



West Tytherley, Frenchmoor & Buckholt Parish Council

Monday 14 March 2022 7:00pm in the **King Edward's Hall, West Tytherley**

Present: Fiona Collier – Chair (FC), Jennie Newell (JN), Nigel MacPherson (NM), Lucia Homer (LH), John Camilleri (JC), and Deborah Hook (DH)

Also: Melanie Camilleri (Clerk/RFO), Cllr Nick Adams-King (Deputy Leader TVBC), PCSO Marie Stabbington, and 10 members of the public.

- 18/22** **Apologies for Absence.** Cllr Karen James, Cllr Ian Jeffries (TVBC), Cllr Tim Koetser.
- 19/22** **Declarations of interest:** None
- 20/22** **Minutes:** the Minutes of the Parish Council Meeting held on **14 February 2022** were approved.
- 21/22** **Public Forum**
Matters arising:-
i) Tree planting to celebrate the Queen's Platinum Jubilee: to be added to the 11 April Agenda
- 22/22** **Attendance from PCSO Marie Stabbington**
- Marie introduced herself as our new lead PCSO. She joined the region in Sept 2021. She previously worked in the Avon & Somerset force for 19 years and has worked extensively in rural regions so is familiar with rural crime.
 - She will be holding BEAT surgeries once a month – dates and locations posted at the WT Village Shop. These surgeries will provide access to people and partnerships such as Age Concern. She will also carry out foot patrols.
 - Email her if you need anything, however, she emphasised not to report crime directly to her as this would take her away from her duties. Crime must be reported using 101, online crime stoppers, or 999 if an emergency.
 - Advice and the latest crime statistics in your region - see [Home | Police.uk \(www.police.uk\)](https://www.police.uk).
- 23/22** **To receive a report from Councillor Ian Jeffrey (TVBC):** Cllr Jeffrey sent his apologies. MidTest Matters edition 32 has been circulated and published on the Parish Council's website.
- 24/22** **To receive a report from Councillor Nick Adams-King (Deputy Leader TVBC)**
- Scouts Lane resurfacing complete. He will be considering other issues (and carry out Highways inspections) with Cllr Homer.
 - Support for Ukrainian refugees: is being handled at district level (TVBC). Meeting being held tomorrow. Further information will be placed on the website [Support for Ukraine | Test Valley Borough Council](https://www.testvalley.gov.uk). 15 Afghan families have been helped by district since Sept 21. It's recognised placements need to be in areas with good access to public transport.
 - The Local Plan 2040 Regulation 18 Stage 1 out for consultation (11 February 2022 to noon 08 April 2022). It relates to Policies.
 - Education:-
 - he is helping provision of swimming pool at Test Valley School (who have already raised quite a bit of money)

- o looking to resolve transport issues to Peter Symonds and Sparsholt – children must pick-up the school bus from Broughton which is causing an issue across the whole western section.

25/22

Planning

- Consideration to new planning applications and treeworks (see Appendix)
- The Local Plan 2040 Regulation 18 Stage 1 is out for consultation (period runs 11 February 2022 to noon 08 April 2022). See link [Test Valley Borough Local Plan Regulation 18 Stage 1 Public Consultation - Annex.pdf](#)

26/22

War Memorial Maintenance

- MC has traced details of the company who carried out the repair work back in 2017 including their assessment - the condition of the steps is caused by a design fault. DH will contact those in the community who have offered to make the repair.

27/22

Toilet Twinning

- Cllr Newell provided a summary on the Toilet Twinning charity scheme designed to allow people to ‘twin’ their own toilet by donating/buying another toilet for a third-world country. Donations starting from £60 are used to provide clean water, basic sanitation, and hygiene education. www.toilettwinning.org.

Cllr Newell proposed to twin the toilet on the WT Rec Grd. How funds will be raised within the community to be considered.

28/22

Finance

- The National Joint Council for Local Government Services has announced the new rates of pay applicable from 1 April 2021. NALC and HALC have instructed councils to implement the new pay scales (including back pay) as swiftly as possible.
- The Cash Flow Report and payments were unanimously approved.

Bank balances

Main Account (as at 01 March 2022): £13,676.22

Savings Account (as at 06 Feb 2022): £1,239.34

Rec Ground Capital Fund (as at 01 Feb 2022): £7,986.05

Payee	Detail	Amount £	Method
M Camilleri	Gross Salary + office expenses	730.90	Standing Order
Business Stream	Water Rec Grd	11.58	1053
M Camilleri	NJC pay scales review wef 01 April 2021	146.46	1054
SSE	Electricity Rec Grd	42.29	DD
Total debit		£931.23	

Income

Payee	Detail	Amount £	Method
WDPC	NDP contribution 2021/22	250.00	
Total debit		£250.00	

- The contractor M. Eastwood’s Grass cutting tender for 2022 was unanimously approved.

29/22

Councillors Reports

LH: Together with Nick Adams-King will be assessing Highways issues – drainage end of Dean Road, resurfacing, and sending out any necessary letters on Riparian responsibilities

NM: Lengthsman will be restoring the Noticeboards. It’s been confirmed that the service of the Lengthsman funded by HCC will continue for a further 2 years.

FC: is attending a Community Resilience Workshop 23 March

JN: seeking support to deliver a village history talk for the Cubs (their attendance counts towards one of their badges). A member of the public attending the meeting agreed they would consider delivering such a talk.

- 30/21 Village Events 2022**
 i) Great British Spring Clean – WTPC’s selected date Sunday 03 April. FC has arranged for bags and pickers through TVBC. FC to discuss arrangements with Julie Neilson who takes a lead on this event on behalf of the community.
- 31/22 Correspondence, AOB, urgent matters**
 i) Consideration to the Boundary Commission for England’s (BCE) 2023 Review of Parliamentary Constituencies (consultation period runs 22 February to 4 April). See link [Boundary Commission for England | The Commission is required by the Parliamentary Constituencies Act 1986 to review the Parliamentary constituencies in England every five years \(independent.gov.uk\)](#)
- 32/22 To consider resolving that Agenda item 33/22 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed.**
 FC reported that a member of the public has contacted the Parish Council raising an objection to the Parish Council closing Agenda item 33/22. FC confirmed the Clerk had circulated the email to all Councillors prior to this meeting.

 FC reported that the Clerk/RFO Melanie Camilleri had tendered her resignation on 14 February 2022. Her contractual one month’s notice ended 13 March 2022, however, by special request from the Parish Council, MC has agreed to extend her last day of departure. Full details to be discussed and agreed.

 As it would be difficult to limit the discussion of employment matters to areas that could be publicly disclosed without risking employer/employee confidentiality, FC proposed, seconded by JN and resolved unanimously that Agenda item 33/22 be closed to members of the public.
- 33/22 HR matters**
 Matters unanimously agreed:-
 • MC will continue in the role as Clerk/RFO until 30 April 2022. This was to principally carry out essential time critical tasks for the Parish Council e.g. the end of year accounts and audit. As MC is paid one month in arrears, her final salary payment date is 01 May 2022.
 • The Parish Council will advertise for a new Clerk/RFO initially on a 3-month fixed term temporary contract, to be reviewed at the end of that term. The advert will initially be posted inviting applicants from within the local community.
- 34/22 Date of next meeting**
 The date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** meeting will be held on **Monday 11 April 2022 at 7:00pm** in the **King Edward’s Hall**

APPENDIX

22/00407/TPOS

LOCATION: Land Adjacent To Dean Road West Tytherley

PROPOSAL: T1 Oak- fell

LH reported the Oak is dead

22/00402/FULLS

LOCATION: Newmans Barn Farm North Lane West Tytherley, Salisbury Hampshire SP5 1LX

PROPOSAL: Repairs and refurbishment of existing Barn/Store building to create annexe with bedroom suite and leisure area

Unanimously ratified the ‘No Objection’ decision made under the Scheme of Delegation

22/00352/CLPS

LOCATION: North Of Entrance Drive To Norman Court North Lane West Tytherley Salisbury Hampshire SP5 1NH

PROPOSAL: Application for proposed lawful development certificate to repair existing track to enable lorry access for timber haulage from forestry harvesting sites

Resolved by a majority decision 'No Objection'

22/00307/TREES

LOCATION: 1 North Lane, West Tytherley, Salisbury

PROPOSAL: T1 - Ornamental Cherry - Pollard to no less than 4m

No comments

22/00500/FULLS

LOCATION: 4 North Lane, West Tytherley, Salisbury, SP5 1NG

PROPOSAL: Erection of replacement single storey rear extension following demolition of existing extension, new first floor windows

Resolved by a majority decision 'Support'

Being no further business, FC closed the meeting at 8:45pm

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

Minutes published on the Parish Council's website wtparishcouncil.org