

MINUTES OF THE NASH PARISH COUNCIL MEETING HELD ON THURSDAY 21ST NOVEMBER 2019

Clerk; Sue Jones Email ; Nashpcclerk@gmail.com Tel ; 01584 890375 - 07779033381

Website ; <https://www.hugofox.com/community/nash-parish-council-15024/home>

PRESENT: Jane Harris; Clare Morris; Charlie Pinckney; Louise Roberts; Peter Stubbs (Vice Chairman); Bob Young (Chairman),

IN ATTENDANCE: Sue Jones (Clerk); Clr Richard Huffer (Shropshire Councillor); Alun Morgan (Interim Head of Highways, Shropshire Council); Stuart Lapper (prospective PC co-optee) and eight members of the public.

The Meeting commenced at 7pm

<u>ITEM</u>	<u>ACTION</u>
1. Apologies: None	
2. Declarations of Interest: None	
3. Minutes of the Parish Council Meeting held on 12th September 2019. 3.1. The minutes of the meeting held on 12 th September were approved.	Proposed by Charlie Pinckney Seconded by Louise Roberts.
4. Steve Davenport, Portfolio Holder for Highways and Parking 4.1 In response to our letter of 15 th September (Minute 12 Of PC 12/09/2019) Councillor Steve Davenport undertook to attend this meeting to respond to a number of urgent highways safety issues and his attendance had been widely reported. 4.2. A further letter detailing additional issues and a link to a video produced by Louise Roberts were sent to Clr. Davenport on 12/11/2019 subsequent to which Andy Keyland, District Highways Manager had undertaken a comprehensive joint inspection with Louise Roberts and the Chairman. 4.3. The Parish Council was therefore extremely disappointed when Councillor Davenport failed to attend without any prior apologies being received. 4.4. However, a Mr Alun Morgan arrived and introduced himself as the Interim Head of Highways for Shropshire Council attending in place of Clr. Davenport. However when asked by the Chairman if he had read the two letters, seen the video or had a report from Andy Keyland, his Area Highways Manager, he revealed that he had not been provided with any of this material. 4.5 However Mr Morgan confirmed that he would attend the next meeting of the Parish Council on 16th January 2020 and if provided with copies of the letters and the video link he would endeavour to deal comprehensively with the issues raised. 4.6 Clr. Richard Huffer told Mr Morgan that the speed activation sign on the Clee Hill road had not been working for 12 months and asked how such issues are prioritised? Mr Morgan replied that a reason should have been given on why this has not been done and he would investigate and report back. 4.7. The Chairman highlighted to Mr Morgan that the obvious lack of liaison between Clr Davenport, Andy Keyland and Mr Morgan himself was symptomatic of a general failure of communication and co-operation experienced by the Parish Council at the hands of Shropshire Council over a sustained period. Mr Morgan then left the meeting at the invitation of the Chairman who then apologised to the members of the public present for the disappointing response from Shropshire Council and the self evident discourtesy to both the Parish Council and the public displayed by Clr. Davenport.	Mr Alun Morgan to attend PC on 16/01/ 2020 Clerk to despatch letters etc. to Mr Morgan Chairman to write to the Leader and Chief Executive of Shropshire Council expressing the Parish Council's concern at Shropshire Council's discourtesy.

<p>5. Questions from the Public</p> <p>5.1 Eight members of the public were in attendance.</p> <p>5.2 QUESTION: Does the Parish Council know if the Tenbury/Burford Neighbourhood Plan is going ahead?</p> <p>5.3. ANSWER:</p> <p>5.3.1. The Chairman believed that the T/BNP was initiated in 2015 and understood that £11.5K has been spent on the plan but progress stalled over a year ago and the draft plan has yet to be subject to independent examination and a community referendum.</p> <p>5.3.2. He had been advised that Nash PC should have been consulted in 2015 about the Neighbourhood plan, but there is no record of such consultation taking place.</p> <p>5.3.3. He had subsequently sought co-option onto Tenbury Town Council in order to help drive forward the Neighbourhood Plan and within it, promote the interests of Nash residents and businesses but thus far without success; though he would continue to pursue co-option when vacancies arose. (Matters Arising item 5B below)</p> <p>5.3.4. The Chairman commented that Nash and Boraston Chapelries had been an integral part of the ancient parish of Burford and Shropshire Council should never have excluded them from the Ludlow (and Burford) Place Planning process as Nash people are clearly orientated towards Tenbury/Burford and Ludlow and therefore should not have been denied full participation in the Shropshire Partial Local Plan review. (Matters Arising item 5 refers)</p> <p>5.4. QUESTION: What is being done about the condition of the highways and flooding?</p> <p>5.5. ANSWER:</p> <p>5.5.1. The Chairman and Louise Roberts met with Andy Keyland, the Area Highways Manager, this morning (21/11/19) and toured the Parish identifying issues and locations for remedial action/bids for resources to effect improvements. Though Mr Keyland had not seen the video that had been produced, he advised that some redial works were already in hand, but planned work was now compromised by the proposed virement of £5m highways resource to augment Shropshire's Social Care budget.</p> <p>5.5.2. Mr.Keyland Identified several problematic locations where run off from fields or discharge from blocked culverts was the main problem. He advised that this is a landowner responsibility and owners are to be pursued to remedy the problem or SC will undertake works in default on a recharge basis. He emphasised that highway drainage is for highway surface water, not land drainage and landowners' diversion of land drainage onto the highway must cease.</p> <p>5.5.3. He believed landowners should be made more aware of their responsibilities with regards to mud on the road, ditch clearance and road safety. The bridge culvert between Whatmore and the Fern has been unblocked but needs replacing.</p> <p>5.5.4. He advised us that the ongoing delay in resourcing major works to the Knowle bends had had the knock on effect of delaying essential works to re-surfacing, white lining and cats' eyes replacement along the entire length of the B4214.</p>	<p><u>Chairman to continue to seek co-option onto Tenbury Town Council</u></p>
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<p>5.5.5. Mr Keyland had advised the PC make a bid for an Environmental Maintenance Grant to employ a local contractor to undertake ditch and gulley clearance where this was clearly causing ponding on the highway. (See item 8.3. Clerk's Report below)</p>	
<p>6. Matters arising:</p> <p><u>6.1.Item 7 Parish Council Maps</u> The Digital Maps have been obtained and a copy posted on the website.</p> <p><u>6.2.Item 9 Use of Knowle Sports Notice Board</u> The Clerk reported that Audrey Taylor has approved use of Knowle Sports Notice Board by the Parish Council. It was agreed that we would make a small contribution to its maintenance, especially now the glass on the left hand panel has been smashed, Clerk to Contact them to ask if they obtain a quote the the Parish Council will make a contribution towards the repair.</p> <p><u>6.3.Item 13 Housing Survey and Parish Survey</u> The Chairman referred to the disappointing response from Shropshire's Right Home Right Place department who offered no support with the printing and distribution of the Parish Survey alongside their Housing Needs Survey.</p> <p><u>6.4. Item 5 Chairman's Items:</u> 6.4.1. Following the Parish Council's representations to Shropshire Council to have Nash transferred to the Ludlow Place Plan area to reflect that fact that Nash residents look to Tenbury Wells/Burford and Ludlow rather than Cleobury Mortimer for their shopping, services, schools and employment, the following response had been received from Gemma Davies Assistant Director Economic Growth: <i>"The inclusion of particular Parishes within specific Place Plan areas is an issue that has been brought to our attention in several locations across the county. The current Place Plan area boundaries are based on an extensive review of data, as well as local conversations with the relevant town and parish councils. However, we are clear that the drawing of the boundaries for each Place Plan area is not an exact science, and that there are a number of border parishes that could feasibly be moved into different Place Plan areas.</i> <i>Before we can make any such changes, there are several issues that we will need to consider. This includes detailed conversations with a number of affected parishes, and with SALC (who may develop a proposal for a more widespread boundary review). We will need to await the outcome of the community rural strategy work which is underway, and includes a significant review of a very wide range of current data. We will also need to factor in discussions about the future of the Local Joint Committees. Further, we will need to take into account the partial Local Plan Review, which is currently underway and due for completion in 2020 (this is particularly important, as the Place Plans are a vital part of Shropshire Council's planning policies). Finally, we need to be aware of local election processes, and ensure that we work within this timetable. Given all of the above, we are unfortunately not in a position to make any changes to Place Plan boundaries in the short-term. This is an ongoing county-wide piece of work, which will take some time to progress. In the meantime, we are pushing forward to deliver some of the important projects outlined within the Place Plans, and this will not be affected by the location of specific parishes in one Place Plan or another.</i> The Chairman undertook to provide a further response to Shropshire Council reiterating the Parish Council's position.</p> <p><u>6.4.2. Tenbury Town Council Meeting, Tenbury Wells, 9th September 2019</u> The Chairman attended and subsequently applied to be co-opted onto Tenbury Town Council in order to try to move things along as Shropshire's Local Plan Review is being finalised and the Tenbury/Burford Neighbourhood Plan is likely to miss the boat. However his application was turned down at TTC meeting on 4th November. The Chairman will apply again when a further vacancy arises. He reported an update from the Tenbury Town Council Clerk on 14/11/2019 that there was still no progress on the</p>	<p><u>Clerk to approach Knowle Sports to make financial contribution</u></p> <p><u>Chairman to provide further response to SC</u></p>

<p>Neighbourhood Plan as some members of the Committee are poorly. TTC hoping for a meeting with Malvern Hills officers in the New Year to move things along.</p> <p>6.5.Highway Items</p> <p>6.5.1. A report, pictures and video had been sent to Steve Davenport as follow up to the letter of invitation.</p> <p>6.5.2. The Chairman thanked Louise Roberts and Stuart Lapper for all their hard work in this connection on our behalf.</p>	
<p>7. Chairman's Items: Items that need to be brought to the attention of the meeting which are not of a policy or financial nature</p> <p>7.1. The Chairman and Stuart Lapper attended a Community Led Housing Event on 22nd October along with around 40 other representatives of Town and Parish Councils, Housing Associations and Shropshire Council. There were discussions around seven presentations from Housing needs analysts and housing providers in which the implications of aging and special needs and the weakness in current planning policy, housing policy, Health and Social care provision were readily apparent. Useful contacts were made, and an insight gained into the issues surrounding new housing development in small settlements and responses to housing need. In addition there was a tour of the Coppice Extra Care development which highlighted the need for such provision to be available in the Tenbury/Burford and Ludlow area.</p> <p>7.2. The Chairman and Clerk will be attending a meeting at Shire Hall on 17th December for a preview of the Nash Housing Needs Survey results and will report back to the January meeting.</p> <p>7.3. The Chairman attended the Shropshire Rural Strategy workshop on Wednesday 13th November attended by around 60 representatives of Town and Parish Councils, Voluntary Organisations and Shropshire Council which comprised a series of round table discussions around an initial presentation outlining the future challenges likely to be faced by the communities of Shropshire. The top 5 issues were: increasing health and care needs: Insufficient public transport; loss of rural services; insufficient community transport and the lack of affordable housing. It was agreed that making an effective response to these challenges requires a massive boost in public expenditure as well as much improved local leadership.</p>	
<p>8. Clerk's Report</p> <p>8.1. The Clerk was pleased to report that Melissa Griffiths has been accepted for the "Build your own Home Scheme" by Shropshire Council. (Item 2 Minutes of Nash PC 25/04/2019; letter from Ms Griffiths dated 13/05/2109 and subsequent letter of support from NPC to SC.</p> <p>8.2. The Clerk informed Councillors that SALC hold various training events and she will forward details as soon as they become available. The Clerk reminded Councillors that they could claim 0.45p a mile for travel to training sessions and that the PC pays for the training. Peter Stubbs had found the session he attended very useful.</p> <p>8.3. Clerk gave a brief summary on the Environmental Maintenance Grant that the Parish Council could bid for. The description of the work/activity must be detailed (must be undertaken on Shropshire Council land) along with how it will support Shropshire Council's status as a level 3 authority, provide value for money and betterment to existing services. Other benefits assessed are: Increased safety of highway users, enhancement of the local economy and the Shropshire pound. The Parish Council must also match-fund the grant.</p> <p>8.4. It was agreed that this be discussed at the next meeting on January 16th 2020 when the precept is being determined.</p>	<p><u>Environmental Maintenance Grant to be</u></p>

	<u>an Agenda Item for 16/01/2020</u>																		
9. Co-option of Parish Councillor 9.1. Mr Stuart Lapper gave the Parish Council a summary of his experience and what he could bring to the Parish Council. 9.2. It was proposed by Charlie Pinckney and seconded by the Chairman that Mr. Lapper is co-opted to serve on the Parish Council. 9.3. The proposal was agreed unanimously and the Chairman invited Mr. Lapper to take his place at the Council table.	<u>Mr Stuart Lapper co-opted to serve on the Parish Council</u>																		
10. Local Council and VE Day 10.1. A communication from SALC suggested Parish and Town Councils should discuss potential collaboration around the celebration of the 75 th anniversary of VE day which will replace the May Bank Holiday and be celebrated on Friday 8 th May 2020. 10.2. It was suggested that the Parish Council should commemorate the day by perhaps organising a themed 40's day. Further ideas would be canvassed and brought to the next meeting on 16 th January. 10.3. Meanwhile it was agreed that the Clerk should discover if the British Legion in Tenbury or Clee Hill are making any plans, and whether there was scope to join with Tenbury, Boraston and/or Burford in their celebrations.	<u>Clerk to investigate local plans for VE 75 celebrations 2020 with British Legion and neighbouring Parish and Town Councils</u>																		
11. Financial Items 11.1. <u>To approve payment of accounts:</u> The Clerk sought authorisation for the following items: <table><tr><td>1) Chq 281</td><td>Nash Parish Hall</td><td>£300.00</td></tr><tr><td>2) Chq 282</td><td>Information Commissioner</td><td>£40.00</td></tr></table> 11.2 Accounts for payment approved since last meeting <table><tr><td>1) Chq 277</td><td>S Lapper (Parish Plan)</td><td>£163.19</td></tr><tr><td>2) Chq 278</td><td>J Harris (Parish Plan)</td><td>£104.92</td></tr><tr><td>3) Chq 279</td><td>S Jones (Salary)</td><td>£453.40</td></tr><tr><td>4) Chq 280</td><td>S Jones (HMRC)</td><td>£113.20</td></tr></table> 11.3. <u>Financial Summary</u> The Clerk reported: a Half-Year balance of £5,541.52 and a Projected Out-turn Balance of £3,724.5 11.4. Budget Proposals: Four possible budget scenarios had been prepared by the Clerk and Chairman ranging from a base budget of £3,105, to £5,601. The Clerk explained that the purpose was to start the thought process for the next meeting on January 16 th where the precept will be set. The Clerk added that for every £1,000 the precept on a Band D council tax property would increase by £7.34. 11.5. The Clerk indicated that given the earlier highways discussion the parish Council may wish to include match funding provision for the potential Environmental Maintenance Grant.	1) Chq 281	Nash Parish Hall	£300.00	2) Chq 282	Information Commissioner	£40.00	1) Chq 277	S Lapper (Parish Plan)	£163.19	2) Chq 278	J Harris (Parish Plan)	£104.92	3) Chq 279	S Jones (Salary)	£453.40	4) Chq 280	S Jones (HMRC)	£113.20	<u>Clerk to arrange payment</u>
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<p>12. Parish Website</p> <p>12.1. The Clerk reported that there have been significant improvements to the website and Stuart Lapper has created parish email addresses for each councillor thereby removing the need for personal email addresses to be published on the website.</p> <p>12.2. Clare Morris reported that the Nash Parish Council photo competition has begun and will run for 12 months with the winners being chosen in December next year. The winners will be chosen from the number of 'likes' each picture receives on Facebook. She added that the Parish Council's Face Book page is proving very popular and has had lots of hits.</p>	<p><u>Photo Competition to be noted</u></p>
<p>13. Parish Plan</p> <p>13.1. The Chairman reported that the Parish Survey was successfully produced and rolled out with a reasonable response from 53 out of 142 delivered with surveys still trickling in and that a summary report had been circulated to consultees and steering group volunteers.</p> <p>13.2. The Chairman commented on the inconsistency between the 142 dwellings identified by the Parish Council and the 2011 Census data for Nash as displayed on the parish profile (see Nash PC website) which indicated 178 households occupied by 164 households. The Clerk will write to Shropshire to seek an explanation for this disparity and discover how many properties in Nash Shropshire Council holds on its database. Stuart Lapper undertook to investigate the inconsistency with SC officers and report back to the next meeting.</p> <p>13.2. It was interesting to see what areas residents felt were important. The aim is to have a daytime event in late January to get people together to talk about the information that has been gathered and to move the Parish Plan process along.</p>	<p><u>Stuart Lapper to approach Shropshire Council re disparity in Census data and actual dwelling numbers.</u></p> <p><u>Clerk to arrange venue for public meeting in late January</u></p>
<p>14. Planning Items</p> <p>14.1. To consider any planning applications received: No planning applications had been notified to the Clerk since the last meeting.</p>	
<p>15. Unitary Councillor Report</p> <p>15.1. Councillor Richard Huffer explained that as Shropshire Council is currently in Purdah due to the forthcoming General Election there is a limit to what can be discussed.</p> <p>15.2. He said that Mark Willis, the then Mayor of Tenbury had been the driving force behind the Tenbury Neighbourhood Plan but it appears to have been put on the shelf. He agreed with the Parish Council that Tenbury/Burford is the natural local centre for Nash and that it clearly should always have been in the Ludlow Place Plan area along with Burford and not in the Cleobury Mortimer Place Plan area.</p> <p>15.3. He reported that there may be a new bus company for the Ludlow to Kidderminster route as there are ongoing discussions between Worcestershire and Shropshire about the future of this service.</p> <p>15.4. Councillor Huffer believed that Shropshire Council needs to prioritise issues in the South of the County where there needs to be more engagement with local communities. He added that he had been minded to call in the planning application for 33 homes next to the Aspire Centre in Burford because of concerns with road safety amongst other matters alluded to by Charlie Pinckney in his letter to the Chairman of Burford</p>	

Parish Council; however he believed local residents' concerns were being taken on board.	
16. Date of the Next Meeting – 16 th January 2020	