

BROUGHTON NEIGHBOURHOOD DEVELOPMENT PLAN: CONSULTATION STATEMENT

INTRODUCTION

A Consultation Statement is legally required to be submitted with the Neighbourhood Development Plan (NDP) as part of the next formal round of consultation. As such, this working draft version is not complete but is being shared at this stage to show the consultation process that has been undertaken to date. The next version of this document will be completed after formal Regulation 14 consultation, to include detail on the Regulation 14 process and comments received from consultees during this process.

This Consultation Statement has therefore been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 in respect of the Broughton Parish NDP. Section 15(2) of Part 5 of the Regulations requires that a Consultation Statement should:

- contain details of the persons and bodies who were consulted about the proposed NDP;
- explain how they were consulted;
- summarise the main issues and concerns raised;
- describe how these issues and concerns have been considered and how addressed in the NDP if considered relevant.

Section A gives an overview of the consultation events and activities which have led to the production of the draft Plan and ultimately the planning policies contained within it that aim to control and promote sustainable development in Broughton Parish.

Section B gives an overview and description of the pre-submission consultation, known as Regulation 14, which will be undertaken on the draft Plan. The Regulation 14 Consultation is scheduled to take place over a six-week period from 30th March 2026.

The purpose of the Regulation 14 consultation is to ensure Parish residents, stakeholders and other interested parties have an opportunity to comment on a pre-submission draft of the Plan. Those comments and issues raised will be included in this report, together with the Steering Group's responses to those comments. Changes made to the plan following consideration of consultation responses will be outlined.

SECTION A

Throughout the preparation stages of the Broughton NDP, Broughton Parish Council and its NDP Steering Group, with advice from Test Valley Borough Council (TVBC) Planning officers, have worked hard to engage local people on the progress of the Plan and seek their views on key topics.

The NDP Steering Group, comprising parish councillors and residents, convened for the first time in November 2022, under the auspices of the Parish Council, after a consultation meeting was held in the

Village Hall to determine if there were sufficient local interest and appetite, bearing in mind that the previous, equivalent plan had been published in 2010.

The Steering Group was reorganised in August 2023. An email was sent to residents in January 2024, appealing for more volunteers join the group to help ensure that it better represented the community.

Set out below is a timeline illustrating the consultation methods employed prior to the Regulation 14 consultation: how and when the community and other stakeholders were engaged in the process of plan preparation, beginning with when the NDP was first mooted in 2022.

Date	Consultation	Conclusions/Actions
2022		
Feb	Parish Council (PC) discussion with Houghton PC regarding their completed NDP	NDP to be on PC Agenda in March
1 Mar	PC decision to accept TVBC offer of carrying out a Housing Needs Survey (HNS) Discussion regarding NDP for Broughton	Engagement with TVBC Housing Needs Officer. PC Clerk to arrange meeting with Senior NDP Officer
Mar	4 councillors attended TVBC Presentation on NDPs	
5 Apr	Parish Council ratified TVBC HNS with amendments. Agreed public consultation with the village required before HNS circulated.	Date set for Public Consultation regarding Housing Needs Survey and possible NDP in June
31 May	PC Annual Meeting: announcement of consideration of HNS and production of a community-led NDP	Request for volunteers to become involved with HNS and community-led NDP
22 June	Open public meeting regarding proposed HNS and possible NDP	Meeting agreed to proposed HNS, to support preparation of NDP
End August /beginning September	516 questionnaires delivered to every household; link to electronic survey on PC website; details also via Broughton email group. Deadline of 3 October	Response rate of 40%, with 211 replies.
October / November	TVBC Planning completing report on Housing Needs Survey.	
November	NDP Steering Group formed	Initial NDP planning including reviewing possible role of consultants and necessary funding.
6 December	TVBC Planning completed report on HNS. PC discussed HNS Report and agreed that TVBC should publish it. NDP to become regular PC Meeting Agenda item	189 respondents confirmed support for a development of some kind within the parish over the next 15 years
2023		

13 April	PC Annual Meeting Value of Broughton having a NDP was shared and summary of actions taken since public meeting of June 2022	Unanimous agreement in favour of preparation of NDP for Broughton Parish
June - December	Additional members of the community added to Steering Group; research continuing; reviews of other village NDPS; possible meeting with NDP Consultant planned; advice sought from TVBC NDP team	
2024		
6 February	PC Agenda item: Designated area for the NDP	Designated area for the NDP agreed as the whole of the parish of Broughton; submitted to TVBC on 8 February; formally approved by TVBC Planning 14 March. More volunteers for Steering Group sought. Steering Group meetings every fortnight
9 February	NDP Steering Group email to Parish groups, societies, clubs etc., requesting input i.e. questions/subjects/thoughts relevant to the Survey questionnaire	Development of draft Survey questionnaire by NDP Steering group
18 April	Steering Group sent draft Survey questionnaire to TVBC Planning, for comment	Comments received from TVBC Planning used to further inform Survey questionnaire in June
18 June	Meeting of Steering Group to review feedback comments on draft Survey questionnaire from TVBC Planning and amend Survey accordingly	
July - October	Steering Group formalising Survey questionnaire and agreeing distribution methods, printing etc	
25 October	NDP Steering Group sent email to village explaining process and advising that a questionnaire was about to be delivered to every household (460 dwellings), with 18 Nov deadline for responses	Survey questionnaire distribution actioned

15 November	Email reminder to village re: 18 Nov deadline	
26 November	Steering Group commenced review of submissions, which numbered 210 – a 46% return – a significant task	
12 December	Email update to village, offering 23 Dec deadline extension for any late responses	
2025		
26 February	Updating email to village reporting collation of Survey responses finished; data now being analysed; report being prepared for presentation at a public meeting	
March	Steering Group contact with TVBC Planning for advice regarding 'next steps'	
22 July	Public meeting at Village Hall re NDP: presentation with key findings from the questionnaire responses (60 attendees) with opportunities for comments and questions.	Comments and feedback used to inform ongoing development of draft NDP TVBC Planning Exhibition wrt new Draft Local Plan to be advertised
23 July	Email to village enclosing PDF copy of slides as presented at public meeting	
September	Early draft of NDP Policies sent to PC	
September - current	Ongoing development of the draft NDP with fortnightly meetings of the Steering Group	
9 September	Email update to village regarding progress with draft NDP following public meeting	
17 September	Steering Group discussed comments received from PC members	Steering Group incorporated comments received
22 Sept	Policies draft submitted to TVBC Planning for comment and feedback	
5 November	Steering Group meeting with Sarah Hughes and Tim Goodridge of TVBC Planning, for feedback on NDP Policies Draft. Followed by written feedback.	Feedback from TVBC Planning used to further amend draft Policies
2026		
January	Draft NDP circulated to the Parish Council, TVBC	Feedback used to further inform

	Planning and former members of the Steering Group, for comment	draft NDP
3 February	Broughton Parish Council formally minuted its support for the draft NDP	Circulated in PC Minutes
25 February	Steering Group met with officers from TVBC Planning for advice on conducting the Regulation 14 and 16 consultations	
5 March	Email update to village, advising imminent Reg 14 consultation and alerting residents to be ready to study the draft NDP and provide their opinions	

SECTION B

This section of the Consultation Statement will be developed in the light of the Regulation 14 consultation. The Neighbourhood Planning (General) Regulations 2012 state that before submitting a plan proposal to the local planning authority, a qualifying body (in this case Broughton Parish Council) must:

- publicise in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area
- detail the proposals for a NDP
- give details of where and when the proposals for a NDP may be inspected
- explain how to make representations
- give the date by which those representations must be received, being not less than six weeks from the date on which the draft proposal is first publicised
- consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a NDP
- send a copy of the proposals for a NDP to the local planning authority.

This section of the Statement will therefore outline the approach taken to consult on the draft Plan at the Regulation 14 stage of the process. Broughton's NDP Regulation 14 consultation is scheduled to be held between 30th March and 10th May 2026.

NDP documentation (Draft Plan, Appendices, Consultation Document) is available

- Via Parish Council Website (Neighbourhood Development Plan)
- Via hard copies in the Community Room of the Village Hall, the Greyhound Public House House and The Tally Ho! Public House.

Consultation with

- All members of Broughton Parish

- Organisations, businesses and land-owners in Broughton Parish
- TVBC Planning
- Statutory consultees (list provided by TVBC Planning)

Consultation Response forms are available

- On-line via the Parish Council Website (Neighbourhood Development Plan)
- Off-line printed from the Parish Council Website (Neighbourhood Development Plan)
- Hard copies in the Community Room of the Village Hall

Publicity

- Flyer with details to every household in the Parish
- Email (with reminders) via village email group
- Posters on Village noticeboards, Doctors' Surgery
- Broughton News (hard copy and on-line)
- PC minutes

Drop-in event on 23rd April 2026 in Village Hall, to meet Steering group members