

# Kingscote Parish Council

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## Kingscote Parish Council Meeting

**7.30pm, Tuesday 8<sup>th</sup> September 2026 at Kingscote Village Hall**

### Draft Minutes

Meeting commenced at

Present; T Wooldridge (Chair), B Calland (Vice-Chair), R Gale, S Tattersall, S Teague. District Councillor Tony Slater. Clerk Mr. S. Hale

- 26.159** No apologies for absence.
- 26.160** Cllr. Teague declared an interest in agenda item 25.175.
- 26.161** Council resolved to approve the minutes of the meeting of 14<sup>th</sup> July 2026.
- 26.162** No members of the public were present.
- 26.163** Council considered the report from District Councillor. In particular, proposed polling station changes (no objections), and CDC Local Plan 6-week consultation period that commenced on 26<sup>th</sup> August 2026. Local Government Devolution is now on hold following a number of judicial reviews.
- 26.164** Council noted reports from the County Councillor as previously circulated.

### Finance

- 26.165** Council considered and resolved to adopt the 3.3% national pay award, backdated to 1<sup>st</sup> April.
- 26.166** Council considered and resolved to adopt the new HMRC casual mileage rate of 55p per mile.
- 26.167** Council considered and resolved to reimburse the clerk £13.99 towards printer paper and ink cartridges, (cost of £41.99 is split across 3 councils).
- 26.168** Council noted the bank reconciliation and internal controls process. All councillors had access to the relevant documentation ahead of the meeting.

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## Bank Reconciliation - 2nd September 2026

01/04/2026 - Lloyds Balance £14,462.28

### Cashbook

Total income £4,916.02  
Total expenditure **£3,715.59**  
Balance £14,933.14

### Represented by Lloyds Accounts

Lloyds Community Account £3,532.47  
Lloyds Instant Saver Account £1,075.54  
Lloyds 32 Day Notice Account £10,325.13  
Balance £14,933.14

**26.169** Council resolved to ratify the following receipts & payments, since the last check.

| Date       | Receipt                                | Amount |
|------------|----------------------------------------|--------|
| 09.07.2026 | 32 day notice account - interest check | £0.44  |
| 01.08.2026 | 32 day notice account - interest check | £11.99 |
| 10.08.2026 | Instant saver interest                 | £0.47  |
| 02.09.2026 | 32 day notice account - interest check | £17.21 |

| Date       | Payment                      | Net    | VAT   | Gross  |
|------------|------------------------------|--------|-------|--------|
| 16.07.2026 | Fasthosts - Kingscote online | £6.04  | £1.21 | £7.25  |
| 20.07.2026 | Hugofox email                | £2.49  | £0.50 | £2.99  |
| 23.07.2026 | Gigaclear                    | £30.00 | £6.00 | £36.00 |
| 28.07.2026 | Lloyds bank charges          | £4.25  | £0.00 | £4.25  |
| 17.08.2026 | Fasthosts - domain renewal   | £12.83 | £2.57 | £15.40 |
|            | Fasthosts - Kingscote online | £6.04  | £1.21 | £7.25  |
| 18.08.2026 | Hugofox email                | £2.49  | £0.50 | £2.99  |
| 24.08.2026 | Gigaclear                    | £30.00 | £6.00 | £36.00 |
| 28.08.2026 | Lloyds bank charges          | £4.25  | £0.00 | £4.25  |

**26.170** Council considered a mid-year budget / expenditure review.

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| Payment                      | Approved Budget  | Expenditure to date | Notes                                             |
|------------------------------|------------------|---------------------|---------------------------------------------------|
| Clerks Gross Salary (& PAYE) | £3,536.00        | £1,738.00           |                                                   |
| Mileage                      | £27.00           | £0.00               |                                                   |
| PATA Payroll                 | £101.00          | £58.00              |                                                   |
| ICO                          | £47.00           | £0.00               |                                                   |
| Subscriptions                | £135.00          | £100.00             |                                                   |
| Office, Admin & Training     | £115.00          | £51.00              |                                                   |
| Insurance                    | £1,082.00        | £1,207.00           | Additional costs due to Zurich calculation errors |
| Audit Fees                   | £200.00          | £200.00             |                                                   |
| S.137 Expenditure / Grants   | £500.00          | £0.00               |                                                   |
| Maintenance                  | £0.00            | £0.00               |                                                   |
| Websites                     | £160.00          | £199.00             | Increase due to Gigaclear broadband (CIL)         |
| Defibrillators               | £70.00           | £93.00              |                                                   |
| Other                        | £360.00          | £0.00               |                                                   |
|                              | <b>£6,333.00</b> | <b>£3,646.00</b>    |                                                   |

## Policies and Procedures

- 26.171** Council reviewed and readopted the Winter Plan. No additional salt requirement.
- 26.172** Council considered the effectiveness of internal controls processes, and the internal audit process, and resolved that all processes were robust and effective.

## Planning – Council considered and resolved as necessary.

- 26.173** Reference 26/0008/CWMAJW  
Application Validated 23<sup>rd</sup> Feb 2026  
Environmental Waste Controls Plc, Pyke Quarry, Kingscote, Stroud  
Installation of temporary modular build Canopy Structure to shelter on-site bins.  
Status Awaiting decision
- 26.174** Reference 26/01909/FUL  
Application Validated Tue 23 Jun 2026  
The Moorings, Kingscote. GL8 8XY  
Erection of a two-storey rear extension and associated works  
Status Permitted
- 26.175** Reference 26/02568/TCONR  
Application Validated Mon 24 Aug 2026  
Hooks Cottage, Kingscote. GL8 8XY  
T1 - Silver Birch tree to be crown reduced by approximately 30%  
Status Awaiting decision
- 26.176** Reference 26/02465/LBC  
Application Validated Fri 14 Aug 2026  
Valley View, Ashcroft Road, Bagpath, Kingscote. GL8 8YG

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Erection of garage and outhouse to rear garden with associated works  
Status            Awaiting decision

**26.177**            Reference    26/02464/FUL  
Application Validated            Mon 17 Aug 2026  
Valley View, Ashcroft Road, Bagpath, Kingscote. GL8 8YG  
Erection of garage and outhouse to rear garden with associated works  
Status            Awaiting decision

**26.178**            Reference    26/02479/LBC  
Application Validated            Tue 25 Aug 2026  
Bartholomew House, Newington Bagpath, Kingscote. GL8 8GH  
Installation of staircase within the church tower  
Status            Awaiting decision

**26.179**            Council noted there were no other applications received between service of the meeting summons and the date of the meeting.

## **Assets**

**26.180**            Council noted that regular defibrillator checks are being undertaken.

## **Highways**

**26.181**            **Gate at Vipers Lane** - council noted that, as requested, a double-sided sign has been added to the gate at Vipers Lane. The sign states, "Public Thoroughfare Permitted – Please Close the Gate".

**26.182**            **Footpath NKS18** - council noted the update from Cllr. Wooldridge that a proper track was prepared after ploughing. Installation of a new sign by the neighbourhood warden is still awaited.

**26.183**            **Removal of the 'New Junction Layout' signs at Ashel Barn** – awaited action from GCC Highways since July 2025.

**26.184**            **Road safety at Hunters Hall** – council noted the full report requesting formal consideration of a 40mph speed limit on a section of the A4135 was submitted to Highways and County Councillor Watson on 15<sup>th</sup> July 2026. A request for current protocols for Village Gateways was submitted at the same time.

Additionally, the council is awaiting the following agreed actions by Highways,

- Yellow backed junction warning signs - awaited action since 12<sup>th</sup> March 2026)
- Verge marker posts in the vicinity of the junction - awaited action since 12<sup>th</sup> March 2026.
- Deployment of GCC speed monitoring equipment - request to Highways on 12<sup>th</sup> March 2026, and Councillor Watson agreed to progress on 29<sup>th</sup> May 2026.

Council to consider the updates and resolve as necessary.

- Local policing team requested on 12<sup>th</sup> May 2026 to deploy police speed detection equipment, and take enforcement action.

Gloucestershire Constabulary have been unable to provide data regarding traffic collisions at this location.

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Council gave full and pragmatic consideration to the requests it has made for road safety improvements in the vicinity of Hunters Hall crossroads. Particularly as there have been 2 more (connected) road traffic accident within 400 yards of the crossroads on 7<sup>th</sup> September 2026.

The council acknowledged the costs of trying to implement a speed reduction, and also of village gateways. Whilst a speed limit reduction remains the aspiration, the council resolved as follows.

- In the first instance, GCC to deploy their speed monitoring equipment in this location to ascertain a benchmark of prevailing speeds.
- As agreed, GCC Highways will then install yellow backed junction warning signs and verge markers.
- Matters at the location can then be monitored, and a new speed detection equipment deployment requested if deemed necessary.

Delegated to the clerk along with any related spending decisions.

- 26.185 Relocation of the 2 salt bins in Bagpath** - awaited action since 15<sup>th</sup> January 2026.
- 26.186 Additional SLOW on the road signage at Bagpath** - awaited action since 28<sup>th</sup> January 2025
- 26.187 Rotten 'No Through Road' sign at Back Lane** - reported on 13<sup>th</sup> January 2026 and replacement was promised in this financial year by GCC.
- 26.188 Road-sweep requested at Hazelcote Lane** - awaited action since the initial report on 13<sup>th</sup> May 2026. Highways to contact UBICO to request action as CDC incorrectly said it was not their responsibility.
- 26.189 Highways response to a tree down at Bagpath** – passed to County Councillor Watson on 17<sup>th</sup> January 2026 with a request for a policy review. Still no updates have been received from Cllr Watson.

## **Other matters**

- 26.190** Council noted correspondence received from CDC regarding the existence and formal name (if any) of Hazlecote Farm Lane. Having considered evidence, it will remain as an un-named road.
- 26.191** Council noted correspondence received regarding a recent noisy motor-racing meeting on 13<sup>th</sup> January 2026, in the vicinity of Owlpen and Nympsfield. NFA by the council at this time.
- 26.192 Matters arising (no spending decisions can be made on such matters).**  
No matters arising
- 26.193 Next meeting**  
7.30pm Tuesday 10<sup>th</sup> November 2026.

Meeting concluded at 8.26pm.