

# MICKLEHAM PARISH COUNCIL – MINUTES

Draft Minutes of PC Meeting held on Thurs 17<sup>th</sup> Sept 2015 in the Ranmore Room

Cllrs present: J.Brown, G.Clark, W.Dennis, D.Ireland (Chair), J.Kinloch, A.McNaughton, D. Ottridge

In attendance: A. Ireland (minute clerk)

Members of the public present: J. Banfield, M. Flint, S. Hammond, V. Sherwood, B. Wilcox

## 1. Formalities

(i) Apologies for absence – none

(ii) Declarations of interest – W. Dennis (item 5)

(369) Minutes of 1<sup>st</sup> July meeting agreed as correct

### (iii) Matters arising

(370) Recreation ground – long grass by gate needs to be kept strimmed

(371) Jubilee Tree – contribution of £50 agreed

(372) Dead trees opposite Mickleham Lodge still require attention

(373) Defibrillator – to be sited outside Village Hall. Costs to be met by BHF, SCC and a local sponsor.

J. Kinloch agreed to fill in grant application form for SCC

## 2. Community Police Report – none

## 3. Open Forum

(374) Roses Stores – representatives from Mickleham Village Shop Ltd outlined the situation with regard to the sale of the shop, details of which are to appear in the next Parish Magazine.

(375) Box Hill School – V. Sherwood (Assistant Head) was welcomed as representative of C. Lowde (Head). Discussion took place regarding the traffic problems caused by pupils parking in the Old London Road and the number of vehicles attempting to gain access to the school at the end of the day. The problem of pupils smoking and leaving litter in various parts of the village was also discussed. The school will attempt to devise ways of alleviating these concerns.

(376) Broadband – M. Flint and S. Hammond were thanked for their work on the matter. Agreement that pressure must be kept on SCC in order to prioritise Mickleham. Agreement to make direct contact with Sir Paul Beresford's contacts.

## 4. Finance and Formalities

(377) Payments approved as follows:- Kings Landscapes - £360 (3 mowings in June), £240 (2 mowings in July), £240 (2 mowings in August), £444 (hedge cutting in August); W. Dennis (£186 advertisement for Parish clerk)

(378) Bank reconciliation agreed

(379) Annual governance review approved

(380) Annual return from BDO approved

(381) Appointment of Mark Mulberry as internal auditor approved

## 5. Planning

(382) It was agreed that no action was required on recent planning applications or decisions. (W. Dennis was absent for the discussion re Michaela Cottage)

## 6. Traffic, Road Safety

(383) Red lines are to be painted on the road round the bus stop outside Running Horses

(384) Agreement that Ride London Race had gone more smoothly than last year but that continued pressure was needed to eliminate bad behaviour on the part of cyclists throughout the year. A. McNaughton undertook to get list of cycling clubs so that personal contact can be made.

## 7. Children's Recreation Ground

(385) Grant applications are being made in order to replace equipment in near future. Resolution agreed to extend the lease to 15 years in order to facilitate successful applications.

## **8. Other Agenda Items**

(386) Responsibilities of individual councillors agreed:- Asset checks – J. Brown and J. Kinloch; Liaison with Surrey Wildlife and Tree Warden – J. Kinloch; Planning – A. McNaughton; Traffic and Road Safety – W. Dennis; Web site – D. Ireland (web-master - R. Roberts-Miller); Responsible Finance Officer – D. Ottridge; Risk Management – Parish clerk; Emergency contacts – W. Dennis; Playground link – G. Clark; Police – J. Brown; Liaison with D. Irvine (MVDC) – G. Clark; Children's Recreation Ground link with Charity Commissioners – D. Ottridge; Key holders – J. Brown and D. Ireland

(387) A job offer is being made to Trevor Haylett for the post of Parish clerk

**9. A.O.B. (Meetings attended and reports received) – none**

## **10. Future meeting dates and agendas**

(388) The next PC meeting is scheduled for Wednesday 11<sup>th</sup> November

(389) Provisional dates for 2016 – 13<sup>th</sup> Jan, 9<sup>th</sup> March, 11<sup>th</sup> May, 13<sup>th</sup> July, 14<sup>th</sup> Sept, 9<sup>th</sup> Nov.

(390) Meeting of Trustees of Children's Recreation Ground postponed until next meeting

The meeting closed at 10.00pm

**The next meeting will be in the Ranmore Room at 7.30pm on Wednesday 11<sup>th</sup> November 2015**