

ABBOTTS ANN PARISH COUNCIL
Minutes from the Meeting
held on Thursday 14th January 2021 at 19:00
via the Zoom platform.

Present: Parish Cllrs: A Jordan (Chairman), G Howard (Vice Chairman), A Jones, C Wallis, C Coffey (arrived 20.12), P Roberts, D Perkin.
 Borough Cllrs D Coole, M Flood and County Cllr A Gibson.

Members of the Public: 5

Minutes: Mrs C L Cotterell – Parish Clerk

Meeting started at 19.02

AGENDA ITEM	MINUTES	ACTION
1	<p>Chairman's Opening Remarks</p> <p>Chairman welcomed all to the meeting and advised all present that the meeting was being recorded and may be recorded by members of the press and public. Members of the public were invited to let the Chairman if they wished to speak about any items on the agenda.</p> <p>The Chairman reported that the Clerk has tendered her resignation, and he will update Cllrs on the procedure for arranging locum cover and the recruitment process. The Clerk's last meeting will be on 4th February 2021.</p>	
2	<p>Apologies for Absence – Cllr Coffey advised she may arrive late to the meeting, business permitting.</p>	NOTED
3	<p>Declarations of Interest – Cllr Jordan advised he is the secretary to the Abbots Ann Fete Committee but did not have a pecuniary interest in Item 9b.</p>	NOTED
4	<p>Cllrs to agree the minutes to be an accurate record of the meeting held on 3rd December 2020 - Proposed Cllr Jordan, seconded Cllr Jones, all agreed.</p>	
5	<p>Actions/Updates</p> <p>Cllrs to note actions and updates already published and any further updates provided.</p> <p>Cllr Howard reported that Church Path is in a bad state of repair and he had taken photos and forwarded them to the Clerk to upload with a report to HCC Countryside Service.</p> <p>Cllr Howard confirmed that Cllr Coffey has decided not to proceed with the proposal for an anti-viral coating on the play equipment.</p> <p>Clerk reported the receipt of a phone call and letter from a Monxton resident about the overflowing manhole at Manor Farm during the Christmas period. The resident reported it at the time to Southern Water. The resident asked that AAPC take it up with Southern Water for a permanent solution. Clerk has responded to the resident advising it will be reported to AAPC, the resident agreed to follow up with Southern Water to see if there is any update.</p>	<p>NOTED</p> <p>Clerk</p> <p>Noted</p>
6	<p>Borough and County Councillor Reports</p> <p>Cllrs to note Borough and County Councillor reports. Written reports from both Cllrs Gibson and Flood had been circulated to Cllrs.</p> <p>Cllr Gibson reported:</p> <ul style="list-style-type: none"> • There will be an addition to number of rural police officers. Police Commissioner elections will be held this year. • Cllr Gibson had meeting with flood advisory committee and noted that ground water levels very high the same as 2014. • Issue of the immigrant camp at Barton Stacey still running – HCC feel it's not a good location. • Waste recycling centres are being kept open during lockdown. • Re Pavilion - Cllr Gibson received an email saying that the HCC grant stream has been suspended this financial year. <p>Cllr Jordan attended the Resilience Forum before Christmas with key note speakers from the Met Office. Ground water levels are high but optimistic that not at 2014 levels yet, but heavy rain in February could change that.</p> <p>Cllr Flood reported:</p> <ul style="list-style-type: none"> • Covid test centre is opening Sat 16th January at Shepherds Spring Car Park https://www.gov.uk/get-coronavirus-test or by calling 119. • There is an increase in garden waste collections and a new online system. • Community support TVBC helplines – Unity 0330 400 4116 – Council Tax 01264 368000. • Business Covid grants are available www.testvalley.gov.uk/businessgrants • Receiving very good reports regarding vaccination centres. • Enforcement appeal - Dingwall. Little Ann – Cllr Flood had sent her factual report to the Clerk and confirmed that a renewed application has been submitted to complete the house. 	

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	<p>Clr Coole reported:</p> <ul style="list-style-type: none"> • TVBC cabinet meeting took place on 13th Jan and approved economic development strategy, a budget update was given and trying to ease budgetary pressures, with an estimated £5 precept increase. Approved a Council Tax support scheme, appointed a climate change champion, approved the existing transport funding contract with Unity. Romsey conservation area review was approved, there will be a review of the Andover conservation area. • Covid vaccination programme at The Lights is on hold until 21st January due to lack of vaccine. 									
7	<p>Planning - Cllrs to propose responses to be submitted to TVBC relating to the following applications:</p> <ul style="list-style-type: none"> a) 20/02994/TPON – T1 - Norway Maple - Fell to ground level – 16 Hillside Abbots Ann – applicant spoke to explain the application will replace the tree with more appropriate species – No Objection - Proposed Cllr Jordan, seconded Cllr Howard, all agreed. b) 20/03137/FULLN - Erection of single storey rear extension – 1 St Marys Meadow Abbots Ann – No Objection – Proposed Cllr Jordan, seconded Cllr Roberts, all agreed. c) 20/03115/VARN - Remove condition 19 and vary condition 21 on 18/00043/VARN (Vary condition 23 of 15/00076/FULLN (Removal of some existing structures, and the conversion of existing barns to 8 dwellings, with associated parking, turning, landscaping, private amenity space, highway improvements, and a new 1.8m wide footway) to replace drawings 121216 03C, 05D and 07A with 121216 03D, 05E and 07B to allow amendments to internal layouts to plots 1, 2 and 6 and provide covered parking spaces for plots 1 and 8) to allow for revisions to be made to the extent of the proposed footway with revised block plan and landscaping plan, condition 19 can no longer comply with as the development scheme has been occupied - Down Farm Barns Salisbury Road Abbots Ann Down – Objection on the grounds of the failure to complete the path to the bus stop as required – Proposed Cllr Jordan, seconded Cllr Roberts, voted 5 for, 1 against - <u>Proposal carried</u>. d) 20/03101/LWBN - Increase the size of the Kitchen, using existing space currently shelving, create a walkway between the kitchen and the sitting room, where currently there is a cupboard, and raise the ceiling in the main bedroom to create a higher ceiling and improve the insulation of the room – 79 Little Ann Road Little Ann – Objection on the basis that further details are required and support the TVBC Conservation Officer’s concerns – Proposed Cllr Jordan, seconded Cllr Roberts, all agreed. e) 20/03259/FULLN & 20/03260/LBWN – Detached garden room - Westhill House Monxton Road Abbots Ann – No Objection – Proposed Cllr Jordan, seconded Cllr Howard, all agreed. 									
8	<p>Budget/Precept 2021-22</p> <ul style="list-style-type: none"> a) Cllrs to review and approve the budget for 2021/22 in line with the 5-year rolling forecast – Cllrs approved the budget document with a minor amendment to move the underspend for 20/21 for The Green (Maintenance) to earmarked reserves – Proposed Cllr Jordan, seconded Cllr Howard, all agreed. b) Cllrs to approve a precept demand for 2021/22 – Cllrs approved the precept figure of £31,775.00 which equates to a Band D equivalent of £49.57 - Proposed Cllr Jordan, seconded Cllr Jones, all agreed. 									
9	<p>Finance</p> <ul style="list-style-type: none"> a) Cllrs to approve the Financial Statements for 1st to 31st December 2020 – Proposed Cllr Jordan, seconded Cllr Roberts, all agreed. b) Cllrs to consider a funding request from Abbots Ann Fete Committee – requested amount £400.00 – Cllrs approved a grant of £400.00 - Proposed Cllr Jordan, seconded Cllr Perkin, all agreed c) Cllrs to consider a funding request from Muddy Runners – requested amount £500.00 - £1000.00 – Cllrs approved a grant of £750.00 – Proposed Cllr Jordan, seconded Cllr Jones, all agreed. d) Cllrs to consider a funding request from Abbots Ann Women’s Institute – requested amount £400.00 – After discussion Cllrs approved a grant of £750.00 – Proposed Cllr Jordan, seconded Cllr Jones, all agreed. e) Cllrs to approve the following payment schedule – Proposed Cllr Jordan, seconded Cllr Howard, all agreed. <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: left;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: left;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerk office/expenses (Dec)</td> <td>£34.96</td> <td>Salaries/Pensions/HMRC PAYE</td> <td>£1,092.80</td> </tr> </tbody> </table>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerk office/expenses (Dec)	£34.96	Salaries/Pensions/HMRC PAYE	£1,092.80	
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	<p>Larkstel Ltd (Grds Main-Sept) £422.00 HCC Street lighting (Apr-Sep) £178.53 HCC Prop Services (viability study) £4,200.00 Sub Arb Ltd (tree survey) £336.00 BT Quarterly Bill £83.29 SSE Electricity (pavilion) £124.43 Business Stream (pavilion) £26.32 Purbeck Civil Engineering £3,520.80 Grant funding AA Fete Committee £400.00 Grant funding AA WI £750.00 Grant funding Muddy Runners £750.00</p> <p><u>Bank Balance as at 31st December 2020 - £66,276.34</u></p>	
10	<p>Scheme of Delegation</p> <p>a) Cllrs to approve payments made under Scheme of Delegation during March/April 2020 – Proposed Cllr Jordan, seconded Cllr Jones, all agreed.</p> <p>b) Cllrs to approve planning application responses submitted during 2020 under Scheme of Delegation – Proposed Cllr Jordan, seconded Cllr Roberts, all agreed.</p>	
11	<p>The Green</p> <p>a) Cllrs to receive an update on the development of The Green – Cllr Jones had circulated a written update and updated that the bulbs are starting to come through and she will put an article in magazine. Other updates included whether to remove the kissing gate on the west side of The Green, plans to clear the copse of debris and improve the area, obtaining quotations for the work and placement of signs to remind dog owners to pick up. John Moon has agreed to install the interpretation board for the wildflower meadow, if approved, and will continue to maintain the wildflower meadow for the time being.</p> <p>b) Cllrs to approve installation of interpretation board for wildflower meadow – It was noted that HCC have given permission for the installation of the interpretation board and that Abbots Ann Green Action (AAGA) will provide and install the sign – Proposed Cllr Jordan, seconded Cllr Coffey, all agreed.</p>	
12	<p>Next Meeting</p> <p>Date of next meeting - Thursday 4th February 2021 – 1900.</p>	

Meeting closed at 20.50

These minutes were approved at the meeting held on 4th February 2021