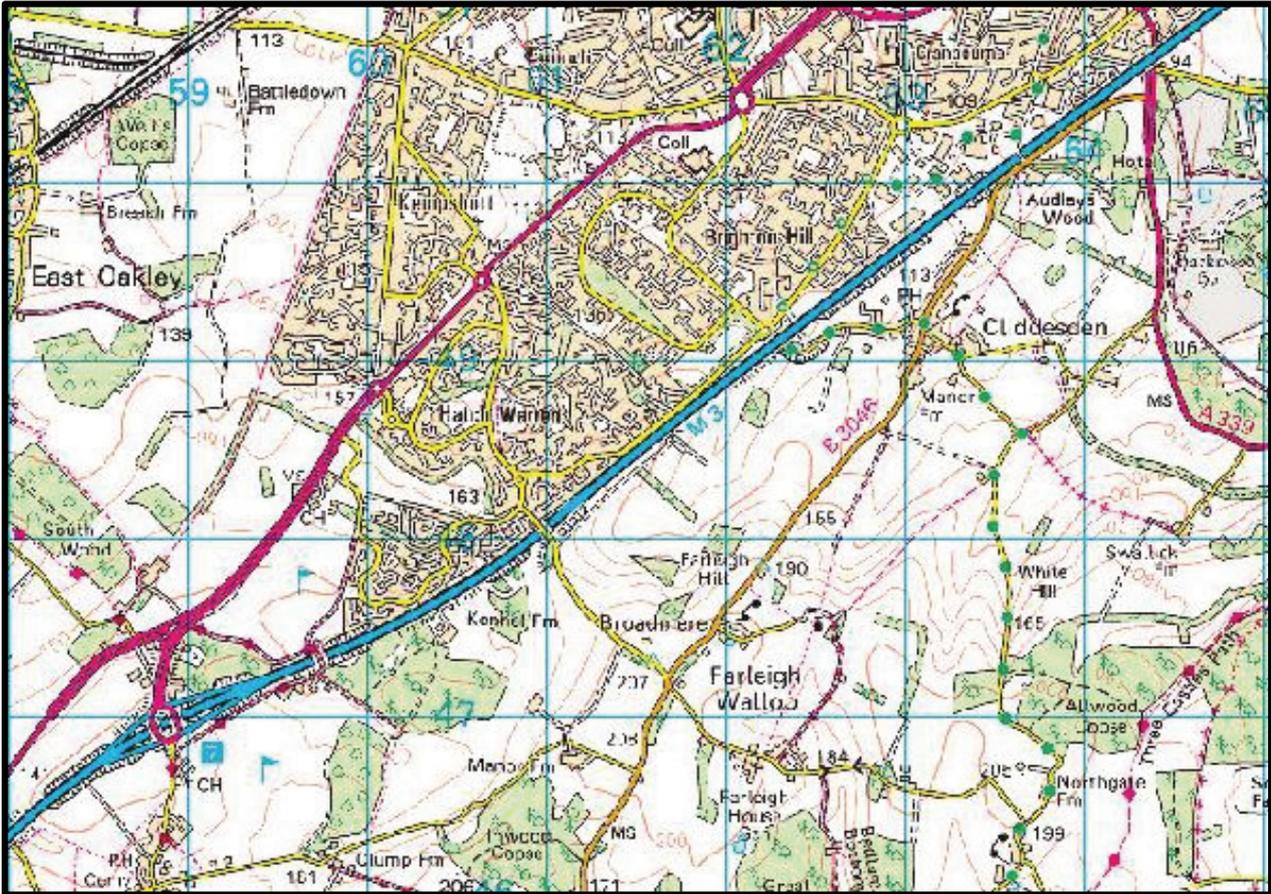
- a. A plan of works be agreed by all stakeholders ensuring that all drains, silt traps and soak-aways be properly cleared/reinstated reducing the amount of standing water on the highway.
- b. A plan of works be agreed by all stakeholders to clear the pond of silt ensuring it can continue to take run off from the highway network, again reducing the amount of standing water on the highway.

**3. Timing. Urgent.****4. Background**

a. The village of Cliddesden sits to the south of Basingstoke in the north of Hampshire. The centre of the village is the junction connecting the B3046 Farleigh Road, Woods Lane and Church Lane, adjacent to the junction is the village pond (see Fig 1). The B3046 is the primary road linking Axford and the Candovers to Basingstoke, joining the A339 Alton road just before it passes under the M3. Drivers also use the B3046 to circumnavigate Basingstoke to the south, reducing travelling times by avoiding the urban road network through the town itself. Routes to the town centre can be accessed via the A339, to Brighton Hill via Woods Lane, to Kempshott/Hatch Warren via Garlic Lane and to J7 of the M3 via Farleigh Lane and Dummer (see Fig 2). National Cycle Network Route 23 (Reading to Alton via Basingstoke) uses Woods Lane, the B3046 and then Church Lane to navigate cyclists through Cliddesden along the route (see Fig 2).



## APPENDIX II.II – CLIDDSDEN DRAINAGE REPORT – SIMON BARKER



b. In addition to the vehicle usage (including cyclists) the road network in the centre of the village is also used by pedestrians and equine users. There are no pavements on any of the roads around the pond area meaning all users must share the highway. As well as pedestrian traffic generated by villagers Cliddesden is a popular area for walkers from Basingstoke and further afield. Cliddesden is also home to a large number of stables, paddocks and liveries which means we enjoy a large number of equine users transiting through the village. All major routes for all road users converge at the staggered junction adjacent to the pond.

c. It is worth highlighting that despite extensive efforts by the Clerk of Cliddesden Parish Council no legal owner of the pond has been found. The Parish Council undertakes general maintenance of the area surrounding the pond ensuring it is kept in a safe condition but the PC is not the legal owner.

d. Whilst the pond is undoubtedly an aesthetically pleasing centre piece to the village it has a practical purpose. It is there to accept rain water from the road network and to hold it before releasing it into a small stream that leads from the pond to the north. This alternates between an open stream and culverts as it flows north east behind the houses situated on the east of the B3046 before eventually depositing the water into Southlea Meadow where it eventually soaks away.

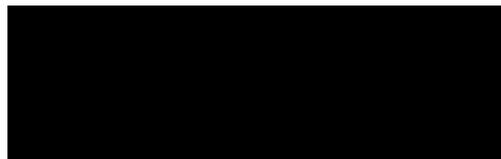
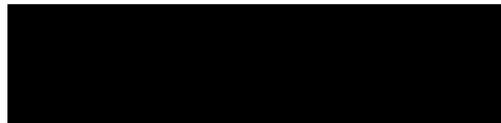
e. The pond takes run off rain water from the B3046, Woods Lane and Church Lane and the issues affecting each of these are detailed below;

**APPENDIX II.III – CLIDDESSEN DRAINAGE REPORT – SIMON BARKER**

(1). B3046. Rainwater flows onto the B3046 from the fields and residential properties that bound it on each side. To the south west of Cliddesden where the B3046 climbs towards Farleigh Wallop Cliddesden PC has in recent years paid to have the silt traps and soak aways reinstated in order to reduce the volume of run off coming into the village (despite this section of road being outside of the PC boundary). Within the village settlement boundary several drains are positioned on each side of the highway with the purpose of taking rain water off the carriageway and delivering it to the pond. These drains are completely blocked with silt meaning that the rainwater now creates a stream at the highways edge as it flows to the junction with Church Lane (see Fig 3,4 & 5). The final drain prior to the junction is only partially blocked and it is only at this point that the rain water enters the drain for the final 15 metres to the pond. At points along the B3046 the stream created by the run off exceeds a metre in width meaning that pedestrians or cyclists using the road must move into the centre of the carriageway (see Fig 6). Whilst the B3046 is a 30 mph limit within the village Speed Indicator Device data shows that a considerable proportion of drivers do not adhere to the limit, the road also features a number of curves reducing visibility. The stream created by the rain water runoff runs for over 300 metres continuously (see Fig 7). This combination of factors leads to a higher probability of an RTI occurring during periods of rainfall.



**APPENDIX II.IV – CLIDDESSEN DRAINAGE REPORT – SIMON BARKER**

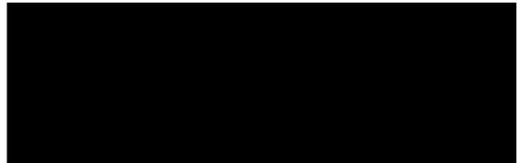


(2). Woods Lane. Rainwater flows onto Woods Lane from the residential properties on either side of the lane, the volume of water reaching the highway has undoubtedly increased as more properties have been added to Woods Lane and as driveways have been enlarged. There are no drains, soak aways or silt traps on Woods Lane meaning that all run off that reaches the highway is channelled down the road effectively turning it into a stream (see Fig 8). This stream eventually flows across the B3046 (see Fig 9) before finally reaching a drain on the east side of Farleigh Road where most of it flows underground for

**APPENDIX II.V – CLIDDESSEN DRAINAGE REPORT – SIMON BARKER**

the final 3 metres into the pond (see Fig 10). A large puddle forms over this drain during periods of rainfall as the drain is restricted due to silt accumulating in it (see Fig 11).



**APPENDIX II.VI – CLIDDESSEN DRAINAGE REPORT – SIMON BARKER**

(3). Church Lane. Water runs onto Church Lane from the paddocks and fields, the church yard and the residential properties that border it. There are a number of silt traps and soak aways on Church Lane and in recent years the PC has paid to have these cleared. There are two drains close to the pond on Church Lane but these are partially blocked and cause water to back up during heavier spells of rain fall. This all results in a large area of standing water forming during any period of rainfall (see Fig 12). This standing water regularly extends to cover over half the carriageway and reaches the B3046. This means that pedestrians are forced into the carriageway at the point at which traffic joining Church Lane from the B3046, drivers doing so can see the standing water and naturally pull across onto the opposite side of the carriageway (see Fig 13). Once the standing water has eventually drained into the pond a large area of silt is left on the carriageway (see Fig 14), this again forces pedestrians with limited mobility or those with push chairs or wheel chairs into moving out into the carriageway dangerously close to the junction with the B3046.

**APPENDIX II.VII – CLIDDSDEN DRAINAGE REPORT – SIMON BARKER**



f. All images were taken on Friday 27 September 2019 following a moderate shower lasting approximately one hour and delivering 1.6mm of rainfall (source World Weather Online).

Produced by;

Simon Barker

Cliddesden Parish Councillor

## APPENDIX III – LM SCHEDULE

Parish Lengthsman Works Recording Sheet		Ref meeting of 8th November 2019			
2019/20	Parish: <b>CLIDDESSEN</b>	Contact: Susan Turner, Cliddesden PC			
		07515 777060			
Type of work	Site or Location	Work required	Priority (1 = Urgent)	Hours	Date of visit
1A	Highways Maintenance - Drainage Cliddesden pond – Silt traps & culverts directly leading to pond	Clear pond silt traps DONE BY HIGHWAYS CONTRACTORS 21/11/2019	DONE		
1B	Highways Maintenance - Drainage Cliddesden pond – Silt traps & culverts directly leading to pond	Please lift grids on silt traps and check / provide photos / report on work done by Highways	2		
2	Highways Maintenance - Trees & hedges Cliddesden Pond – adjacent to Church Lane plus lane to farm / barn	Clear back branches encroaching on Highway' CHECK - how to dispose of?	2		
3	Highways Maintenance - Trees & hedges Bus shelter opposite Cliddesden Pond	Clear back branches overhanging bus shelter	2		
4	Village Upkeep – Trees & hedges Cliddesden Pond – land to rear of pond	Grind out Willow stump near rear of pond to allow Cherry tree to be planted	2		
5	Highways Maintenance - Drainage Hackwood Lane (loop) near to site of old level crossing (as per site visit)	Clear soakaway adjacent to road at lowest point leaving 'brush' and remain of hedging as barrier	2		
6	Highways Maintenance - Road signs Road signs in the Parish	Clean signs and clear of encroaching vegetation	2		

**APPENDIX IV – PARISH PLANNING & TREE APPLICATIONS**

- 19/02725/FUL (17 October 2019) Land At Former ITT Defence Site, Jays Close, Basingstoke RG22 4BA. Construction of 3 employment units (class B1, B2 and B8) and 2 class A3 units.
- 19/02774/FUL (Validated 07 Oct 2019) Greenlands Nursery, 3A Hackwood Lane, Cliddesden. Erection of a three bedroom bungalow.
- 19/02584/HSE (30 Sep 2019) 27 Southlea, Cliddesden. Erection of a two storey side extension and a part two storey and part single storey rear extension. Erection of an open-sided front porch, replacement windows and widening of existing access.
- 19/02634/FUL (24 Sep 2019) The Jolly Farmer, Farleigh Road, Cliddesden. Removal of rear garden decking and jumberella and erection of new pergola with new paving to replace decking.
- 19/02635/LBC (24 Sep 2019) The Jolly Farmer, Farleigh Road, Cliddesden. Removal of rear garden decking and jumberella and erection of new pergola style smoking solution with new paving to replace decking. Internal alteration and re-configuration of toilets to form 4x unisex WCs
- 19/02487/PIP (**Granted** 17th October, Validated 13 Sep 2019) Land Rear Of The Mount, Farleigh Road, Cliddesden. Application for Permission in Principle for residential development of 2 no. dwellings.
- 19/02303/GPDADW (**Refused**, 16th October, Validated 21 Aug 2019) Agricultural Buildings Adjacent To Little Acre, Woods Lane, Cliddesden. Notification of proposed change of use of Agricultural Buildings to 2 no. dwellinghouses (Class C3) including associated operational development.
- Reason for refusal - not appropriate for permitted development - and requirement for planning application to be submitted - because*
- 1. Insufficient information has been submitted to demonstrate that the building(s) are capable of conversion without significant building operation works being undertaken that go beyond what would be reasonably necessary to make the existing building(s) function as a dwellinghouse.*
- The proposals therefore do not satisfy criterion (i) of Class Q.1 of Part 3 of Schedule 2 of the Town & Country Planning (General Permitted Development) (England) Order 2015 (as amended); nor the guidance set out in the National Planning Policy Guidance, and the works therefore do not constitute permitted development.*
- Planning permission would therefore be required for the proposed works.*
- T/00367/19/TCA (Granted 9th October, Validated 21 Aug 2019) 27 Southlea, Cliddesden. Lime T1: pollard down to 7 -8 metres. Conifer T2: fell. Sycamores x 2 G3: fell (self-seeded). Ash x 2 G4: fell (self seeded).
- T/00356/19/TCA (**Granted** 23rd September, Fri 16 Aug 2019) The Beeches, 10 Church Lane, Cliddesden. Six Cypress trees: fell.
- T/00343/19/TCA (Granted 18th September, Validated 12 Aug 2019) 23 Southlea Cliddesden. T1 Lime: Crown lift to 4.5m above ground level. Crown reduce to no smaller than 12m in height, with a crown diameter of 6m. Clear the BT lines by no more than 0.5m. Remove deadwood. Parish Council response: No objection
- 19/02114/HSE (Validated: Mon 05 Aug 2019) Farleigh Dene, Farleigh Road, Cliddesden RG25 2JL. Alterations and extension to outbuilding following demolition of garden room/store.
- 19/02068/FUL (Validated: Tue 30 Jul 2019) Woodland Adjacent To Audleys Close, Farleigh Road, Cliddesden. Change of use of land to forest school including the provision of associated parking. For **DC Wed 11th December**)
- T/00330/19/TCA |(Granted 23rd August, Validated 30 Jul 2019) Church Hill House, Church Lane, Cliddesden. T1 Weeping Birch (smaller of two close together): fell.
- 19/02062/HSE (**Granted** 17th September, Validated: Mon 29 Jul 2019) 1 Church Lane, Cliddesden. Erection of a single storey rear extension
- 19/01675/HSE (Validated 24 June) The Beeches, 10 Church Lane, Cliddesden. Erection of two storey rear extension and detached double garage.

**APPENDIX V.I TREES****TPO REQUEST - SIX X CEDERS AT THE BEECHES**

Tree Officer response –

'Whilst they are visible from the nearby public viewpoints on the road and footpath, I am not recommending a TPO as the trees are not of sufficient quality and condition to be suitable candidates. see Appendix VI for full comments.

'My comments are as follows:

- 'All of the subject trees stand within 4-5 metres of the dwelling house.
- T2-T5 Blue Lawson Cypress. Reduced vitality and becoming sparse in places.
- T6 Blue Lawson Cypress. Naturally occurring lean, close to the frontage brick wall.
- All 6 trees can be seen from the nearby public viewpoints, but are in either below average condition or have defects.
- A TPO is therefore not recommended.

-I have checked the Cliddesden Conservation Area Appraisal plans on-line, and the Cypress trees are not marked as trees of townscape significance. Having said that, they are in below average condition, so that even if they were recorded as significant – it would be difficult to defend their proposed removal.

-I note the planning application on this site, and I have had some dealings with the agent already. It would be useful if an application is approved, to condition appropriate mitigation planting for the site. I will copy in the planning case officer.'

**APPENDIX V.II TREES – TPO - 13 HACHWOOD LANE**

**SCHEDULE 1**

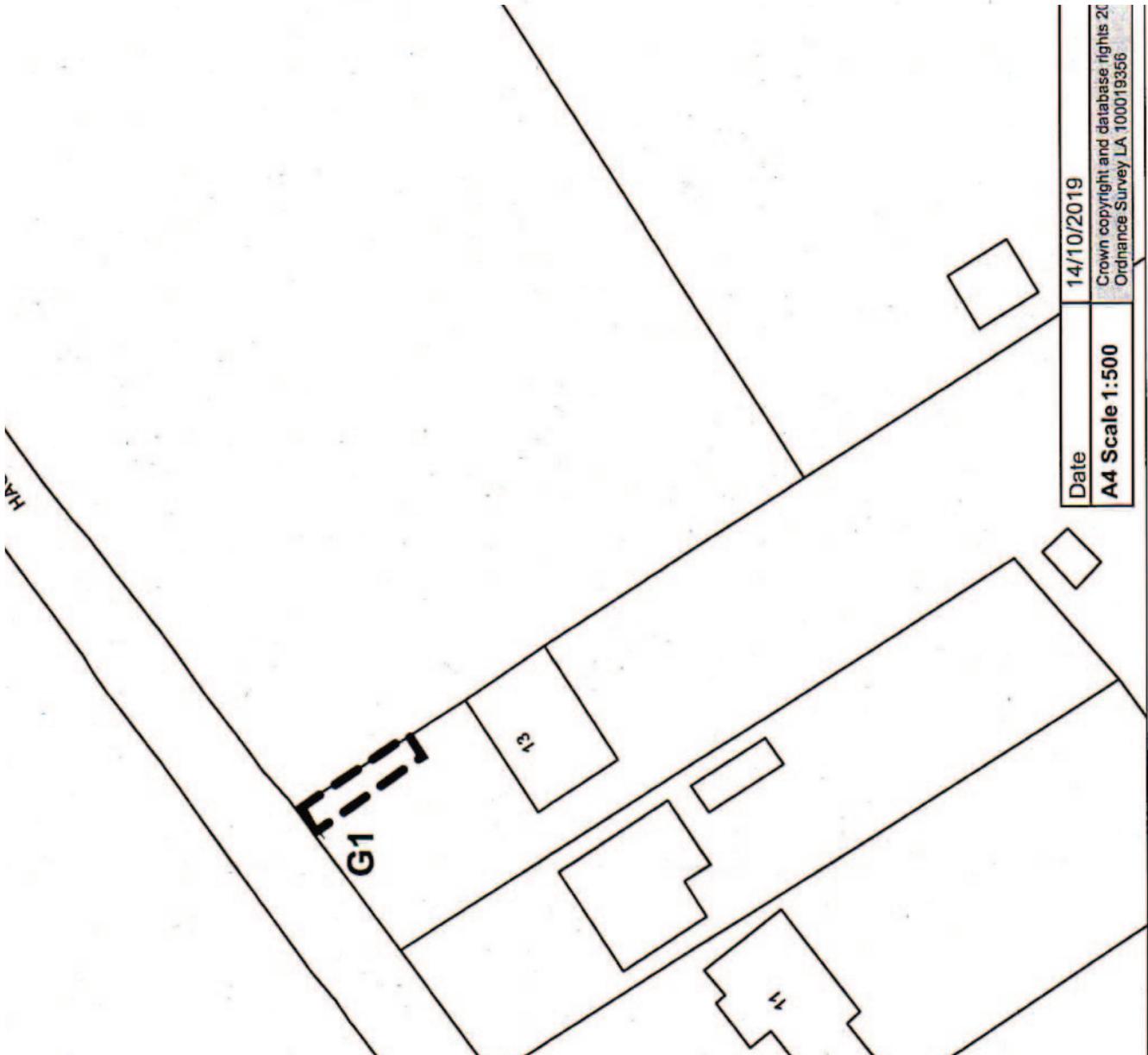
**SPECIFICATION OF TREES**

**TREE PRESERVATION ORDER TPO/BDB/0673**

<b>REFERENCE ON MAP</b>	<b>DESCRIPTION</b>	<b>SITUATION</b>
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TREES SPECIFIED INDIVIDUALLY  
(encircled in black on map)

TREES SPECIFIED BY REFERENCES TO AN AREA  
(within a dotted black line on the map)



**APPENDIX VI: LOCAL PLAN SETTLEMENT HIARCHY QUESTIONNAIRE****INTRODUCTORY LETTER FROM BDBC PLANNING POLICY**

As you may be aware, the council has recently commenced work on an update to the Local Plan for the borough. The current adopted Local Plan provides a plan for the future development of Basingstoke covering the period up to 2029. Following a review of recent changes to national planning policy, including the introduction of a new standardised methodology for local housing need, and also local priorities and circumstances, the council has taken the decision to update the current adopted Local Plan with a focus on strategic matters and a more limited update of local policies. This approach will ensure a robust and up-to-date Borough wide framework to guide development and also support the development of future neighbourhood plans. The updated Local Plan will cover a longer time period up to around 2038 and therefore will need to set out spatial growth for the Borough.

As part of the evidence base work which will underpin an updated Plan, the council is revisiting data relating to the sustainability of settlements within the borough and their suitability for accommodating development in the future to ensure needs are met. Gathered information will build upon evidence already held by the council, ensuring that the Local Plan is based upon up to date, robust and complete information. This is particularly pertinent for areas completing neighbourhood plans where significant amounts of local evidence has been captured which can also helpfully inform the updated Local Plan.

Attached to this email is a questionnaire which has been prepared for Town and Parish Councils to consider and complete on behalf of their community to enable the council to fully understand local issues including the current provision of and access to services and facilities, local needs, past and future levels of growth and other key characteristics, opportunities and constraints. Where suitable and possible, it would be useful to work with local Neighbourhood Planning Groups to fill out the questionnaire in order to ensure that key local issues identified through the neighbourhood planning process are captured. We would be grateful to receive any further relevant evidence base documents produced during the development of the Neighbourhood Plan to supplement the questionnaire results (where applicable).

The results of the questionnaire will help to develop options for a future spatial strategy. Consultation will be held at key stages of the plans development, including a potential initial issues and option consultation in summer 2020. Consultation on a draft updated Local Plan is due to take place in April-May 2021.

I would be grateful if you could complete a questionnaire for Cliddesden. Please note that we are principally seeking information about the facilities and services within and immediately adjoining the village itself, where possible, rather than information about the wider parish.

Please return the completed questionnaire by Friday 22nd November 2019.

If you have any questions regarding the study or questionnaire, please do not hesitate to contact me.

Senior Planning Officer

## APPENDIX VII.I – ACCOUNTS TO DATE

### CLIDDESSEN PC – INCOME 2019/20 - 16 NOV 2019

£15,680.91

Date	Item	Precept	Grants	NP	News letter	Interest	VAT	Total
24/04/18	Parish Precept (six months)	£3,932.50						£3,932.50
02/09/19	Cllr McNair Scott - ref SID		£1,000.00					£1,000.00
23/09/18	Parish Precept (six months)	£3,932.50						£3,932.50
2018/19	Bank interest					£4.00		£4.00
<b>TOTALS</b>		<b>£7,865.00</b>	<b>£1,000.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£4.00</b>	<b>£0.00</b>	<b>£8,869.00</b>

£8,869.00

#### RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2019

£15,680.91

Plus income

£8,869.00

Minus expenditure

£15,410.48

**Balance****£9,139.43**

#### BANK RECONCILIATION

Treasurers account

£3,416.34

Inst Access

£6,566.09

minus cheques not cleared

£843.00

**Balance****£9,139.43**

April	£0.49
May	£0.59
June	£0.61
Jul	£0.45
Aug	£0.48
Sept	£0.48
Oct	£0.56
Nov	£0.34
Mar	
<b>Total</b>	<b>£4.00</b>

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Miss S. Turner

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TREASURERS ACCOUNT 30-90-53 00320253

PARISH COUNCIL OF CLIDDESSEN

**£ 3,416.34** Current balance
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**£3,416.34** Available funds
 [?](#)
[More actions](#)

BUS BANK INSTANT 30-90-53 02914789

CLIDDESSEN PARISH COUNCIL

**£ 6,566.09** Balance
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## APPENDIX VII.II – ACCOUNTS TO DATE

### CLIDDESDEN PC – EXPENDITURE 2019/20 - 5 Nov 2019

Date	Supplier	Description	Chq	Salary	Expense s	Finance/Admin	N'letter	Defib	Pond	SID	Bus shelter	NP	VAT	TOTAL
07/05/19	Personalised Print	CVN April (12pp) May 12pp	753c				£151.00							£151.00
07/05/19	HALC	HALC (incl NALC) subs	754c			£251.00								£251.00
07/05/19	Came & Co	Parish Council Insurance	755c			£321.33								£321.33
07/05/19	Clerk	Salary April - May 2019	756c	£536.04										£536.04
07/05/19	Royal Mail Group	Freepost licence	759c									£99.00	£19.80	£118.80
17/05/19	PlanET	Questionnaire	760c									£180.00		
		PositionStatement	"									£1,140.00	£264.00	£1,584.00
17/05/19	ST for 1&1 Internet	WebsiteMay/Jun/July2019	761c			£29.97							£5.99	£35.96
17/05/19	HM for ASDA	Assembly expenses	762c		£19.03								£3.81	£22.84
05/06/19	BK for Rymans &	NP-Printing	763c									£68.98	£15.97	£84.95
02/07/19	Personalised Print	CVN June (12pp) July 12pp	764c				£151.00							£151.00
02/07/19	ST for FinePrint	NP-QuestionnairePrinting	765c									£436.00	£87.20	£523.20
02/07/19	PlanET	NP-Qu & Qu Analysis	766c									£330.00	£66.00	£396.00
07/05/19	Clerk	Salary June - July 2019	767c	£536.04										£536.04
02/07/19	Susan Turner	NP Travel expenses	768c									£99.01		£99.01
14/08/19	JK Murray	Internal Audit	769c			£125.00								£125.00
14/08/19	Martin Conboy	NP prize draw first	770c									£100.00		£100.00
14/08/19	Rob James	NP prize draw second	771c									£50.00		£50.00
14/08/19	Dave Rudge	NP prize draw third	772c									£25.00		£25.00
14/08/19	Emma Saunders-JF	Room hire (NP)	773c									£20.00		£20.00
03/09/19	SB for Screwfix	SID padlocks x2	774c							£31.68			£6.32	£38.00
03/09/19	Personalised Print	CVN Aug (12pp) Sept 12pp	775c				£151.00							£151.00
03/09/19	ST for Royal Mail	NP Questionnaire post	776c									£18.06	£3.61	£21.67
03/09/19	Clerk	SalaryAug - Sept 2019	777c	£536.04										£536.04
03/09/19	Clerk	Honourarium NP	778c									£500.00		£500.00
10/09/19	PlanET	NP-Qu Report	779c									£1,110.00	£222.00	£1,332.00
10/09/19	Assert Property S	Bus shelter roof - materials	780c								£500.00			£500.00
10/09/19	Assert Property S	Bus shelter roof - materials	781c								£500.00			£500.00
10/09/19	Emma Saunders - JF	Room hire (NP)	782c									£20.00		£20.00
10/09/19	Westoctec	SID etc	783c							#####			£675.00	£4,050.00
30/09/19	Assert Property S	Bus shelter balance1	784c								£500.00			£500.00
30/09/19	Assert Property S	Bus shelter balance2	785c								£400.00			£400.00
30/09/19	Assert Property S	Bus shelter balance3	786c										£380.00	£380.00
16/10/19	Community HT	Defib battery & pads	787					£228.00					£45.60	£273.60
16/10/19	R&W Civil Engineering	Pond water testing	788						£295.00				£59.00	£354.00
05/11/19	Personalised Print	CVN Oct (12pp) Nov 12pp	789				£151.00							£151.00
05/11/19	Clerk	SalaryOct-Nov 2019	790	£536.04										£536.04
05/11/19	ST for 1&1 Internet	WebsiteAug/Sept/Oct2019	791			£29.97							£5.99	£35.96
<b>TOTALS</b>				#####	£19.03	£757.27	£604.00	£228.00	£295.00	#####	#####	£4,196.05	£1,860.29	£15,410.48

£15,410.48

## APPENDIX VIII – COMPARISON, FORECAST & BUDGET

CLIDDESSEN PARISH COUNCIL – YEAR COMPARISON & LATEST ESTIMATE								
	2015/16 Year End	2016/17 Year End	2017/18 YEAR END	2018/19 YEAR END	2019/20 TO DATE	LATEST EST	2019/20 BudgetJAN 19	2020/21 draft BudgetNOV 19
<b>EXPENDITURE</b>								
CLERK'S SALARY	£2,879.00	£2,929.85	£3,031.56	£3,216.24	£2,144.16	£3,408.60	£3,408.60	£3,486.60
CLERK'S ALLOWANCE	£324.00	£324.00	£324.00			£324.00	£324.00	£324.00
EXPENSES	£94.00	£184.10	£0.00	£405.20	£19.03	£95.00	£95.00	£95.00
TRAINING	£35.00						£300.00	£300.00
<b>Finance / Admin</b>								
Office/print/stationary/postage	£577.00	£173.91						
Insurance	£302.00	£314.76	£305.85	£311.97	£321.33	£321.33	£340.00	£340.00
Audit	£200.00	£115.00	£150.00	£125.00	£125.00	£125.00	£130.00	£130.00
Subscriptions / membership	£502.00	£254.00	£260.00	£267.00	£251.00	£251.00	£300.00	£300.00
Website	£120.00	£119.88	£119.88	£119.91	£59.94	£119.88	£130.00	£130.00
<b>TOTAL FINANCE ADMIN</b>	<b>£1,701.00</b>	<b>£977.55</b>	<b>£835.73</b>	<b>£823.88</b>	<b>£757.27</b>	<b>£817.21</b>	<b>£900.00</b>	<b>£900.00</b>
<b>NEWSLETTER</b>	<b>£747.00</b>	<b>£1,007.19</b>	<b>£911.60</b>	<b>£911.60</b>	<b>£604.00</b>	<b>£906.00</b>	<b>£1,100.00</b>	<b>£1,100.00</b>
<b>Community</b>								
Donations	£32.00	£50.00		£1,000.00		£100.00	£100.00	£100.00
Speedwatch / signs	£80.00			£192.00				
<b>TOTAL COMMUNITY</b>	<b>£112.00</b>	<b>£50.00</b>	<b>£867.18</b>	<b>£1,192.00</b>		<b>£100.00</b>	<b>£100.00</b>	<b>£100.00</b>
<b>Maintenance</b>								
Phone box & defibrillator	£225.00		£38.00		£228.00	£228.00	£100.00	£200.00
Noticeboard and bench							£200.00	£400.00
Hedge cutting /spring clean				£195.00		£100.00		£100.00
Bus shelter				£1,250.00				
<b>TOTAL MAINTENANCE</b>	<b>£225.00</b>		<b>£38.00</b>	<b>£1,445.00</b>	<b>£228.00</b>	<b>£328.00</b>	<b>£300.00</b>	<b>£700.00</b>
<b>Project</b>								
Bus shelter					£1,900.00	£2,300.00		£1,000.00
Pond-land-drainage-trees	£313.00	£500.00	£1,377.90	£495.00	£295.00	£500.00	£1,000.00	£1,000.00
Speed Indicator Device					£3,406.68	£6,331.68		
VH CCTV				£1,460.68				
Southlea Steps				£678.00				
<b>TOTAL PROJECTS</b>	<b>£313.00</b>	<b>£500.00</b>	<b>£1,377.90</b>	<b>£2,633.68</b>	<b>£5,601.68</b>	<b>£9,131.68</b>	<b>£1,000.00</b>	<b>£2,000.00</b>
NEIGHBOURHOODPLAN				£541.40	£4,196.05	£4,762.55		£1,500.00
CAPITAL	£2,030.00							
VAT	£532.00	£150.08	£313.14	£962.39	£1,860.29	£2,000.00	£1,000.00	£1,000.00
<b>TOTAL EXPENDITURE</b>	<b>£8,245.00</b>	<b>£6,122.77</b>	<b>£6,787.51</b>	<b>£12,131.39</b>	<b>£15,410.48</b>	<b>£21,873.04</b>	<b>£8,527.60</b>	<b>£11,505.60</b>
<b>RECEIPTS</b>								
Precept	£5,900.00	£5,900.00	£6,500.00	£7,150.00	£7,865.00	£7,865.00	£7,865.00	£8,652.00
Limited General Grant	£1,050.00	£1,100.00	£550.00					
Council Tax Support Grant	£638.00	£662.00	£441.00	£221.00				
Other Grants	£1,025.00	£85.00	£25.00	£475.00	£1,000.00	£5,825.00		£1,000.00
Neighbourhood Plan				£3,680.00		£5,320.00		
Bank Interest	£7.00	£7.32	£7.64	£6.17	£4.00	£5.00	£5.00	£5.00
VAT refund	£449.00	£531.58	£150.08	£1,275.53		£2,000.00	£1,000.00	£1,000.00
<b>TOTAL RECEIPTS</b>	<b>£9,069.00</b>	<b>£8,285.90</b>	<b>£7,673.72</b>	<b>£12,807.70</b>	<b>£8,869.00</b>	<b>£21,015.00</b>	<b>£8,870.00</b>	<b>£10,657.00</b>
Surplus/(Deficit)	£824.00	£2,163.13	£886.21	£676.31	£6,541.48	£858.04	£342.40	£848.60
<b>Balance to take over</b>	<b>£11,955.26</b>	<b>£14,118.39</b>	<b>£15,004.60</b>	<b>£15,680.91</b>	<b>£9,139.43</b>	<b>£14,822.87</b>	<b>£15,165.27</b>	<b>£13,974.27</b>

An increase of 10% for 2020/21 to £8,652 – divided by last year's tax base (235.40) would equate to £36.75 (rise of 3.34) per band D household.

RESERVES POLICY 20/21	Working balance	£4,326.00
	Contingency	£4,326.00
	Defibrillator fund =	£300.00
	Pond fund =	£5,022.27