

Swaffham Town Council - Accounts for March 2019

7.1

No	Payment	Name	Details	Price	VAT	Total
Paid - 14th - 31st March 2019						
635	BACS	Albertus Play & Sport	Play Area Inspections - Mar 19	£ 158.00	£ -	£ 158.00
636	BACS	Allotment Deposit refund	Mrs N Morgan - MF97 - deposit & key	£ 50.00	£ -	£ 50.00
637	Card	Amazon	Magazine Field padlock	£ 21.36	£ -	£ 21.36
638	BACS	Anglian Water/Wave	Tumbler Hill - 4/12 - 14/3	£ 348.94	£ -	£ 348.94
639	BACS	Compass Point	Swaffham NP - advice & NDP examination	£ 333.50	£ -	£ 333.50
640	BACS	Dereham Hire & Sales	Orford Road - Chipper & Dumper hire	£ 444.00	£ 87.60	£ 531.60
641	Card	Duff Morgan	New Truck tow bar - AU68 CNC	£ 334.80	£ -	£ 334.80
642	BACS	J P Skips	Orford Road - skip hire	£ 212.50	£ 42.50	£ 255.00
643	BACS	K Lock Maintenance Ltd	Orford Road - new gate brackets	£ 60.00	£ 12.00	£ 72.00
644	Card	Norfolk CC	Road Closure - Sheep Fair/Dad's Army Day	£ 73.94	£ -	£ 73.94
645	BACS	SJS Engraving	Name Badge - new staff member	£ 1.99	£ -	£ 1.99
646	d/d	SSE - Southern Electric	Cemetery Chapel - electricity - Feb 19	£ 26.16	£ 1.30	£ 27.46
647	BACS	T K Drakes	Town Hall/Public Toilets - light bulbs	£ 13.62	£ 2.72	£ 16.34
648	BACS	C Houghton	Mayors allowance - part draw down	£ 300.00	£ -	£ 300.00
649	Card	Screwfix	Rec Ground Toilet supplies	£ 94.53	£ 18.89	£ 113.42
650	Card	Toolstation	Rec Ground Toilet supplies	£ 13.11	£ 2.63	£ 15.74
Sub Total				£ 2,378.81	£ 146.12	£ 2,524.93

Swaffham Town Council - Accounts for April 2019

7.1

No	Payment	Name	Details	Price	VAT	Total
Paid - 1st -10th April 2019 Town Council meeting						
1	d/d	Vodafone	Mobile phones - Feb 19	£ 40.00	£ 8.00	£ 48.00
2	d/d	Unity Trust	Service Charge - Jan - Mar 19	£ 50.25	£ -	£ 50.25
3	d/d	Unity Trust	Manual Handling fee - Jan - Mar 20	£ 28.30	£ -	£ 28.30
4	Card	Brightpay	Software upgrade	£ 50.00	£ 10.00	£ 60.00
5	d/d	Hitachi	Truck Lease - Apr 19	£ 336.88	£ 67.37	£ 404.25
6	Card	Lloyds Bank	Corporate Card Fee - Apr 19	£ 3.00	£ -	£ 3.00
7	Card	Amazon	Rec Ground Toilet - stop tap chamber	£ 34.48	£ 6.90	£ 41.38
8	Card	Fasthost	Domain annual renewal - .co.uk	£ 9.99	£ 2.00	£ 11.99
Sub Total				£ 552.90	£ 94.27	£ 647.17

To be authorised and paid - post 10th April 2019 Town Council meeting						
	BACS	Net Salaries	Town Council	£ -	£ -	£ -
	BACS	Inland Revenue	Tax & National Insurance	£ -	£ -	£ -
	BACS	Norfolk Pension Service	Superannuation	£ -	£ -	£ -
	d/d	Breckland Council	Town Hall - Rates	£ 1,032.00	£ -	£ 1,816.21
			Market - Rates	£ 230.33	£ -	
			Cemetery - Rates	£ 182.80	£ -	
			Public Toilet - Rates	£ 371.08	£ -	
	d/d	Immervox (Mar 2019)	Town Council - Fax & Broadband 720469	£ -	£ -	£ -
			Museum - Telephone 721230	£ -	£ -	
			Town Council - Telephone 722922	£ -	£ -	
			Town Council - Alarm 724968	£ -	£ -	
			Petty Cash - Mar 19	£ 44.16	£ -	£ 44.16
	BACS	CGM	Grass Cutting - Rec Ground - Mar 19	£ 76.00	£ 15.20	£ 91.20
	BACS	Cooleraid	Town Hall drinking water	£ 7.90	£ 1.58	£ 9.48
	BACS	Environment Agency	Annual drainage charge - 2019/20	£ 33.52	£ -	£ 33.52
	BACS	Go-Bright	Town Hall window cleaning - Mar 19	£ 50.00	£ -	£ 50.00
	BACS	Iceni Partnership	Mayors Reception - Assembly Rooms booking	£ 182.04	£ -	£ 182.04
	BACS	Lyreco	Stationery & PPE - general supplies	£ 216.64	£ 43.33	£ 259.97
	BACS	NABMA	Annual subscription fee - 2019/20	£ 358.00	£ -	£ 358.00
	BACS	Nicola Barnes HR	HR Services - Mar 19	£ 135.00	£ -	£ 135.00
	BACS	R K Resprays	Truck - repairs - AJ63 LXN	£ 22.50	£ 4.50	£ 27.00
	BACS	Swaffham Heritage	TIC - service level agreement	£ 1,005.00	£ -	£ 1,005.00
	BACS	Swaffham Service Station	Monthly Fuel - Mar 19	£ 236.24	£ 47.25	£ 283.49
	BACS	Veolia	Waste management - Mar 19	£ 102.04	£ 30.40	£ 132.44
Sub Total				£ 4,838.15	£ 236.53	£ 5,074.68

Late Bills - received after agenda issued						
				£ -	£ -	£ -
				£ -	£ -	£ -
				£ -	£ -	£ -
				£ -	£ -	£ -
				£ -	£ -	£ -
				£ -	£ -	£ -
TOTAL				£ 4,838.15	£ 236.53	£ 5,074.68

Bank Transfers						
	Transfer	Unity Trust Bank	From deposit to current - cover pymts	£ -		

Summary of Income - March 2019 (market rents, allotment deposits, cemetery invoices, room rentals, loan payments etc)						
05-Mar-19	Cash Analysis	Cash & Cheques taken over the counter			£	1,791.19
19-Mar-19	Cash Analysis	Cash & Cheques taken over the counter			£	846.73
19-Mar-19	Cash Analysis	Cash & Cheques taken over the counter			£	22.50
26-Mar-19	Cash Analysis	Cash & Cheques taken over the counter			£	243.32
Total BACS		Total Additional Income received by BACS			£	6,509.06
TOTAL					£	9,412.80

Items of expenditure to be reclaimed						
Museum		Museum - Telephone 721230	£ -	£ -	£ -	
Sues News		Electricity - Mar 19	£ -	£ -	£ -	
TOTAL			£ -	£ -	£ -	