



c/o Mrs D Heppell Email: clerk.westmeon@parish.hants.gov.uk

## **MINUTES OF THE ONLINE MEETING OF WEST MEON PARISH COUNCIL ON 2<sup>nd</sup> FEBRUARY 2021 AT 7.30PM (DUE TO THE COVID 19 PANDEMIC)**

**THOSE PARTICIPATING:** Cllrs A Trenchard (Chair), J Nicholson (Vice Chair), C Adams, C Waller, M Edwards, R Gedye and G Silk.

**BY INVITATION:** County Cllr R Huxstep until 7:45pm and City Councillor H Lumby.

**APOLOGIES:** City Cllr L Ruffell,

**MEMBERS OF THE PUBLIC:** None.

### Wmpc 1918 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda.

### Wmpc 1919 **MEETING OPENED TO THE PUBLIC**

The Chair opened the meeting to the public but there were no issues arising.

### Wmpc 1920 **MINUTES OF THE LAST MEETING**

The Minutes of the Online Parish Council Meeting on 12<sup>th</sup> January 2021 were signed and **approved**.

### Wmpc 1921 **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON 2021/22 AND APPROVAL OF STANDING ORDERS**

- i) Cllr Waller proposed Cllr Trenchard as Chairperson 2021/22, seconded by Cllr Edwards and unanimously **agreed**.
- i) Cllr Waller proposed Cllr Nicholson as Vice Chairperson 2021/22, seconded by Cllr Trenchard and unanimously **agreed**.
- ii) West Meon Parish Council Standing Orders and Financial Regulations were unanimously **approved**.

### Wmpc 1922 **COUNTY COUNCILLOR HUXSTEP**

County Councillor Huxstep's report was received, see Appendix A.

Cllr Huxstep congratulated Cllr Trenchard on continuing as Chairperson of the Parish Council and Cllr Nicholson as Vice Chairperson.

Cllr Huxstep advised on various scams in connection with Covid and vaccines.

Cllr Huxstep advised that he had forwarded information from Cllr Waller regarding highway maintenance issues and is awaiting information from WCC arboriculture officer about the Beech tree.

Cllr Waller gave thanks to HCC maintenance team for unblocking six drains on A32.

### Wmpc 1923 **CITY COUNCILLOR LUMBY**

City Councillor Lumby's report as previously circulated was received, see Appendix B.

Cllr Lumby reported progress on green waste bins and that householders should not be using bonfires to dispose of garden waste during Covid.

### Wmpc 1924 **CLERK'S REPORT**

The Clerk's report was received, advising:

- The  $\frac{3}{4}$  year audit has been approved by the internal auditor.
- Solar lights have been purchased for the bus shelter reimbursement
- New Planning application received at Trident House 2 Knapps Hard West Meon GU32 1LE for demolition of existing garage and construction of two storey side extension SDNP/21/00566/HOUS but no plans are on SDNP website.

### **TO RECEIVE WORKING GROUPS**

#### Wmpc 1925 **FINANCE AND ADMINISTRATION**

##### i) **West Meon Parish Council Working Groups 2020-21**

#### **Finance & Administration**

- Finance – Cllrs Nicholson, Adams
- Budget/Future Expenditure/Grants – Cllr Nicholson
- Clerk HR - Cllr Trenchard

#### **Planning**

- Planning Applications - Cllrs Waller, Trenchard
- Strategic Planning/SDNP – Cllr Silk
- VDS Enhancement - Cllrs Trenchard, Waller

#### **Highways and Transport**

- Cllrs Waller/Edwards

#### **Environment**

- Recreation Ground – Cllrs Waller, Edwards
- Rights of Way/Footpaths – Cllr Silk, Edwards
- Meon Valley Trail – Cllrs Silk, Gedye
- River Flooding – Cllrs Waller, Silk, Gedye

#### **Community**

- Local Authority Housing – Cllr Adams
- Disabled and Elderly – Cllr Adams

- Neighbourhood Watch – Cllr Gedye

### **Communications**

- Parish News – Cllrs Nicholson, Adams
- Website – Cllrs Adams, Nicholson
- Walks Leaflets – Cllr Adams
- We are West Meon Facebook- Cllr Trenchard

### **Appointment to Outside Bodies**

- Village Hall Committee – Cllr Adams
- West Meon & Warnford Sports Club – Cllr Waller, Edwards
- Rifle Club – Cllr Edwards
- Hampshire Association of Local Councils (HALC) – Cllr Trenchard

### **Community Liaison Representatives**

- Touchet Trust – Cllr Edwards
- Footpaths and Rights of Way – Martin Cowell
- Village Shop Committee – Cllr Trenchard
- Bob Russell Trust – Cllrs Trenchard, Waller
- Neighbourhood Watch – Cllr Gedye

(ii) The proposed projects were **agreed**:

- The climbing frame would not be pursued
- Sand pit to be covered in in September and lawn seeded. Cllr Edwards leading.
- Cleaning of cross and war memorial considered following quotes, and Cllr Waller submitted a grant to the War Memorial Trust.
- Crown Lift Holm oak TPO ongoing.
- Signs for the outdoor gym had been displayed
- VDS: Cllr Waller awaiting comments SDNP.
- Use of Parish Council recreational area by groups ongoing, Cllr Trenchard continue to lead on management

(iii) The bus shelter rebuild is awaiting the order of windows and the down pipe. Quotes for the quoins on the flint wall on Church Lane are awaited from Tom Hickmore.

(iv) The Parish Council received the  $\frac{3}{4}$  year audit has been approved by the internal auditor and accounts will be forwarded by the Clerk once VAT amendments had been made.

### **(v) Payments 2<sup>nd</sup> February 2021**

|   |           |
|---|-----------|
| BACS Cllr Waller Reimbursement - D Westwood Strimming | £80.00    |
| Silk Services   | £4,680.00 |
| DE fib Warehouse                                      | £145.96   |
| BACS D Heppell salary                                 |           |
| BACS Expenses+ Reimbursement Solar Lights             | £71.18    |
| BACS HMRC   | 58.16     |
| Hiscox Insurance                                      | £1,174.01 |
| A Gallagher Cyber Insurance                           | £319.50   |
| BACS P Reynolds Audit $\frac{3}{4}$ year              | £185.00   |
| BACS HCC Lighting                                     | £446.93   |
| BACS Cllr Waller Postage swing parts                  | £23.40    |
| Arborventure Tree Report                              | £200.00   |

It was unanimously **agreed** to approve the schedule of payments.

Wmpc 1926 **PLANNING**

- SDNP/21/00566/HOUS Trident House 2 Knapps Hard West Meon GU321LE Demolition of existing garage and construction of two storey side extension. Awaiting plans to be displayed on SDNP website.
- Cllr Nicholson advised that Lion Hill House planning application was going to SDNP planning committee and asked if a councilor would like to attend and speak on behalf of the Parish Council. It was agreed that the Parish Council planning comments previously submitted would be sufficient.

Wmpc 1927 **HIGHWAYS AND TRANSPORT**

Cllr Trenchard advised that some temporary potholes repairs had been carried out on Station Road and a list of additional pothole repairs has been reported to HCC.

Cllr Silk is awaiting a quote from A Hoare for work to the Holm Oak.

Cllr Nicholson reported that she had contacted a land valuer, in Petersfield regarding a valuation on the Parish Council village hall and rifle club land, but advised the cost is expensive. Cllr Edwards **agreed** to contact Giles Wheeler-Bennett, another land agent, to check costs involved.

Wmpc 1928 **COMMUNITY, RECREATION AND TRANSPORTATION**

Parish News items are information from HCC on bus passes and scams on Covid.

Wmpc 1929 **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Bus shelter, holm oak and beech trees, parish news, fireworks and parking policy, lease agreement and integrity of notice and map boards, Meon Valley sign contributions.

Wmpc 1930 **DATES OF NEXT MEETINGS**

Tuesday 13<sup>th</sup> April 2021, Tuesday 4<sup>th</sup> May 2021, Tuesday 8<sup>th</sup> June 2021, Tuesday 6<sup>th</sup> July 2021.  
All online meetings until further notice.

The meeting closed at 8.50 pm

Chair .....

## **Appendix A**

### **Hampshire County Council Divisional Report for:**

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West Meon Parish Council's Annual General Meeting

COVID-19 (Reports' standing paragraph)

The pandemic is still very much with us. Professor Chris Whitty's persistent advice is for each of us to assume that we are carrying the virus and therefore to behave accordingly – obey the rules. For up to date,

data please see: Hampshire COVID-19 data | Health and social care | Hampshire County Council (hants.gov.uk) and for the Hampshire COVID-19 weekly datapack: Name of report Detail of report (hants.gov.uk)

Keep following the rules – even after your vaccine

With the COVID-19 vaccination programme underway, Hampshire County Council and the NHS are reminding residents who have received their vaccine that it is vital to keep following the rules of Hands-Face-Space to avoid putting others at risk.

Councillor Judith Grajewski, Hampshire County Council's Executive Member for Public Health said: 'The COVID-19 vaccine is a big breakthrough and a key tool in our fight against this serious and highly infectious disease. I know how keen everyone is to get their jab and get back to normal, but for those who have received their first dose, it can take a week or two to build up some protection from the virus, and it is not yet known whether people who have had the vaccine can still transmit COVID-19. Therefore, it is vital to continue following the rules after being vaccinated, to ensure that you don't unknowingly pass on the virus to anybody else. This is particularly important if you are caring for or seeing someone who is clinically vulnerable because you could be putting them at risk of severe illness or even death.' In the current national lockdown, everyone should stay at home as much as possible. However, getting the COVID-19 vaccine, or any other vaccine, is an important medical appointment and a valid 'essential reason' for travelling. Dr Barbara Rushton, Clinical Chair, South Eastern Hampshire, Hampshire and Isle of Wight Partnership of Clinical Commissioning Groups said: "The COVID-19 vaccine is a safe and effective way to protect yourself and your loved ones. The vaccination programme is continuing to roll out over the weeks and months ahead, with more and more people benefitting. The vaccine is being offered to those in the priority groups first before being rolled out to the rest of the population and you will be contacted when it is your turn to receive the vaccine, either by your GP practice or the national booking service, and advised how to book an appointment. However, it will take time to vaccinate everyone, so in the meantime please continue to follow Government guidance to protect the NHS and save lives." If you have to leave home for an essential reason, keep 2m distance from anyone who is not in your household or support bubble. We all want an end to lockdown, so it is now more important than ever that we continue to observe these simple behaviours, to prevent further spread of the virus and protect our communities. Remember: just because you've had the vaccine, does not mean it is safe for you to socialise."

As the COVID-19 vaccination programme rolls out across the country, Hampshire County Council and the NHS are urging residents to beware of vaccine fraudsters.

Councillor Judith Grajewski, Hampshire County Council's Executive Member for Public Health said: "The vaccine is a vital tool in our fight against COVID-19 and a safe and effective way to protect ourselves, our loved ones and our communities. Sadly, there have been cases reported of dishonest individuals approaching members of the public to offer vaccines in return for payment. Therefore, we want to remind everyone that the COVID-19 vaccine is free of charge and that the NHS will get in touch when it is your turn to receive it.

"If you're contacted by anyone claiming to be from the NHS who asks for payment or a fee - or who gives you a link to a website to take payment for the vaccine - it is a scam.

"No-one from the NHS would come and knock on your door unannounced and you would not receive emails inviting you to click on links. If anyone approaches you in this way, or attempts to force or coerce you into handing over funds – in person or otherwise – always contact the police."

Those most at risk of being targeted by scammers are the elderly, as well as those who live alone, are self-isolating or are in financial difficulty. Many scammers are using increasingly sophisticated methods to target people.

Councillor Grajewski added: “I completely understand that many people are keen to get their jab as soon as possible, but please remember the COVID-19 vaccine is only available from the NHS. No-one can pay for it and jump the queue. If a private organisation contacts you suggesting they can provide the vaccine, it will be a scam.”

The NHS are currently prioritising people most at risk from the ill effects of coronavirus to receive the vaccine. However, all eligible adults will eventually be offered the vaccine.

Dr Barbara Rushton, Clinical Chair, South Eastern Hampshire, at the Hampshire and Isle of Wight Partnership of Clinical Commissioning Groups said: “When it is the right time, you will be contacted to make an appointment. Most of us will receive a letter either from our GP or the national booking system, which will include all the information you need. Some services are currently also phoning and texting patients to invite them in. We are working as quickly as we can to vaccinate our communities and thank residents for their patience during this huge national undertaking. We will be in contact in due course, so there is no need to contact your GP surgery to request the vaccine or check if you will be invited.”

Councillor Grajewski continued: “If you would like to know more about the vaccination, it is best to avoid unreliable sources, whether that’s on the internet, from social media, or from a well-meaning friend. Misinformation can create all kinds of worries and concerns and scammers are trying to take advantage of people’s uncertainty and anxieties about the pandemic. The most up-to-date and validated information will be from official sources such as the Government and NHS websites.”

Other coronavirus-related scams include:

- Sales of fake products such as face coverings, supplements, anti-virus kits and sanitisers, which may be harmful or never arrive
- Bogus healthcare workers who try to gain access to your home by claiming to offer testing for COVID-19
- People pretending to be from charities offering to do shopping or carry out cleaning tasks
- Emails asking for donations to the NHS (spelling and punctuation errors in the text and unusual email sender details are a clue that the email is fake)

Information about the COVID-19 vaccination programme is available on the NHS website.

If you believe you are the victim of a fraud, please report this to Action Fraud as soon as possible by calling 0300 123 2040 or visiting [www.actionfraud.police.uk](http://www.actionfraud.police.uk)

Highways Maintenance Newsletter

Cllr Roger Huxstep

Member for Meon Valley Division

Hampshire County Council 2nd February 2021

## **Appendix B**

Winchester City Councillor Report February 2021

1. **Pandemic response** Winchester City Council remains focused on addressing issues arising from Coronavirus and in particular the new national lockdown. The graphic below illustrates the support provided to date.

2. **Recycling small waste electrical items and batteries** From 1 February, in addition to the new garden waste collection service, Winchester City Council will be collecting household batteries as well as small household electrical items such as toasters, torches, or kettles. This includes any small electrical items that use batteries or plugs provided that they can fit into a standard sized carrier bag.

Small electrical items should be placed in a carrier bag (no black sacks) and left next to your waste or recycling bin on collection day. Please do not put these items in your bin. Small household batteries should be placed in small plastic bag, e.g. a sandwich bag, and left on top of your waste or recycling bin on collection day. As with electrical items, these should not be placed in the bin. The council cannot collect car or large commercial batteries, light bulbs or fluorescent tubes. Click on this link for further details of how to recycle large electrical items can be found on the Bulky Household Waste web page.

3. **Local Plan consultation** Winchester City Council will shortly be launching a consultation on a Strategic Issues & Priorities document as part of developing the new 15-year Local Plan for the Winchester District. The consultation will run from Monday 15 February until Monday 12 April. The Local Plan excludes the South Downs National Park, which has its own Local Plan. However, although it will apply in most of this area, parishes may wish to consider the contents as it could impact on neighbouring areas.

4. **Litter Partnership** In conjunction with local volunteer group the Litter Partnership, idverde has launched a flexible litter-pick support service for volunteers in Winchester wishing to keep rural roads near their homes free of litter. As a result, if anyone in the District is frustrated by litter in a public space near them, idverde may be able to help them clear it up safely at a time of their choosing. To book idverde's support, please email [julia.smith@idverde.co.uk](mailto:julia.smith@idverde.co.uk), copying [hello@thelitterpartnership.org](mailto:hello@thelitterpartnership.org). Further activities are also being carried out around Upham and Owslebury with idverde providing safety support for Saturday morning clean up sessions. For more on the Litter Partnership, click here or email [hello@thelitterpartnership.org](mailto:hello@thelitterpartnership.org).

5. **Southampton Airport** Southampton Airport's weekend operations will stop on a temporary basis from Saturday 6 February until and inclusive of Sunday 7 March. All airfield and terminal operations will be closed during those times. Temporary operating hours during this period at Southampton Airport are as follows:

- Monday – 13:30 to 20:30
- Tuesday – 10:15 to 17:15
- Wednesday – 10:15 to 17:15
- Thursday – 13:30 to 20:30
- Friday – 13:30 to 20:30 • Saturday and Sunday close

**Cllr Hugh Lumby Cllr Laurence Ruffell**  
Laurence Ruffell Hugh Lumby