

**To: Cllrs Mrs P Darnton, C Hill, D Knight, D Middlewick, M Selfe,  
P Thompson, Mrs A Tupper and A Warnes**

**You are hereby summoned to attend the ANNUAL ASSEMBLY AND ANNUAL  
GENERAL MEETING of the Council to be held at THE PAVILION,  
RECREATION GROUND, SANDY LANE, NORTH BADDESLEY,  
SOUTHAMPTON SO52 9EA on TUESDAY 15<sup>th</sup> MAY 2018 commencing at 7.15pm.  
The meetings will be preceded by the Parishioner of the Year Award commencing at  
7pm and will be followed by the Parish Council's Ordinary May meeting.**

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**Ms J Harrington**  
**Parish Clerk**

**7th May 2018**

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## **AGENDAS**

### **ANNUAL ASSEMBLY**

- 1 Police Report
- 2 Chairman's Report
- 3 County Councillor's Report
- 4 Borough Councillors' Report
- 5 Open Period

### **ANNUAL GENERAL MEETING**

- 1 Election of Chairman/Acceptance of Office
- 2 Apologies for Absence
- 3 Declarations of Interest
- 4 Election of Vice-Chairman
- 5 Election of Committees and Representatives
- 6 Review of Standing Orders
- 7 Review of Financial Regulations
- 8 Review of Complaints Procedure
- 9 Review of Freedom of Information Publication Scheme
- 10 Review Policy for dealing with Press/Media
- 11 Review of Internal Audit
- 12 Confirm Insurance Arrangements/Review Inventory of Land and Assets
- 13 The General Power of Competence
- 14 Adoption of NALC's Model Code of Conduct
- 15 Calendar of Monthly Meetings for 2018/19

## **MAY MEETING**

- 1 Apologies for absence
- 2 Declaration of Interests
- 3 Police Report (for information only)
- 4 Open Period : Questions from the Public
- 5 Minutes of recent meetings : (copies herewith)
  - (a) Confirmation
  - (b) Matters Arising (for information)
- 6 Library
- 7 Grants
- 8 To Receive and Consider Correspondence
- 9 Health and Safety/Risk Assessment
- 10 Questions/Reports from Members Present
- 11 To Approve Accounts for Payment
- 12 To Consider Planning Applications
- 13 Date of Next Ordinary Council Meeting – Monday 11<sup>th</sup> June 2018