



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 18th November 2021 @ Cannock Wood & Gentleshaw Village Hall Buds Road Gentleshaw

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

AGENDA

- 1. Welcome**
- 2. Apologies**
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on **any matter in the agenda**.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes** - To approve the minutes from the meeting held on the 21st October 2021 as a true and correct record.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**
To discuss items from the minutes not covered on the Agenda
- 7. Highways & Maintenance – potholes – hedgerows**
- 8. To receive reports from Councillor's who have attended outside meetings.**
- 9. Planning Applications for consideration and ratification**

Application No.	Location/address	Details of Application	CWCP comment	Status
None this month				

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
18.11.21	001265	C E Gracey	Clerk's November salary	160.90	
18.11.21	001266	HMRC	Clerk's PAYE	33.20	
18.11.21	001267	K Salter	Reimbursement of skylift	100.00	
18.11.21	001268	C E Gracey	Clerk's December salary	161.10	
18.11.21	001269	HMRC	Clerks December PAYE	33.00	
18.11.21	001270	Staffordshire Signs	NHP Signage for the parish	280.80	46.80
18.11.21	001271	ES-Print UK Ltd	NHP Brochures for distribution	510.00	

b) To approve the income received – £5,700 2nd payment precept

c) To approve the financial statement 1st April to 31st October 2021

1st April to 31st October 2021

Bank Reconciliation		Cash Book Balance	
Current Account	32,186.34	C/fwd(Incs) Election Reserves	34068.05
Reserve Account	4,247.71	Receipts	11,400.00
Less unrepresented cheques	67.00	Payments	9,101.00
<u>Total</u>	<u>£ 36367.05</u>	<u>Balance @ 31st October 2021</u>	<u>£36,367.05</u>

d) To consider Grant Application from CW &GVH

e) To consider Grant Application from Cannock Chase Shed

11. Parking outside the school

12. Neighbourhood Plan - approve cost of signage – approve terms of Reference – Declarations of Interest

13. Anti-social behavior on the playing fields/ CW&GVH Car park

14. Website review

15. Gully cleansing & road sweeping

16. **Correspondence** – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 21st October 2021
- NHP email from resident emailed to council 23rd October 2021
- NHP email from resident emailed to council 23rd October 2021
- NHP email forwarded to council 23rd October 2021
- NHP email forwarded to council 23rd October 2021
- NHP email forwarded to council 23rd October 2021
- SPCA Bulletin emailed to council 28th October 2021
- Details of a virtual seminar on the Commonwealth Games 2022 emailed to council 4th November 2021
- SPCA Bulletin emailed to council 4th November 2021
- Email from SCC Cllr. Phil Hewitt re grit bins in the parish emailed to council 10th November 2021

- SPCA Bulletin emailed to council 11th November 2021
17. CCTV for CW & GVH
 18. Christmas Tree 2021 – Switching the Tree Lights on – Mulled wine & mince pies.
 19. Consider adoption of policies & posting on the website
 20. Climate change
 21. Items for Discussion/Future Agenda items,
 22. Date of the next Parish Council Meeting Thursday 20th January 2022 @ CW&GVH Buds Road Gentleshaw @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council