

Overton Parish Council Minutes of the Parish Council Meeting held at 7.00pm on Wednesday 7th March 2016 at the Community Centre

Present: Cllr Ian Tilbury (Chairman), Mr Peter Baker, Mr Gary Beecham, Mr Colin Fowles, Mrs Margaret Oram, Cllr Colin Phillimore, Mrs Lucy Sloane Williams, Dr Adam Trickett, Mrs Laura Harley (Clerk), Mr Brian Elkins (Project Manager Neighbourhood Plan), Mr Brian Langer (Public Transport Representative), 1 member of the public

1.1 Absent councillors

Mr Gould had sent his apologies

1.2 Declarations of interest

There were no declarations of interest

1.3 Public Time

1.3.1 Mr Elkins raised a matter regarding 16 Glebe Meadow as the police had been called regarding the removal of additional trees. As this application was now on the 13th amendment he wondered whether the parish council were notified of all these changes and what happened when additional trees were cut down.

1.3.2 Mr Elkins asked about three footbridges on the footpaths at Quidhampton and at Ashe – all were in a poor state of repair.

1.3.3 Mr Hodgson spoke about his planning application that had been considered at the planning committee meeting on 23rd February. He was concerned about how the decision on his application had been recorded in the minutes and asked for this to be reconsidered.

1.3.4 Mr Langer noted that the trees were overhanging the telephone boxes in the centre of the village. This had been reported to Hampshire County Council (HCC).

1.3.5 Mr Langer wondered if there should be a banner headline on the front page of News and Views if there was something of importance to be reported.

1.4 Public Transport

Mr Langer stated that the next part of the SW Franchise consultation would take part in April.

It was noted that the timetable for the no 86 bus had been amended although there had been no consultation with the public.

The 74 bus was now running for six days per week (from 29th February) and so far usage over the six days was the same as for three days.

Stagecoach stated that they were having problems negotiating the Pond Close loop as there had been a number of complaints from residents about the bus going over the kerb and verge. Stagecoach was also concerned about negotiating around some poor parking.

Stagecoach was not aware that there was a problem with congestion when the bus driver took a rest outside St Mary's Hall and it was suggested that a rest at Harvey's Field might be more appropriate.

It was noted that the wing mirror of the large white bus used on the 74 had hit a parishioner and not for the first time. It was agreed that the Clerk should notify the parishioner that she should inform the police and give her the relevant contact details.

Action Clerk.

2.1 Chairman's announcements

2.1.1 Cllr Tilbury announced that the 10 Winchester Street application for a change of use to a takeaway would go to the planning committee on 23rd March 2016. The Clerk agreed to circulate the agenda for the Development Control meeting to all councillors when it was available.

Action Clerk.

2.1.2 Kirsten Robinson had resigned as a parish councillor. Cllr Tilbury questioned whether it was necessary to have as many as 12 councillors.

2.1.3 It was agreed that the village litter pick would take place on at 10.00am on 10th April 2016 starting at the Community Centre.

2.2 Future meetings – planning meeting 22nd March, parish council meeting 13th April

2.3 Annual Parish Meeting – this was scheduled to take place on 20th April.

3. Sign and approve:

3.1 The minutes of full parish council meeting on 10th February 2016 – were agreed and signed subject to minor amendments.

3.2 The minutes of the planning meeting on 23rd February 2016 – were agreed and signed subject to minor amendments.

Planning matters

6.1

Overton Neighbourhood Plan (this was taken out of order)

In accordance with paragraph 7(4) of Schedule 4B of the Town and Country Planning Act 1990 (as amended) councillors are invited to ratify the consent for the appointment of Mr McGurk as the Independent Examiner for the Overton Neighbourhood Plan – this was proposed by Dr Stevens and seconded by Mrs Sloane Williams, 6 members agreed with this and four abstained (Mr Baker, Cllr Phillimore, Mrs Oram and Cllr Tilbury).

Cllr Phillimore asked what the purpose of the Neighbourhood Plan group was now and it was agreed that it had now been disbanded.

6.2 Consideration of planning applications

Mrs Oram raised a number of questions regarding the consideration of planning applications including the need to definitively object or not to any planning application, the possibility of deferring any decision if further information was required, the policies that parish councillors should be familiar with, who could call a site meeting, training for new members and how to keep up to date with planning law. Mrs Oram also suggested that more parish councillors were required to sit on the planning committee. Mr Beecham suggested that planning applications should only be considered at planning meetings.

It was noted that a site visit could only be requested by a borough councillor but parish councils could set up site visits for specific applications by liaising with borough council planning officers. Mrs Stevens was to attend some training with the Hampshire Association of Local Councils and other training was to be sought.

Mrs Sloane Williams stated that representations were being prepared for the North Field application as there was only 8 minutes available for the parish council and other objectors to speak. She asked if the expenses for meeting in the Palmer Room to discuss this matter could be met by the parish council and this was agreed.

4. Agree policies as follows:

4.1 News & Views Editorial Policy – it was agreed that there should be no change to the policy and that the Editor should refer any problems to the Clerk. It was noted that the first draft was circulated to the Clerk, Mr Langer and Mrs Llewellyn for checking and that the second draft should be circulated to parish councillors only.

4.2 Reserves – Mrs Sloane Williams made some additions to the draft and it was agreed to include these.

Mr Gould (who was absent from the meeting) had suggested that policies on Safeguarding Children and Equality and Diversity should be adopted by the parish council. Councillors concluded that there policies were not required at the present

5. Amenities

5.1 Grounds maintenance

Test Valley Borough Council would no longer be carrying out the grounds maintenance for Overton. The Clerk was due to meet with other contractors to seek quotes for carrying out the work around the village.

Agenda item April 2016.

5.2 Edward Kersley Playing Field – bench

It was agreed that a wooden bench should now be installed and that the cost of this should be investigated.

Action Clerk/PB

5.3 Edward Kersley Playing Field – lease

BDBC had still not produced a map that accurately showed the area to be surrendered by the parish council. Mr Fowles proposed that a new lease should be requested for the remaining area of the park (as opposed to an amended lease) and this was seconded by Mrs Sloane Williams and agreed by all present.

Clerk to contact BDBC.

7) Highways and byways

7.1 Highways

The pothole outside 2 High Street had been mended.

7.1.1 S106 re Overton Hill

Parish councillors agreed that a meeting should be arranged between De La Rue, Southwest Trains, Network Rail, HCC and the parish council.

Clerk to progress.

7.1.2 Request for funds for yellow lining from BDBC

Parish councillors agreed that £120.00 would not be provided to fund yellow lining around the railway station.

7.2 Rights of Way

7.2.1 Footpath booklet

A small group had met to discuss a new footpath booklet and it had been agreed to produce a leaflet in the Explore series which would feature a few short walks within the parish and a larger footpath booklet of circular walks, starting and ending in Overton, with proceeds going to St Michael's Hospice. It was hoped that both leaflet and booklet would be ready for the Sheepfair in July.

7.3 Parking in the village

The consultation about parking in the village centre was due to start on 24th March 2016. The parish council had received a quotation for lighting the Overton Hill car park and BDBC had agreed to fund this from S106 reserves.

7.4 Roundel of 30mph

Dr Trickett informed the meeting that informal 30mph roundels placed on bins etc around the village would invalidate the speed limit.

Article for N&V

8.Finance and Policy

8.1 The payments were signed by Mrs Sloane Williams and Mr Baker and approved by all present

BT	Office phone	£107.50
HCC Pension	Pension	£258.95
Tipper	Cemetery fence	£3,900.00
ORC	Walkers are Welcome	£100.00
Test Valley BC	Grounds Maintenance	£392.94
K Birch	Clean bus shelters	£90.00
Fawns	Repair playground equipment	£216.00
Clerk	Expenses	£52.50
Southern Water	Cemetery	£24.70
Dr Stevens	Reimburse NWD Forum fee	£5.00
Clerk	Salary	£951.79
Litter Picker	Salary	£435.50
PWLB	Repay loan re ORC	£2,905.89
N&V Editor	News and Views	£180.00

Balances

Current a/c	29.02.16	£2,994.03
Treasury a/c	29.02.16	£41,096.338.2
		Pay increases

It was noted that the litter picker would receive an increase to £7.20/hour under the Living Wage regulations coming into force on 1st April 2016.

8.3 Workplace Pension

A meeting of the Staffing, Policy, Procedures and Finance committee would need to be convened to discuss the Workplace Pension – staging date August 2016.

Action Clerk.

8.4 Grant application – Overton Tennis Club

It was agreed to give the Tennis Club £225.00 towards the cost of protecting the resurfaced courts from tree root invasion.

Clerk to administer payment.

8.5 Request for funding regarding refurbishment of the council owned telephone box

The Overton Business Association had requested some funding towards the cost of refurbishing the telephone box in Winchester Street. Parish councillors were reluctant to provide funding without some indication of the ongoing use for the box.

Clerk to investigate

9.Representation on outside bodies

Mrs Jones stated that the OBA wanted to liaise with the parish council regarding the production of a booklet to promote Overton Businesses.

Action Clerk.

10.Correspondence

No items.

The meeting finished at 10.00pm