

FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 27 JANUARY 2026 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

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|-----------------|--|--------------------------|
| PRESENT: | Cllr Chris Sparks Cllr Vanessa Roach Cllr Tony Ashton Cllr Andrew Millsom Cllr Craig Liddell Cllr Anne Roscow | Chair Vice-Chair |
| | Emma Johnson Kim Shubrook | Clerk Assistant Clerk |
| In attendance | 0 Member of the public | |

Item

Minute 2025/26

Action point

- 1 APOLOGIES**
- 353 Apologies were received from:
 Cllr Sheila Noise – Unwell
 Cllr Elizabeth Turpin – Prior Commitment
 Cllr John Williams – Remembrance Service
 Cllr Gary Etheridge – Holiday
 Cllr Paul Martin - Holiday
- It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed these apologies be accepted.
- 2 DECLARATIONS OF INTEREST**
- 354 None.
- 3 ANY OTHER BUSINESS OF AN URGENT NATURE**
- 355 None.
- 4 MINUTES OF LAST MEETINGS**
- 356 It was proposed by Cllr Millsom, seconded by Cllr Roach and agreed the minutes of the meeting held on 16th December 2025 be signed as a true record after a spelling amendment on minute no. 341 and change of minute numbers on items 21 and 22.
- 5 FOOTPATHS**
- 357 **Footpath Officer's Report**
- Cllr Roscow reported "This month we have cut back brambles and early hedge growth on RS125 alongside the tennis club. We have also cleared brambles on RS128 and RS136 in Upnor. We removed some fallen branches on RS136. We have also worked on RS122 from Castle Street. We have also litter picked in Upnor. Dennis arranged for our hedge cutter to be repaired. It was fitted with new blades with a new protective sheath and given a six month guarantee by Bosch. This cost £61."
- 6 PLANNING**
- a Applications**
- 358 **i MC/26/0057 - 48 Hollywood Lane, Wainscott : Construction of a single storey side/rear extension, porch canopy to front and hipped roofs to existing bay windows - demolition of existing conservatory**
- No Objection**

- 359 ii **MC/26/0007** - Viridor Polymers Recycling Limited Clipper Close Medway City Estate : Construction of site fence and gates.
- 360 iii **MC/26/0004** - 56 Hilltop Road Wainscott : Application for a Lawful Development Certificate (Proposed) for the construction of a single storey rear extension.
- 361 b **Decisions**
- The decisions as listed on Appendix A were noted.
- 362 c **Appeals and Other Matters**
- It was reported that Richborough had now submitted an appeal to the secretary of state for the 800 homes on Lower Rochester Road.
- 363 d **Neighbourhood Plan**
- Cllr Sparks reported that the Assistant Clerk had now obtained quotes for Royal Mail to delivery leaflets. More information has been passed from Medwys Council to the planning advisor Dave Chetwynn to assist with policy documents. Cllr Sparks also reported speaking to Catherine Smith from Medway Council to request funding for the plan.
- 7**
- 364 a **Finance**
Bank Balances
- The Bank balances at 31st December as listed on Appendix B were noted.
- 365 b **Paid since last meeting**
- Payments made since the last meeting as listed on Appendix B were ratified.
- 366 c **Accounts for payment**
- It was proposed by Cllr Ashton, seconded by Cllr Roach and agreed that the accounts for payment as listed on Appendix B be paid.
- 367 d **Sign Precept Request**
- The Clerk presented the Precept upon billing authority document that was requesting £99,538 to cover the Parish Councils expenses for the next year which had been discussed at the finance budget meeting and agreed at the December Parish meeting.
- 368 e **Play Park Repairs**
- Safepays inspection report had been presented to Councillors and repairs were discussed. It was agreed that all the medium risks would need to be repaired but we would also complete all the low-risk repairs at Coomber green first and work through all the play parks each year.
- 8**
- GRANT APPLICATIONS**
- 369 None.
- 9**
- a **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**
Recreation Ground/Hall Garden/Playpark
- 370 It was reported that Cllr Sparks and the Clerk had walked round all of the green space areas in the Parish with IPM the landscape maintenance company. They had been extremely impressed with the level of work and improvements at all the sites.
- 371 b **Wainscott Fields Open Space/Playpark**
- The Clerk reported that one of the bins was damaged at Wainscott Fields and would be replacing, she also suggested another bin closer to the MUGA area to help encourage the children to dispose of their rubbish, which was agreed and the Clerk would obtain quotes.

- 372 c **Coomber Green Open Space/Playpark**
It was discussed that IPM had cut back a lot of undergrowth from around the playpark and the site was looking extremely tidy.
- 373 d **Schooner Walk Open Space/Playpark**
Nothing to report.
- 374 e **Allotments**
Nothing to report.
- 375 f **Woodland**
Cllr Sparks reported he had spoken to a land agent and would obtain a valuation.
- 376 g **Notice Boards**
It was reported that Derrick Reddick came to take a look at the Upper Upnor noticeboard and fixed the door without charge.
- 377 h **Defibrillators**
Nothing to report.
- 10 UPNOR**
- 378 i Cllr Sparks reported he was awaiting a reply from Greenbelt regarding the placement of a memorial bench by the blue anchor in Upnor.
- 11 FRINDBURY EXTRA MEMORIAL HALL**
- 379 Cllr Sparks reported the hall was in a good position with steady revenue stream. It had been reported by IPM that there was some guttering issues which Cllr Sparks would be bringing up with the hall to repair.
- 12 SCHOOLS**
- 380 It was reported the rescheduled meeting with Wainscott Primary would be taking place on the 6th of May.
- 13 HIGHWAYS AND TRANSPORT**
- 381 The Grain road closure was discussed.
- 14 RURAL LIAISON COMMITTEE**
- 382 Cllr Millsom reported there is no meeting until March.
- 15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**
- 383 a **Representatives' Report**
Cllr Sparks reported there is no meeting until the end of February.
- 16 POLICE MATTERS**
- 384 a **Police Liaison Committee Representative's Report**
In Cllr Onimole absence no report was given.
- 385 b **Neighbourhood Watch**
Nothing to report.
- 17 COMMUNICATIONS**

386 **Website/Social Media**

Nothing to report.

18 Consultation

387 None.

19 Correspondence

388 None.

20 Review of Parish Policies and Procedures

389 Councillors had been asked to review the policies and procedures of the Parish Council most were agreed as fine but a few changes needed to be made to the Finance Regulations and the work from home policy which the Clerk would conduct and email for agreement.

MEDWAY COUNCILLORS' REPORT AND PUBLIC SESSION

No Medway Councillor present.

21 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

390 It was proposed by Cllr Sparks, seconded by Cllr Roach and agreed the press and public be excluded from the following item on the grounds that the matter was regarding the purchase of land.

22 Purchase of Patmans Land Update

391 Cllr Sparks reported he had spoken with Taylor Wimpey who had declined the proposal to purchase some land for an access way to create a new allotment site.

The Chairman thanked everyone for attending and closed the meeting at 20:53

Signed Chairman

On the ... day of2026