



Boughton Malherbe Parish Council

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Minutes of a Meeting of the Parish Council held on Monday 4th March 2024 at 7.30 pm in the Village Hall

Present: Cllrs R Galton (Chairman), B Adams; T Andrews; N Eastwood; R Turner

In attendance: Cllr Z Trzebinski (Maidstone Borough Council); SLCC Locum Clerk Helen Anderson

Part 1

M01/03/24 Appointment of SLCC Locum Clerk, Helen Anderson from 26 February 2024 for an initial period of 1 month at £25 per hour and 7 hours per week.

RESOLVED: This was agreed.

M02/03/24 Anybody filming or recording this meeting kindly requested to declare it: Cllr Adams declared that he would be recording the meeting.

M03/03/24 Apologies

There were no apologies for absence.

M04/03/24 Declarations:

Any lobbying: none declared

Any interest in items on the agenda: none declared

Any changes to the register of pecuniary interests: none declared

M05/03/24 Approval of Minutes

RESOLVED: the Minutes of the meeting held on 22 January 2024 and the Extraordinary Meeting held on 12 February 2024 were taken as read, confirmed and signed as being an accurate record of the proceedings.

M06/03/24 Public Session: three members of public present: no issues were raised.

M07/03/24 Maidstone Borough Council (MBC) Report

Cllr Trzebinski gave a short report regarding the MBC Affordable Homes Project as well as election boundary changes taking Sutton Valence into the ward area. MBC has also issued a fourth phase of the Community Resilience Fund. The deadline for applications is 24 March 2024.

M08/03/24 Planning Outcomes since 4th December 2023

Noted that:

23/505294/FULL and 23/505295/LBC Erection of a single storey side extension to existing triple garage, with store in roof space at Grey Cottage, Coldbridge Lane, Egerton, TN27 9BP. These applications were permitted on 29 January 2024.

M09/03/24 Local Policing/Community

Police/Crime Report: It was noted that no crimes had been reported.

M10/03/24 Water Leaks

RESOLVED: the Clerk to report a water leak on Liverton Hill to KCC.

M11/03/24 59 Councillor Reports on any External Meetings

No reports were given.

FINANCE

M12.1/03/24 Receipts since last meeting: Broomfield & Kingswood PC Bus Contribution £492.74.

M12.2/03/24 Cheques to sign: It was RESOLVED for the following payments to be made:

V J Ford £650.72; Amesis Ltd £60.67; NuVenture Buses £1,120; Grafty Green Village Hall £271.25.

M12.3/03/24 Parish Services Scheme 2024/25

Maidstone Borough Council has notified that the grant will be £210.

M13/03/24 Parish Council Meeting AGM 2024:

RESOLVED: the meeting will be held on Monday, 13 May 2024 starting at 7pm.

M14/03/24 Annual Parish Meeting:

RESOLVED: the meeting will be held on Monday, 13 May 2024 starting at approx 7.45pm.

M15/03/24 MBC Carbon Literacy Course:

Maidstone Borough Council is holding a Carbon Literacy Course on the 19th and 26 March 2024.

RESOLVED: Cllr Galton to attend.

M16/03/24 Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for discussion at the next available meeting.

No items were raised.

Part 2 Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission of Meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

M17/03/24 Employment of new Clerk and associated tasks.

M17.1/03/24 The appointment of a new clerk as per the recommendations of the staffing panel.

RESOLVED: It was agreed for the position to be offered to the candidate as per the recommendation of the panel.

M17.2/03/24 To confirm the contract of employment terms and conditions

RESOLVED: The clerk will be offered a salary scale of LC1 10. A NALC/SLCC employment contract will be drawn up and forwarded to the new clerk for review and signing.

M17.3/03/24 In the event that 17.1 is not accepted for any reason, to resolve on whether an extension is made to the SLCC Locum contract until such time that a permanent clerk is appointed.

RESOLVED: This was agreed.

M17.4/03/2024 To agree for the new clerk/or SLCC Locum to be added to the bank mandate in order to access the relevant internet banking portals.

RESOLVED: This was agreed.

Cllr Galton closed the meeting at 8.40pm

[Date of the next meeting: 13 May 2024]