

Q2 Budget report and bank reconciliation

| RECEIPTS | Budget 2018/19 | Actual Q2 2018/19 | Variance £ | % budget to date | Variance explanation |
|---------------------------------|-----------------------|--------------------------|-------------------|-------------------------|--|
| Precept | £20,504.00 | £20,504.00 | £0.00 | 100% | |
| Parish Portion - 15% CIL monies | £0.00 | £3,412.44 | £3,412.44 | | |
| Environmental Maintenance Grant | £0.00 | £0.00 | £0.00 | | |
| LJC Youth Grant & donations | £500.00 | £750.00 | £250.00 | 150% | £250 Baschurch PC, £500 Ruyton XI Towns PC |
| VAT refund | | £0.00 | £0.00 | | |
| Other | £0.00 | £18.00 | £18.00 | | Scanner |
| TOTAL RECEIPTS | £21,004.00 | £24,684.44 | £3,680.44 | | |

| PAYMENTS | Budget 2018/19 | Actual Q2 2018/19 | Variance £ | % budget to date | Variance explanation |
|--|-----------------------|--------------------------|-------------------|-------------------------|---|
| Administrative & Establishment Costs: | | | | | |
| Clerk's Salary | £6,247.00 | £2,920.54 | £3,326.46 | 47% | |
| Pension | £0.00 | £339.40 | -£339.40 | | Decision to join scheme made after 1.4.18 |
| Mileage | £50.00 | £0.00 | £50.00 | 0% | |
| Office Expenses | £408.00 | £123.98 | £284.02 | 30% | |
| Software | £250.00 | £0.00 | | 0% | Paid later in year |
| Training (Clerk/Councillors) | £200.00 | £0.00 | £200.00 | 0% | Depends on training needs |
| Audit (Internal & External) | £325.00 | £130.00 | £195.00 | 40% | Internal audit |
| Insurance | £650.00 | £604.27 | £45.73 | 93% | Paid annually |
| Subscriptions (SALC) | £450.00 | £395.58 | £54.42 | 88% | Paid annually |
| ICO Registration | £35.00 | £0.00 | £35.00 | 0% | Paid annually |
| Election Costs | £200.00 | £200.00 | £0.00 | 100% | Due Q2 |
| GDPR Compliance | £280.00 | £280.00 | £0.00 | 100% | Paid annually |
| Sub Total Admin & Establishment | £9,095.00 | £4,993.77 | £4,101.23 | 55% | |
| Recreation Grounds | | | | | |
| Grounds maintenance | £1,435.00 | £0.00 | £1,435.00 | 0% | Paid annually |
| RoSPA | £255.00 | £0.00 | £255.00 | 0% | Paid annually |
| Interim inspections | £625.00 | £0.00 | | | |
| Other maintenance | £0.00 | £2,635.60 | | | |
| Sub Total Recreation Grounds | £2,315.00 | £2,635.60 | -£320.60 | 114% | |
| Street lighting | | | | | |
| Electricity | £0.00 | £0.00 | £0.00 | | N/A |
| Maintenance/inspections | £100.00 | £0.00 | £100.00 | 0% | Annual inspection |
| Sub Total Street Lighting | £100.00 | £0.00 | £100.00 | 0% | |
| Nesscliffe Youth Club | | | | | |
| Youth worker | £3,500.00 | £3,500.00 | £0.00 | 100% | |
| Sub Total Nesscliffe Youth Club | £3,500.00 | £3,500.00 | £0.00 | 100% | |
| Projects & Grants | | | | | |
| British Legion Poppy Appeal | £40.00 | £0.00 | £40.00 | 0% | Paid annually |
| Portacabin | £300.00 | £60.61 | £239.39 | 20% | |
| Village Hall Donations | £1,000.00 | £2,000.00 | -£1,000.00 | 200% | Paid annually |
| GPC grants | £100.00 | £0.00 | £100.00 | 0% | Paid as and when applied for |
| Neighbourhood CIL | £0.00 | £3,184.33 | -£3,184.33 | | Little Ness VH - funded from CIL reserve |
| Sub Total Projects & Grants | £1,440.00 | £5,244.94 | -£3,804.94 | 364% | |
| Asset Management | | | | | |
| Bus shelter cleaning | £200.00 | £0.00 | £200.00 | 0% | Paid in 2 instalments |
| Bus shelter maintenance | £200.00 | £0.00 | £200.00 | 0% | As and when required |
| Noticeboards | £0.00 | £0.00 | £0.00 | | As and when required |
| War memorials | £0.00 | £0.00 | £0.00 | | As and when required |
| Footpath maintenance | £175.00 | £0.00 | £175.00 | 0% | Paid annually |
| Sub Total Asset Management | £575.00 | £0.00 | £575.00 | 0% | |
| Other | | | | | |
| Contingency | £1,500.00 | £0.00 | £1,500.00 | 0% | As and when required |
| Parish Plan Review | £2,479.00 | £0.00 | £2,479.00 | 0% | Project not started |
| VAT | | £846.15 | | | Not in budget as reclaimed |
| Sub Total Other | £3,979.00 | £846.15 | £3,132.85 | 21% | |
| GRAND TOTAL PAYMENTS | £21,004.00 | £17,220.46 | £3,783.54 | 82% | |

BANK RECONCILIATION AS AT Q2
CURRENT ACCOUNT

| | | |
|------------------------------------|--------------------|-------------------|
| Balance b/fwd from 31st March 2018 | | £29,290.21 |
| less payments | | £17,220.46 |
| add receipts | | £24,684.44 |
| BALANCE AS PER CASHBOOK | | £36,754.19 |
| Represented by bank balances | Current a/c | £39,938.52 |
| Less unrepresented cheques & SO | 10580 | £3,184.33 |
| | | £3,184.33 |
| Add uncredited receipts | | |
| | | £0.00 |

| | |
|--|--------------------------|
| RECONCILED BALANCE CURRENT ACCOUNT Q2 | <u>£36,754.19</u> |
| BANK RECONCILIATION AS AT Q2 | |
| YOUTH & PLAYING FIELDS A/C | |
| Balance b/fwd from 31st March 2018 | £11,192.05 |
| less payments | £744.86 |
| add receipts | £960.05 |
| BALANCE AS PER CASHBOOK | <u>£11,407.24</u> |
| Represented by bank balances | £11,407.24 |
| | Youth/playing field a/c |
| Less unrepresented cheques & SO | £0.00 |
| Add uncredited receipts | £0.00 |
| | <u>£11,407.24</u> |
| RECONCILED BALANCE YOUTH & PLAYING FIELDS A/C Q2 | <u>£11,407.24</u> |
| TOTAL RECONCILED BALANCES CURRENT & YOUTH/PLAYING FIELD A | <u>£48,161.43</u> |