



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 10 September 2024 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**  
**02 September 2024**

## AGENDA

Item	
<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 11 June 2024 are a true record of the meeting and to resolve that the Minutes of the meeting of the Council held on 09 July 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
	Cllr Ellen Neville Cllr Tom Dawlings Cllr Beverley Palmer

<b>5.</b>	<b>Finance &amp; Accounts</b>
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 July 2024 to 31 July 2024 & 01 August 2024 to 31 August 2024 To receive details of receipts in from 01 July 2024 to 31 July 2024 & 01 August 2024 to 31 August 2024 To note the bank reconciliation at 31 July 2024 & 31 August 2024 To review forecast Financial Regulations Allotment Rent Charges for 2024/25 Review the External Annual Audit Report from Mazars
<b>6.</b>	<b>OSH/Playing Field Car Park/Pavilion</b>
	Painting OSH update - DR OSH floor update/agree additional costs – DR/MG Approve the addition of a lock to the new loft hatch at the OSH – DR/JH SPF Community Grant application - Identify possible locations of spotlights/recessed lights in the area in front of the kitchen MG Electricity Meter OSH, access required – JH Approve purchase of new padlock for loft hatch in the Pavilion - DR Car Park resurfacing quotes, review and approve – CR Barrier Padlock – discuss allocation of keys – DR
<b>7.</b>	<b>Play Areas/Playing Field Adult Gym Equipment</b>
	Update on the installation of new play equipment in the Old Orchard play area To approve the quote received for the installation of bow top fencing at the Old Orchard Play Area (three quotes circulated via email on 11.08.2024 – CR) Adult gym equipment, update – CW RoSPA play area report To review the quote received for the erection of various signs and replacement of part of the car park fence at Marsh Quarter Lane playing fields – CR Damaged hinge on metal gate at playing field - AK
<b>8.</b>	<b>Speed Watch Report</b>
	Update - CR
<b>9.</b>	<b>Neighbourhood Plan</b>
	Update - KO
<b>10.</b>	<b>Parish Council Insurance</b>
	Discuss renewal
<b>11.</b>	<b>Defibrillators</b>
	Approve the purchase of replacement primary batteries for the defibrillators at the Baptist Church, Downton Cottages, The Old School Hall, and the Swan which will need replacing in October/November.
<b>12.</b>	<b>HIP</b>
	Review progress - MG
<b>13.</b>	<b>Planning</b>

	<p>There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed. Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.</p>
	<p>APPLICATION NO: 24/01897/FULL PROPOSAL: Conversion of barn to dwelling with associated access, amenity, landscaping. and part demolition of adjacent barn. ADDRESS: Boxhurst Farm , Boxhurst, Sandhurst, Cranbrook, Kent, TN18 5PE COMMENTS DUE BY: 4 September 2024 – Extension until 12<sup>th</sup> September 2024</p>
<b>14.</b>	<b>Noticeboard – Sandhurst Cross</b>
	Discuss quotes received - CW
<b>15.</b>	<b>John Fowle Trust</b>
	To confirm the appointment of Dennis O’Neil as the representative of the council, and that Mrs Maurine Relf be recognised as the second representative.
<b>16.</b>	<b>Correspondence to Clerk</b>
<b>17.</b>	<b>Public Intervention</b>
	The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	<b>Date of Next Meetings</b>
	<ul style="list-style-type: none"> <li>• 08 October 2024</li> <li>• 12 November 2024</li> <li>• 03 December 2024 – Precept Meeting</li> <li>• 10 December 2024</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Ellen Neville  
Borough Cllr Tom Dawlings  
Borough Cllr Beverley Palmer