

Pentewan Valley Parish Council

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Neighbourhood Development Plan Steering Group Meeting Wednesday 26 February 2025 at Pentewan Village Hall, Glentowan Road, Pentewan PL26 6DB

Minutes & Actions

Present: from Cllr Stephen Street (SS), David Rudge (DR), Cllr Janice Williams (JW), Pat Wood (PW), Cllr George Muskett (GM), Steve B Foster (SBF) and Anne Barnes (Clerk).

David Rudge took the chair and offered condolences to Cllr Ward and his family for his bereavement, and sympathy to Cllr Street and his family.

1. Apologies

Apologies were received Cllrs Mike Ward and Vicky Cartwright (VC)

2. Review Previous Minutes.

The minutes of the meeting held on 29 January 2025 were reviewed. There were no outstanding issues.

3. NDP Documents

(a) Update from Cornwall Council Neighbourhood planning regarding indicative housing requirement had been received, which explained that the process was complex and would take some time to complete and the council could expect the figure soon. SBF had reviewed various planning policies to pre-empt the housing need figure for the Parish, and gave an in-depth report of his findings. As the NDP was at an advance stage and ready for SEA screening and policy review before the NPPF was announced the group would update the NDP once the figures were available and move forward to the next stage of Reg. 14 as soon as possible.

(b) Cornwall Planning - Call For Sites Consultation.

The group reviewed the web map showing sites put forward in the Parish. The Consultation requires comments on the following:-

- Firstly, views on the sites that have been submitted through the call for sites have potential to come forward in the next 3 years.
- Secondly, are there any sites shown that could come forward ahead of your next Neighbourhood Plan or the next Local Plan with support to help meet housing needs?

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- Thirdly, to flag any particular risks or issues you think that may impede deliverability of individual sites shown on the map.
- Finally, to identify land which has not yet been put forward to the call for sites:

Cllr Muskett had put together some points to raise for the consultation.

ACTION Cllr Muskett will prepare comments to be circulated to Parish Councillors for review.

(c) Review of the Plan documents

SBF advised that he would update the plan document to include information relating to the NPPF, removed development boundaries and add policy to cover the changes to ensure the NDP meets any new requirements.

4. Public Engagement

SBF had prepared a summary of the last Consultation which would be added to the Consultation Report. **ACTION:** SS will upload pictures to the drop box. The clerk will update the report.

5. Progression of the NDP.

As soon as the indicative housing need figure was received from Cornwall Council the group would hold an extra meeting to update the plan.

6. Budget & Finance

The updated budget was circulated. £2857.68 of the budget had been spent leaving a balance of £9562.33. **ACTION:** the clerk will contact suppliers for any outstanding invoices.

7. Matters Arising

Cllr Willaims advised that she would not be standing for the Parish Council in the local elections but would like to stay on the NPd Steering Group.

8. Future Meeting Dates

Future meeting to be held at the Pentewan Village Hall at 7pm on the last Wednesday of the month unless stated 26 March 2025, 30 April 2025, 28 May 2025, 25 June 2025, 30 July 2025, 27 August 2025.

Meeting Closed at 20:15