

Worldham Parish Council
3rd February 2021, 8pm
Via Zoom Conference Call
(Meeting ID: 897 2975 7678 Passcode: 915144)

Present Cllr W Brock (Chair), Cllr R Bagnell, Cllr R Twining, Cllr T Blake, Cllr C Sole
Also present Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft and Cllr K Carter
3 members of the public

21.49 **Chair's Announcements**

The Chair wanted to thank you Cllr K Malin for her service and formally confirmed her resignation as councillor.

The village hall has had a new window installed in the gentleman's toilet.

It has been confirmed that the whole of Church Lane and the car park in front of St Mary's Church was adopted by Hampshire Highways in September 2005 and February 2005 respectively. Mark Housby Highway Asset Information Manager has since confirmed in December 2020 that the adoption was not included on their current electronic records and that this would be amended. The whole of Church Lane including the car park by St Mary's is now included on their system and reports of potholes etc can now take place. These areas will be included in the local highway engineers inspection regime and the Highway Operation Centre.

21.50 **Apologies for absence – none**

21.51 **Declarations of Interests – none**

21.52 **Approval of Minutes**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 2nd December 2020.

Proposed: Cllr T Blake, Seconded: Cllr C Sole

Action: Clerk

21.53 **District Councillor's Report**

District Councillors David Ashcroft and Ken Carter were in attendance and reported that a court notice had been served on landowner of Common land on Green Street and a court injunction on any further work.

It was **AGREED** to send a note to the Planning enforcement team at EHDC in recognition of their work on this.

Proposed: Cllr B Bagnell Seconded Cllr W Brock

Action: Cllr T Blake/Clerk

A councillor asked if the restoration of the common land was also part of the injunction and it was noted that this was not currently included.

District Councilors attended a briefing on the Covid-19 situation. Numbers are going down quite dramatically but still considered too high for restrictions to ease at this point.

Presentation from the meeting to be sent to Councillors.

Action: Clerk

District Councillors also attended a briefing on the local SDNPA plan which included a ground water flood risk strategic update.

A councillor asked for an update on the BOSC application and the cutting down of a significant amount of trees. Cllr D Ashcroft said that he would look into this further and report back.

Action: District Cllr D Ashcroft/Clerk

21.54 Public questions – the Chairman adjourned the meeting to hear public questions

A member of the public highlighted the activity on the common land along the B3004 (Green Street) and thanked all officers and councillors involved. The member of the public also raised concerns on restoring the land.

Meeting reconvened

21.55 Financial Report: The Clerk advised that the bank balances are as follows:
Quarter 3 Receipts & Payments Reconciliation: (Appendix 1).

Bank Balance as below

Current Account as 31/12/2020 = £8,465.97

Instant Access Account (quarterly statements as 29/12/2020) : £22,589.01

Worldham Community Benefit Fund (quarterly statements as 03/01/2021): £10,176.43 Less cheques o/s £33.60

TOTAL £41,197.81

Receipts ledger balance £41,197.81

It was noted that the transfer of £10,000 (Covid-19 Small business grant) from the online current account to the TSB deposit account, in order to benefit from the higher interest rate was successfully completed on the 8th December 2020.

The transfer appeared as extra income under grants in the 3rd quarter reports. Clerk to amend.

To note the budget line referring to grass cuttings at £150 which is for the village hall only. Grass cutting costs for the playground are covered under playground maintenance. Clerk to amend the 3rd quarter report to reflect this.

Proposed: Cllr R

Twining, Seconded: Cllr W Brock

Action: Clerk

21.56 Payment Schedule:

It was **RESOLVED** to approve the following for payments.

Proposed: Cllr R Twining Seconded: Cllr T Blake

Action: Clerk

PAYMENTS TO BE MADE

	Payee	Description	Net	VAT	Total
01/02/21	P Hibbins - Clerk	Salary December 20 (note change due to new tax Code)	£559.66	£0.00	£559.66
01/02/21	P Hibbins - Clerk	Salary January 2021 (note change due to new tax Code)	£559.66	£0.00	£559.66
01/02/21	SSE Southern Electric	Village Hall - quarter 3 2020/2021	£409.31	£20.46	£429.77

01/02/21	The Play Inspection Company	Annual Inspection	£67.50	£13.50	£81.00
01/02/21	Unity Current account	Transfer from Unity savings account to Unity Current account (cheques for £120- V.Hall Surrey Artists, £4 wayleave, £198 Defibrillator re-transfer	£322.00	£0.00	£322.00
01/02/21	P Hibbins - Clerk	Zoom account	£47.96	£9.60	£57.56
01/02/21	Cottrells Window Services	Replacement window - Village Hall (SDNP S106 monies)	£280.00	£56.00	£336.00
			£2,246.09	£99.56	£2,345.65

PAYMENTS RECEIVED

	Payor	Description	Net	VAT	Total
10/12/20	SDNPA	S106 - Retrospective funding village gateways (Transport Funding)	£2,919.00	£0.00	£2,919.00
			£0.00	£0.00	£0.00
			£2,919.00	£0.00	£2,919.00

21.57 Planning Applications

Update on previous applications (Appendix 2)

Including **SDNP/19/03709 Oaklands Farm Green Street East Woridham Bordon GU34 3AU**
This application was withdrawn by the applicant from the January 2021 Planning Committee for the second time.

It was agreed to write to the SDNPA Planning Director, Tim Slaney, expressing our concern that the recommendation to the Planning Committee included the statement that the application could, in principle, be approved, on grounds which Councillors considered were contrary to NPPF and SDNP Local Plan Policies. We would also ask for clarification on what action will now take place in respect of the current planning breaches.

It was noted that the flood lights on the site was not a breach of planning but was not in keeping with the SDNPA being a Dark Skies reserve. It was confirmed by District Councillor D Ashcroft that two separate letters would be better than two parishes sending a joint letter. It was further noted that there is no limit to the number of times the applicant can withdraw an application.

Proposed: Cllr R Twining , Seconded: Cllr B Bagnell

Action: Cllr T Blake/Clerk

33619/007 Alton Materials Recovery Facility, A31, Alton GU34 4JD

Development of an Energy Recovery Facility and Associated Infrastructure- further information.

Deadline 5th February 2021

The Council's previous OBJECTION stands but it was **AGREED** to submit additional **OBJECTION** comments in light of the additional information received. In particular noting the detrimental effect on the landscape, impact on traffic relates to development traffic only, no alternative sites have been considered as well as concerns in regards to emissions.

Proposed: Cllr B Bagnell, Seconded: Cllr C Sole

Action: Cllr R Twining/Clerk

21.58 Licensing application The Old Bakery, Manor Farm, West Worldham, Hampshire, GU34 3BD (Company HQ)

Application for premises licence under section 17 of the Licensing Act 2003 for Vaporetto Ltd
Deadline 7th February 2021

NO OBJECTION

Proposed: Cllr C Sole, Seconded; Cllr T Blake

Action Clerk

21.59 Village Hall Deeds

It was **AGREED** to appoint Hampshire Legal Services to process with a legal search and then proceedings for first registration of the Village Hall at a cost up to £1,500 from the Covid Grant received for the Village Hall. To note that the need for three quotations is exempt under the Financial Regulations Contracts Item 11.1 ii - *for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants;*

Proposed Cllr B Bagnell, Seconded: Cllr R Twining

Action: Clerk

21.60 Village Hall website -

A paper was considered to publish a page on the Worldham Parish Council website reference the Village Hall as a space that could be booked.

It was **AGREED** to create and publish a page based on the script in the paper circulated including a range of potential hiring fees.

Proposed: Cllr T Blake, Seconded: Cllr C Sole

Action: Clerk

21.61 Playground repairs

The council considered quotes for repairs to the playground following on from the annual playground inspection.

It was **RESOLVED** to appoint the Contractor B, RJ Playground Services Ltd to conduct the repairs as identified by the annual inspection report at a cost of £570 plus VAT which includes lifting the tree canopy and removing and disposing of the branches.

Proposed Cllr B Bagnell, Seconded: Cllr T Blake

Action: Clerk

It was **RESOLVED** to appoint Paul Grace to provide a padlock to the maintenance gate. One key to be held by Paul Grace as our contractor and the other key to be held by the clerk.

Proposed Cllr B Bagnell, Seconded: Cllr R Twining

Action: Clerk

21.62 Footpath

It was **AGREED** to look at options for creating footpath maps per household and associated costs. To be reviewed and decided at a future council meeting.

Proposed: Cllr B Bagnell, Seconded: Cllr R Twining

Action: Cllr R Twining/Clerk

21.63 Press and Media Policy

The council considered a proposed parish council policy and procedure covering Press and Media. Document was noted and **AGREED** to be adopted.

Proposed: Cllr B Bagnell, Seconded: Cllr R Twining **Action: Clerk**

21.64

Lengthsman

It

was **RESOLVED** to prioritise the Lengthsman tasks as follows:

- a. Clear weeds along the B3004
- b. Moss on the pavement around the village hall
- c. General clean and tidy up of all road signs.

Proposed: Cllr R Twining, Seconded: Cllr W Brock **Action: Clerk**

The clearing of the culvert on Shelly’s Lane was discussed. It was **AGREED** that the Chair would discuss this with the landowner and then report to Highways.

Proposed: Cllr R Twining, Seconded: Cllr W Brock **Action: Chair/Clerk**

21.65

To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised

None raised.

21.66

Date of next meeting

Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village, and currently by Zoom. The next meeting to take place 3rd March 2021.

21.67

Items for next agenda

Village Hall deeds.

21.68

The Chair closed the meeting at 10.15pm.

Signed:.....

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Appendix 1:
SUMMARY RECEIPTS & PAYMENT ACCOUNT
3rd QUARTER ENDED 31 DECEMBER 2020

Annual					
Budget	Actual-v-		£	£	
	Budget	RECEIPTS	Q3		EXPLANATION
12268	12268	Precept	-		
65	67	Bank Interest	15.89		
0	1382	VAT repayment	-		
900	0	Village Hall	-		
0	4766	S106	4,766.00		(=V.Hall £540, Retrospective benches £1307, Retrospective gateways £2919)
0	0	Wayleave	-		
4410	4499	Worldham Community Benefit Fund	-		
0	10000	Other income	-		
17643	32981				
		TOTAL RECEIPTS		4,781.89	
		PAYMENTS			
7100	5037	Net Salaries & Allowances (Oct-Dec 2020)	1,678.98		
0	=	Pension Contributions (e'ers & e'ees)	-		
120	0	Travel costs	-		
30	20	Chair's Allowance	20.00		
350	58	Stamps & Stationery	41.87		
	113	Equipment Purchase	113.06		Covid supplies - extra cleaning materials - V.Hall and clipboards and high Viz jackets for SpeedWatch)
50	0	Section 137	-		
1000	474	Repairs & maintenance	52.00		
1200	1389	Village Hall Electricity	358.91		Meter reading submitted
50	49	Village Hall Water Rates	25.48		Meter reading submitted
120	51	Inspections/Septic tank	-		

330	548	Subscriptions & Fees	18.00		Unity Banking charges
240	440	Audit fees	200.00		External budget costs was not in 2019/2020 budget
700	1858	Grant allocation	1,257.85		
150	150	Grass cutting	150.00		NB for village hall only (Playground cuttings included in playground maintenance)
1000	1876	Playground maintenance	712.00		Includes timbers & repairs to Multiplay unit and Covid wash down
500	137	Training	35.00		
500	0	Election costs	-		
1200	1377	Insurance	-		
0	915	VAT on payments	507.33		
	498	Worldham Community Benefit Fund	198.00		
14,640	14989				

TOTAL PAYMENTS **5,368.48**

BALANCE BROUGHT FORWARD ON 30/09/2020 **41,784.40**

ADD Total Receipts as above **4,781.89**

LESS Total payments (as above) **5,368.48**

Balance Carried forward 31/12/2020 **41,197.81**

These
cumulative
funds are
represented
by:

Current Account Balance	8,465.97
Less: Cheques drawn but not debited as at 31.12.20 (nos.)	33.60
Deposit Bank Account Balance	22,589.01
Worldham Community Benefit Fund	10,176.43

41,197.81

Responsible Finance Officer for Worldham Parish Council

P. Hibbins

Date:

11/01/2021

**Appendix 2 –
Planning Applications tracker**

APPENDIX 1 Existing Planning Applications updated 18/01/2021						
Planning App. Ref No	Address	Proposal	Consultation Expiry Date	Case Officer	Parish Council Comments	Decision
(EH1159)2020	East Hampshire (Wooded Land Opposite Oakland Farm, Green Street, East Worldham)	TPO			AGREED support temporary TPO for permanent TPO	
21832/003	Green Croft Cottage, Hartley Lane, Hartley Mauditt, Alton, GU34 3BH	Prior notification for single storey development extending 8 metres beyond the rear wall of the original dwelling, incorporating an eaves height of 3 metres and a maximum height of 3.1 metres	09/12/2020	Ashton Carruthers	NO OBJECTION due to small scale of extension in relation to the existing building and the proposed area not being overlooked.	Gen Permitted Development Conditional
SDNP/19/03709	Oaklands Farm Green Street East Worldham Bordon GU34 3AU	Change of use of Oakland Farm and associated land holdings from Agriculture and B8 (Open Storage) to mixed use Agriculture, B8 (Open Storage) and Seasonal Event Space associated with the holding of a Religious Festival associated with the Ahmadiyya Muslim Association; alongside the provision of external storage space, new landscape and revised ventilation and extraction equipment in association with the onsite kitchen.	31/10/2020	Rob Ainslie	OBJECT to this application. The current application does not address the previous comments and objection submitted.	Application has been withdrawn by applicant. AGREED to write to SDNPA
SDNOA	Land adjacent to 1 Dean Field, Kingsley, Bordon	Extension of an existing Gypsy/Traveller site comprising the siting of an additional 5 mobile Homes and Touring caravans, and the erection of 1 dayroom.			OBJECT on the lines of density and increased traffic issues on a small lane.	
SDNP/20/03365/FUL	Meadow Farm Green Street East Worldham Bordon GU34 3AU	Raising levels of an agricultural field with imported soils to solve a drainage issue.	31/10/2020	Sabrina Robinson	OBJECT due to the lack of evidence of agricultural use of this land in the recent years as well as any clear future intention to use the land for agriculture. The Parish Council consider the method of raising the level of the land for drainage purposes to be inefficient as well as potentially	

					damaging to the landscape and wildlife by rendering the land sterile as well as creating a flood risk to the adjacent land.	
SDNP/20/03132/HOUS	1 Manor Farm Cottages Blanket Street East Worldham Alton GU34 3BB	Two-storey extension on the north facing side of the house and single story rear extension following demolition of conservatory.		Luke Turner	NO OBJECTION	Approved
5506/001	Land East of the Old Dairy, Selborne Road, Selborne, Alton	Request for EIA Screening Opinion for a proposed Solar Farm and associated development on land at Manor Farm, West	18/08/2020	Katherine Pang	AGREED to request an environmental impact assessment to be completed due to the size of the proposed site.	Environmental Impact Assess not required.
SDNP/20/02627/HOUS	1 Drove Cottages Blanket Street East Worldham Alton Hampshire GU34 3BA	Detached summer house following demolition of existing outbuildings	25/08/2020	Lisa Gill	NO COMMENT	Approved
SDNP/20/02603/HOUS	Clouds Hill Old House Gardens East Worldham Alton GU34 3AN	Single and two storey rear extension and glass verandah	07/08/2020	Lisa Gill	NO OBJECTION	Approved
SDNP/20/02529/LDE	Unit 1, Hartleywood Farm Hartley Lane Oakhanger Bordon Hampshire GU35 9JW	Lawful Development Certificate for an Existing Use - Use of the property (building and outdoor yard) known as Unit 1, Hartleywood Farm, Oakhanger for uses falling within B2 and B8 use classes and ancillary office use.	07/08/2021	Susie Ralston	NO OBJECTION	Approved
	Footpath 27	Proposed diversion	03/09/2020	Tara Potheary	OBJECTION The parish council considered the diversion but concluded that as we have as a parish council opposed the event that requires the temporary diversion that it would be at odds to therefore support this application for a diversion, temporarily or permanently. We therefore object to the proposed diversion. It was noted that if this application did get approval the Parish	Order has been made and should be out for public consultation 26 th Feb 2021

					Council felt that the current revised addition was the best option.	
33619/007	Alton Materials Recovery Facility, A31, Alton GU34 4JD	Development of an Energy Recovery Facility and Associated Infrastructure (VEOLIA Incinerator)	14/08/2020	Nick Upton	OBJECTION Concerns were expressed in regards to the surrounding landscape. For the proposed site 4 of the noted 21 viewpoints are in Worldham. The addition of the proposed industrial structure against the current rural view will be visible from these view points. It was noted that there was no mention of the B3004 or A325 as part of the traffic management reporting. Disused railway sidings have not been used as part of the way to mitigate the increase in traffic in lorries.	Further information provided (review in Feb 2021 KPC mtg)
SDNP/20/01170/FUL	4 Binswood View Business Centre Hartley Lane Oakhanger Bordon GU35 9JW	Agricultural building		Danielle Hall	NO OBJECTION as a direct replacement to an application that already been approved.	
SDNP/20/00948/FUL	Willow Cottage Rookery Farm Lane Kingsley Bordon GU35 9NN	Two dwellings with associated parking following demolition of existing dwelling and identified outbuildings		Danielle Hall	NO OBJECTION but have some reservations and would recommend that a site visit is met in regards to the outbuilding criteria and footprint and if these are included in the footprint of the proposal and also that there is no issue with the access to the property	Approved